



February 11, 2019

The Honorable City Council
City of Wildwood, Missouri
16860 Main Street
Wildwood, Missouri 63040

Re: Update on the Community Park – Phase Three Project Construction – **Report #20**

Council Members:

Per the request of the Planning and Parks Committee, the Department has been asked to provide updates relating to the community park's construction progress, along with information relating to reports, change orders, etc. The Department would note the following regarding the development of Phase Three of the community park project:

1. The selected contractor for this project, Gershenson Construction Company, and the City have completed the contractual components of the project's process and a pre-construction meeting has been scheduled for February 13, 2019 to review all work aspects, before activity is authorized to begin within the park. The contractor is planning on starting the work program with the installation of the potable water line to the shelter area. All work on the project is set to be completed by July 31, 2019.
2. The project engineer, Oates Associates, has advised the U.S. Army Corps of Engineers has been delaying approval of the bridge crossing over Bonhomme Creek due to concerns regarding the old homestead area, where a few remnants of the home remain. This homestead site is located on the east side of the park, at the toe of a hillside, in a protected area of native and Grand Oak Trees, which is wholly protected under the Master Plan for this park site. The Department has emphasized the need for this federal agency to either provide direction on this historic asset or allow work in the creek to begin, since it is located on the opposite site of the property and away from the homestead location.
3. The project engineer, Oates Associates, has completed almost all its reviews and comments on the shop drawings for the improvements planned in Phase 3. This review process is time consuming, given the detailed review needed, but essential to ensure the product is completed according to plan.
4. The Planning and Parks Committee requested at its January 15, 2019 meeting for the Department of Planning and Parks to provide an on-going tally of expenditures associated with the construction project, now that design, engineering, and pre-development work have all been completed, which will be noted and updated in the table provided below:

**Phase 3 of Community Park –
City of Wildwood, Missouri**

General Line Item	Pay Request Amount
Mobilization	
Grading	
Seed/Sod	
Storm Sewers	
Base Material, and Paving Items for Access Roadway and Trail	
Retaining Walls	
Signage	
Railings and Boardwalk	
Landscaping	
Water Main Extension	
Parking Lot	
Other	
Total Project Cost, Per Approved Bid	1,420,180.00

5. The plans that are referenced in Item #1 include these following amenities:
 - a. The completion of the perimeter trail. The entirety of the trail will now provide a one (1) mile loop within the park property.
 - b. The installation of two (2) shelters that will accommodate four (4) picnic tables located within each, for a total of eight (8) of these furniture items.
 - c. The development of a twenty (20) space parking lot area.
 - d. The extension of public potable water to this end of the park property.
 - e. The installation of the bridge over Bonhomme Creek.
 - f. The planting and husbandry of the Great Meadow Area.
 - g. The development of an access roadway to the parking and shelter areas.

6. The Department has expended, to date, the following funds toward this project:
 - a. **Oates Associates – \$129,321.24 (current payments through January 28, 2019) (one (1) invoice was received from Oates Associates in the last two (2) week period of time at an amount of \$2,785.00);** total budget for Oates Associates’ services under its two (2) contracts is \$189,300.00, which will include all processed billings through 2017, which were at a cost of **\$41,609.51**). Total to date, inclusive of 2017 and all of the 2018 billings received by the Department through February 11, 2019, is **\$173,715.75**.
 - b. **DJM Ecological Services, L.L.C.** - Work is now complete under this contract and the overall budget for this first stage of the Phase 3 Project, including change orders, totaled an amount of **\$55,766.57 (includes retainage amount)**.
 - c. **Permit Fees – \$766.13 (previous payment)** - MO-DNR Land Disturbance Permit Application Fee, which was billed as part of the Oates Associates’ March 12, 2018 invoice and signed by the Department on March 20, 2018).
 - d. **Total: \$230,248.45** (amount left in design, engineering, and construction contracts, as of this month, is **\$12,317.68**).

If any of the City Council members should have comments or questions in this regard, please feel free to contact the Department of Planning and Parks at (636) 458-0440. Thank you for your review and input on this information.

Respectfully submitted,

CITY OF WILDWOOD



Joe Vujnich, Director

Department of Planning and Parks

Cc: The Honorable James R. Bowlin, Mayor
Steve Cross, Co-Interim City Administrator
John A. Young, City Attorney
Kathy Arnett, Assistant Director of Planning and Parks
Gary Crews, Superintendent of Parks and Recreation
Tom Cissell, Project Engineer, Oates Associates
Tyler Huffman, Oates Associates



Collinsville
100 Lanter Court, Suite 1
Collinsville, IL 62234
618.345.2200

St. Louis
720 Olive, Suite 700
St. Louis, MO 63101
314.588.8381

Belleville
20 East Main Street
Belleville, IL 62220
618.416.4688

St. Charles
330 North Main, Suite 201
St. Charles, MO 63301
636.493.6277

Joe Vujnich
City of Wildwood
16860 Main Street
Wildwood, MO 63040

January 23, 2019
Invoice No: 31042

APPROVED
Department of Planning

Signature Joe Vujnich

Date 4-10-480-42

Sheet 1 of 28-19

Project Manager TYLER HUFFMAN
Project 17098

WILDWOOD COMMUNITY PARK, PHASE 3

ESTIMATED FEE: \$136,000

Professional Services for the Period: December 1, 2018 to December 31, 2018

Professional Staff

	Hours	Rate	Amount
SENIOR PROFESSIONAL I	9.50	170.00	1,615.00
PROFESSIONAL I	4.00	105.00	420.00
TECHNICIAN INTERN	1.00	50.00	50.00
Totals	14.50		2,085.00
Total Labor			2,085.00

Consultants

NELSON BYRD WOLTZ			
12/31/2018 NELSON BYRD WOLTZ			700.00
Total Consultants			700.00

Total Project Invoice Amount \$2,785.00

Billing Summary

	Current	Prior	Total
Labor	2,085.00	98,995.00	101,080.00
Consultant	700.00	7,134.62	7,834.62
Totals	2,785.00	106,129.62	108,914.62

Outstanding Invoices

Inv. Number	Date	Balance
30914	12/18/2018	13,492.50
Total		13,492.50

WORK THIS PERIOD: Review bid tab, make bid recommendation, attend parks committee meeting.

WORK NEXT PERIOD: Start construction administration - likely starting with material submittal and shop drawing reviews.

Please remit payments to: Oates Associates, 100 Lanter Court, Suite 1, Collinsville, IL 62234

17098/00/0
NW-Tyler

 **NELSON BYRD WOLTZ LANDSCAPE ARCHITECTS**

310 East Market Street, Charlottesville, VA 22902 • T. 434.984.1358 | F. 434.984.4158

Oates Associates
Attn: Tom Cissell
100 Lanter Court, Suite 1
Collinsville, IL 62234

Invoice number 18-460
Date 11/30/2018

Project **Wildwood Community Park**

Professional Services through October 31, 2018

Description	Current Billed
Phase 3	700.00
Phase 3 Reimbursable Expenses	0.00
Total	700.00
Invoice total	700.00

Progress notes for October 2018:

- Grading redlines and drawings setup

Please remit payment to: 310 East Market Street
Charlottesville, VA 22902

If you have any questions about this invoice, please contact Sandra Rice at ar@nbwla.com or call 434-984-1358.