



**Meeting of the
Administration/Public Works Committee
Record of Proceedings - APPROVED
Wednesday, September 8, 2020 at 6:30 pm
Via Zoom**

I. Welcome and Roll Call

Chair Garritano called the meeting to order at 6:31 pm. Attendance roll call was taken with following results:

Committee Members in Attendance:

Chair Joe Garritano
Council Member Dave Bertolino
Council Member Larry Brost
Council Member Lauren Edens
Council Member Joe Farmer
Council Member Dab Flaschar
Council Member Rob Rambaud
Council Member Kenneth Remy

Staff Members in Attendance:

City Administrator Sam Anselm
Director of Public Works Rick Brown
Meeting Recorder Carla Patrick

II. Approval of Meeting Minutes from August 19, 2020

The minutes of the August 19, 2020 meeting were submitted for Committee approval.

Council Member Edens motioned for approval of the August 19, 2020 meeting minutes, and Council Member Farmer seconded the motion. A voice vote was taken with unanimous favorable support, excepting an abstention by Council Member Flaschar. Therefore, Chair Garritano declared the motion passed.

III. Public Participation –

Maria Tate, 17274 Portland Cove Lane, submitted a written statement, read into the record regarding concerns for effects on Bonhomme Creek pending any proposed Payne development at Highway 109 and Manchester Road.

IV. Public Works

A. For Information - None

B. For Action

1. Environmental Services for Strecker Road Sidewalk Project (Wards – 2 and 4)

Public Works Director Brown submitted a request for a consultant agreement for an environmental sampling, testing, assessment and monitoring at the area of the Callahan properties to be used for easements in the construction of new sidewalk along that segment of Strecker Road.

Discussion included historical EPA issues, EPA delisting protest by the City, scope impacts the sidewalk easement only, scope of work included in the contract, potential end of year Budget modifications for such, and continuing P & Z activity towards any potential rezoning.

Council Member Edens motioned to recommend contracting with Geotechnology, Inc to complete environmental services for the Strecker Road Sidewalk Project, inclusive of the four tasks presented, for the not to exceed amount of \$49,800. Council Member Remy seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

V. Administration

A. For Information

1. Update on Information Kiosk (Wards – All)

City Administrator Anselm provided initial concepts for a program that could provide the City with an interactive public information kiosk at no cost, pursuant to the motion for such kiosk at the August meeting.

Discussion included the concept of sharing with other market areas, additional kiosk locations, content facilitation and parameters, and potential Mastercard sponsorship.

The Committee chose to move this item to Not Ready for Action – Medium Priority pending receipt of comprehensive details of the program by City Administrator Anselm.

2. Discussion of Lobbying Services (Wards – All)

Chair Garritano provided the history of City consideration and usage of lobbyists to include services with AT Government Strategies for the pool tax legislation. He noted the decision to end such services and utilize the programs within the Missouri Municipal and Metro St Louis Leagues.

Discussion included the need for legislative assistance with rural internet access issues, potential qualification for relief funds, fostering relationships with local representatives, and possibility of contracting for services on an “as needed” basis.

Council Member Edens motioned for City staff to obtain costs and service options for an “on-call” type of lobbyist contract/retainer, and for such to be available for review at the October meeting. Council Member Farmer seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

3. 2021 Budget Timeline (Wards – All)

City Administrator Anselm advised that an updated Budget timeline and departmental worksheets for the preliminary Budget were currently being prepared.

Discussion included Five Year Strategic Goals update, the need for and parameters of an additional Council meeting dedicated to Budget review, and current meeting dates available for Budget review.

Council Member Remy motioned to recommend that City Council approve an additional meeting date of October 13, 2020 for the dedicated review of the 2021 Budget. Council Member Bertolino seconded the motion. A voice vote was taken with unanimous favorable results. Therefore, Chair Garritano declared the motion passed.

B. For Action - None

VI. Items Not Ready for Action

A. High Priority

1. Social Media Policy (Wards – All)
2. Elected/Appointed Officials Paying for Records Requests (Wards – All)
3. Harassment Policy for Elected Officials (Wards – All)

B. Medium Priority

1. Bias Training for City Officials (Wards – All)
2. City Council Meeting Start Time (Wards – All)

C. Low Priority

1. No Items

VII. Miscellaneous

Council Member Farmer relayed his recent experience supporting the priority of internet access. Discussion therein included that the RIAC was reviewing two Request for Proposals this week and that Rockwood School District had funds available for internet hot spots. Council Member Remy proposed the current critical need for internet access could possibly qualify for CARES Act funds.

VIII. Next Meeting

Chair Garritano scheduled the next meeting on October 6, 2020 at 6:30 pm.

IX. Adjournment

Council Member Famer motioned for adjournment. Council Member Bertolino seconded the motion. A voice vote was taken with all members in agreement. Therefore, Chair Garritano declared the meeting adjourned at 8:02 pm.