

**Show-Me Courts (SMC) Kick-off Meeting
Group 4
November 8, 2018**

Question/Answer Follow-up

Question/Request	Response
1. Can sample ordinances be provided?	1. Copies are included as Attachment A.
2. Is there an automated transfer of active warrants?	2. The Office of State Courts Administrator (OSCA) and the Missouri State Highway Patrol (MSHP) are working on a warrant interface. MSHP will pull the warrant information to update MULES. REJIS receives warrant data from MSHP.
3. How does Pay-by-Web work?	<p>3. Payments can be made by credit card or eCheck, and updates SMC when payments are processed. It generally takes 3 to 5 business days for the funds to appear in the court account. No clerk interaction is required.</p> <p>If it is a violation bureau case, full payment is required. If there is a payment plan, partial payments of any amount can be made, but the full balance must be paid by the final payment due date.</p> <p>Payment can be made by anyone, just as they can if done manually.</p> <p>If someone claims there were inappropriate charges made on a credit card and the credit card company agrees, charges will be withdrawn from the account and the clerk will be notified.</p>
4. Will data be converted from REJIS to SMC?	4. The cost to convert data from REJIS (or any other system used by a municipal division) to SMC would be the responsibility of the municipality. At this point, there is no conversion programming developed. It is also important to note that data conversion generally cannot be done without significant clean-up efforts in order to sufficiently prepare cases for electronic conversion.
5. Will an audit finding be an issue if there is not a separate bank account specifically for bonds?	5. The reason for prior audit findings was the fact that the city maintained the bank account for the municipal court and the auditor wanted

	<p>to at least separate the bond money into an account maintained by the court. The Missouri State Auditor’s Office is aware of the single bank account containing all of the courts funds, and there have been no audit finding. Therefore, only one bank account must be created for SMC and maintained by the municipal division. All money is considered to be the court’s money until it is transferred to the city or returned to the appropriate party.</p>
<p>6. How are old bank accounts handled?</p>	<p>6. If pending cases are going to be transferred into SMC, the appropriate funds must be transferred into the new SMC account.</p> <p>If the old system is going to be used until those cases are disposed, continue to use the old bank account for those cases.</p>
<p>7. How does the PA Portal work with the REJIS ticket system?</p>	<p>7. The law enforcement ticket(s) is electronically submitted to the prosecutor. The prosecutor reviews the ticket(s) and electronically submits those that are to be filed with the court.</p>
<p>8. How do prosecutor’s sign cases using the PA Portal?</p>	<p>8. The prosecutor can use:</p> <ul style="list-style-type: none"> a. Electronic signature, or b. Insert a signature.