



WILDWOOD®

January 14, 2019

The Honorable City Council
City of Wildwood, Missouri
16860 Main Street
Wildwood, Missouri 63040

Re: Update on the Community Park – Phase Three Project Construction – **Report #18**

Council Members:

Per the request of the Planning and Parks Committee, the Department has been asked to provide updates relating to the community park's construction progress, along with information relating to reports, change orders, etc. The Department would note the following regarding the development of Phase Three of the community park project:

1. The Department of Planning and Parks is providing a number of items on the Phase 3 component of Community Park at tonight's City Council meeting. These items include the report from the Planning and Parks Committee of City Council providing an overview of the bidding process, which includes an endorsement of the low bidder for this project, a bill introducing the necessary agreement with the low bidder, which would allow the City of Wildwood to proceed with the project, and the final set of plans for Phase 3, as approved by the Planning and Parks Committee and City Council, along with the Planning and Zoning Commission. The intent is to have the bill introduced for final passage, with work on the project starting thereafter and completion set for July 31, 2019.
2. The plans that are referenced in Item #1 include these following amenities:
 - a. The completion of the perimeter trail. The entirety of the trail will now provide a one (1) mile loop within the park property.
 - b. The installation of two (2) shelters that will accommodate four (4) picnic tables located within each, for a total of eight (8) of these furniture items.
 - c. The development of a twenty (20) space parking lot area.
 - d. The extension of public potable water to this end of the park property.
 - e. The installation of the bridge over Bonhomme Creek.
 - f. The planting and husbandry of the Great Meadow Area.
 - g. The development of an access roadway to the parking and shelter areas.
3. The Department has expended, to date, the following funds toward this project:
 - a. **Oates Associates – \$115,828.74 (current payments through December 10, 2018) (one (1) invoice was received from Oates Associates in the last five (5) week period of time at an amount of \$13,492.50);** total budget for Oates Associates' services under its two (2) contracts is \$189,300.00, which will include all processed billings through 2017, which were at a cost of

\$41,609.51). Total to date, inclusive of 2017 and all of the 2018 billings received by the Department through January 14, 2019, is **\$170,930.75**.

- b. **DJM Ecological Services, L.L.C. - \$53,345.02 (current payments through December 10, 2018, 2018) (one (1) invoice was received from DJM Ecological Services in the last five (5) weeks for \$2,421.55)** – work is completed under this contract; remaining amount owed to contractor is the retainage totaling \$2,421.55; and the overall budget for the first stage of the Phase III project, including change orders, totaled **\$55,766.57 (now includes retainage amount)**.
- c. **Permit Fees – \$766.13 (previous payment) (No change, since last report on September 10, 2018)**; MO-DNR Land Disturbance Permit Application Fee, which was billed as part of the Oates Associates' March 12, 2018 invoice and signed by the Department on March 20, 2018).
- d. **Total: \$227,463.45** (amount left in design, engineering, and construction contracts, as of this month, is **\$15,102.68**).

If any of the City Council members should have comments or questions in this regard, please feel free to contact the Department of Planning and Parks at (636) 458-0440. Thank you for your review and input on this information.

Respectfully submitted,

CITY OF WILDWOOD



Joe Vujnich, Director

Department of Planning and Parks

- Cc: The Honorable James R. Bowlin, Mayor
John A. Young, City Attorney
Kathy Arnett, Assistant Director of Planning and Parks
Gary Crews, Superintendent of Parks and Recreation
Tom Cissell, Project Engineer, Oates Associates
Tyler Huffman, Oates Associates



Ecological Consulting
 Environmental Contracting
 Natural Areas Management
 Custom Seed &
 Plant Propagation
 Prescribed Burning

DJM Ecological Services Inc

2205 Ebert Lane
 Wentzville, MO 63385
 djmecological.com
 314.478.2388 Doug
 314.974.4282 Jon
 636.332.9600 Fax

Invoice

Bill To
City of Wildwood Department of Planning and Parks Attn: Joe Vujnich 16860 Main Street Wildwood, MO 63040

Date	Invoice #
1/3/2019	1178999

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Wildwood Raingarden Retrofit - Work Performed 2018 Retainage - 5%	2,421.55	2,421.55
<p>APPROVED Department of Planning</p> <p>Signature <u><i>Joe Vujnich</i></u> Date <u>40-480-42</u> Sheet _____ of <u>1-8-19</u></p>			
		Total	\$2,421.55
		Balance Due	\$2,421.55



Collinsville
 100 Lanter Court, Suite 1
 Collinsville, IL 62234
 618.345.2200

St. Louis
 720 Olive, Suite 700
 St. Louis, MO 63101
 314.588.8381

Belleville
 20 East Main Street
 Belleville, IL 62220
 618.416.4688

St. Charles
 330 North Main, Suite 201
 St. Charles, MO 63301
 636.493.6277

Joe Vujnich
 City of Wildwood
 16860 Main Street
 Wildwood, MO 63040

December 18, 2018
 Invoice No: 30914

Project Manager TYLER HUFFMAN
 Project 17098

WILDWOOD COMMUNITY PARK, PHASE 3 - MULTI-USE-PATH

ESTIMATED FEE: \$136,000 *JH*

Professional Services for the Period: October 27, 2018 to November 30, 2018

Professional Staff

	Hours	Rate	Amount	
PRINCIPAL ENGINEER	1.00	210.00	210.00	
SENIOR PROFESSIONAL I	7.00	170.00	1,190.00	
PROFESSIONAL IV	2.00	160.00	320.00	
PROFESSIONAL I	67.00	105.00	7,035.00	
TECHNICIAN III	5.50	125.00	687.50	
TECHNICIAN INTERN	5.00	50.00	250.00	
Totals	87.50		9,692.50	
Total Labor				9,692.50

Consultants

NELSON BYRD WOLTZ				
11/30/2018 NELSON BYRD WOLTZ			3,800.00	
Total Consultants			3,800.00	3,800.00

Total Project Invoice Amount \$13,492.50

Billing Summary

	Current	Prior	Total
Labor	9,692.50	89,302.50	98,995.00
Consultant	3,800.00	3,334.62	7,134.62
Totals	13,492.50	92,637.12	106,129.62

WORK THIS PERIOD: Completed bid documents and answered bidding questions.

WORK NEXT PERIOD: Review bid tab, make bid recommendation.

Approved for Payment
 City of Wildwood
 Department of Planning
 Signed: *Joe Vujnich*
 Account # 40-480-42
 Date 1-3-19

~~17050~~
see
17098/00/05

 **NELSON BYRD WOLTZ LANDSCAPE ARCHITECTS**

310 East Market Street, Charlottesville, VA 22902 • T. 434.984.1358 | F. 434.984.4158

Oates Associates
Attn: Tom Cissell
100 Lanter Court, Suite 1
Collinsville, IL 62234

Invoice number 18-409
Date 10/31/2018
Project **Wildwood Community Park**

Professional Services through September 30, 2018

Description	Current Billed
Phase 3	3,800.00
Phase 3 Reimbursable Expenses	0.00
Total	3,800.00

Invoice total **3,800.00**

Progress Notes for September 2018:

- Preparation of Phase 3 plans and specs through 09/30/18

Please remit payment to: 310 East Market Street
Charlottesville, VA 22902

If you have any questions about this invoice, please contact Sandra Rice at ar@nbwla.com or call 434-984-1358.