



January 24, 2019

## MEMORANDUM

To: Wildwood Historic Preservation Commission Members

From: Department of Planning and Parks

Cc: The Honorable James R. Bowlin, Mayor  
The Honorable City Council of Wildwood  
Steve Cross, Co-Interim City Administrator  
John A. Young, City Attorney  
Jill Von Gruben, Wildwood Historical Society

Re: **Discussion of Next Chapter in Wildwood's Written History Covering 1920 – 1990 (Wards – All)**

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For the past several years, the Commission has been overseeing the individual preparation of chapters for a written history of the City of Wildwood. The last two (2) years, these chapters have been authored by Jill Von Gruben, a representative of the Wildwood Historical Society, and reviewed by the Commission Members. The compilation of the chapters to date covers the eras from Pre-history to 1919 and have been published each year for distribution at the Celebrate Wildwood Event held in August. It is time to begin work on the next chapter, which will cover the era of 1920 to 1990.

Per the direction of the Commission, the Department requested a bid for this work from Ms. Von Gruben. The Commission Members have been very satisfied with her work in previous years. By contracting with Ms. Von Gruben again, the work will retain consistency and a similar writing style and equate to a high-quality project. The final chapter, which will be created for the City's 25<sup>th</sup> Anniversary in 2020, will cover the timeframe from the City's incorporation to that year.

This requested bid was provided by Ms. Von Gruben, and was estimated at a cost of eighteen thousand fifty dollars (\$18,050.00). The Commission Members discussed this quote at their previous meeting in December and had some concerns with the increase in cost over past years, but also understood the amount of work necessary to gather the information on this seventy (70) year timeframe. At the conclusion of the meeting, the Commissioners reached a consensus to recommend approval of a contract with Ms. Von Gruben to the City Council in the amount of sixteen thousand dollars (\$16,000.00) and noted they were eager to meet with the author to begin work on this chapter, once the contract was approved.

Department staff contacted Ms. Von Gruben, who agreed to the reduction in overall cost. The matter was then forwarded to the City Council. The City Council, based upon the Commission's recommendation and the author's agreement, approved a Resolution at its January 14, 2019 meeting authorizing this contract. Ms.

Von Gruben will be in attendance at tonight's meeting to discuss the outline and upcoming work program with the Commission Members.

If you should have any questions or comments in this regard, please feel free to contact the Department of Planning at (636) 458-0440. A discussion with the author is planned on this information at tonight's meeting. Thank you for your review of this information and input on the same.

Wildwood Historical Society  
Celebrate the History of Wildwood, Missouri

Billing estimates, 11/28/2018

1860-1919 chapter: final corrections  
9 hours @ \$95/hour = \$874

1920-1990 chapter: research, interviews, image acquisition/refinement, writing, other readers, edits  
arch, interviews, image acquisition/refinement, writing, other readers, edits

~~168~~ 190 hours @ \$95/hour = ~~\$18,050~~ \$16,000

→ approved in attached email

Indexing:

~~1700-1919 work performed during 2018-19  
15 hours @ \$95/hour = \$1,425~~

~~1920-1990 initial work performed during 2018-19  
10 hours @ \$95/hour = \$950~~

~~1920-1990 add page numbers after formatting: Summer 2019  
6 hours @ \$95/hour = \$570~~

## Kathy Arnett

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**From:** Jill VonGruben <jfvvjfvg@gmail.com>  
**Sent:** Friday, December 28, 2018 5:22 PM  
**To:** Kathy Arnett  
**Cc:** Joe Vujnich  
**Subject:** Re: HPC feedback, 12/6 meeting

Amount is confirmed.  
1/24/19 meeting - I am available  
—Jill VG

On Fri, Dec 28, 2018 at 4:32 PM Kathy Arnett <[Kathy@cityofwildwood.com](mailto:Kathy@cityofwildwood.com)> wrote:

Hi Jill!

I hope you had a very Merry Christmas!

The Commissioners did discuss the proposal for the 2019 Chapter in Wildwood's written history. They were enthusiastic about you drafting the next chapter and are excited to again work with you on this project. They would like to discuss the next chapter with you at their upcoming meeting on Thursday, January 24, 2019 at 6:30 p.m. Please let me know if you are available to attend this meeting.

Additionally, they requested the work on the chapter be completed for no more than sixteen thousand dollars (\$16,000.00). If this amount is agreeable, I'll need a revised bid from you. I'll then take the proposal to City Council for approval of a contract.

At the January meeting the Commissioners would like to discuss the next chapter and review an outline.

Let me know if you have any questions.

Happy New Year!

Kathy

**Kathy Arnett**

Assistant Director of Planning & Parks

City of Wildwood

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[Wildwood, MO 63040](#)

[kathy@cityofwildwood.com](mailto:kathy@cityofwildwood.com)

636-458-0440 x135



**From:** Jill VonGruben <[jvgrub@gmail.com](mailto:jvgrub@gmail.com)>

**Sent:** Friday, December 14, 2018 12:57 PM

**To:** Joe Vujnich <[JVujnich@cityofwildwood.com](mailto:JVujnich@cityofwildwood.com)>; Kathy Arnett <[Kathy@cityofwildwood.com](mailto:Kathy@cityofwildwood.com)>

**Subject:** HPC feedback, 12/6 meeting

Joe and Kathy-

(Following on a Reminder note to mtaelf)

At 12/6 HPC Meeting,

Was there any specific commentary on the 2018 edition of the Celebrate History book?

Suggestions going forward, etc etc etc???

Thanks and Merry Christmas 🎄

—Jill VG

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--Jill iPhone/iPad

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--Jill iPhone/iPad