



WILDWOOD

March 28, 2019

MEMORANDUM

To: Wildwood Historic Preservation Commission Members

From: Department of Planning and Parks

Re: **Update on 2019 Work Program of the City’s Historic Preservation Commission (Wards – All)**

Cc: The Honorable James R. Bowlin, Mayor
 The Honorable City Council of Wildwood
 Steve Cross, Co-Interim City Administrator
 John A. Young, City Attorney
 Rick Brown, P.E. and P.T.O.E., Director of Public Works
 Kathy Arnett, Assistant Director of Planning and Parks

At the beginning of this year, the Historic Preservation Commission Members approved fifteen (15) items as part of their anticipated 2019 Work Program. These items would provide direction for the Commission on what it would hope to accomplish in this calendar year. These items are outlined below, with the current status of each being identified as well.

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
1.	Develop additional poster boards for the Celebrate Wildwood Event (eleven (11) completed in 2018 for event).	X		
<i>Update from previous meeting: Department staff has been working with a graphic designer to provide direction on a new display banner, which will identify the location of the eleven (11) historic communities. A first draft has not yet been received.</i>				
2.	Repair WPA wall at Old Pond School (Works Progress Administration)	X		
<i>Update from previous meeting: City Council has authorized a contract for the completion of this work. Department staff is working with the contractor to complete the contract items and begin the project.</i>				
3.	Install the one (1) remaining historic community marker - Orrville.			X
<i>Update from previous meeting: No update. Installation is waiting on a future bridge reconstruction project.</i>				

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
4.	Continue work on Belleview Farms Project, including providing the oversight of the preservation of historic assets.	X		
<i>Update from previous meeting: Missourians for Monarchs, the agency completing a number of studies at the Belleview Farms property, has begun site investigation work this month. They will continue their analysis, including a study of the flora and fauna of the area, in April. Department staff expects a report sometime in May and will update the Commission, when it is received.</i>				
5.	Create a tribute memento for Lisa Kelpé on one (1) of the City-owned properties that would be located in one (1) of the historic communities.			X
<i>Update from previous meeting: No update, project yet to be started.</i>				
6.	Encourage historic preservation efforts through greater public relations efforts, including the City's Gazette, website (re-design completed in 2018), and e-newsletter.	X		
<i>Update from previous meeting: Work continues on requesting stories for the written history and other outreach efforts through marketing and digital avenues.</i>				
7.	Participate in training opportunities of the members' choice.	X		
<i>Update from previous meeting: Department staff has arranged for City Attorney, John Young, to conduct an ethics training session for the Commission at its upcoming March 2019 meeting.</i>				
8.	Offer input and oversee/approve products for the Points of Interest map for 2019 additions.	X		
<i>Update from previous meeting: Department staff has executed the contract with the graphic designer to begin work on the 2019 Points of Interest Map.</i>				
9.	Reassemble and place Essen Log Cabin on City-owned site.	X		
<i>Update from previous meeting: The proposed contract, which was recommended for approval by the HPC at its February 2019 meeting, with Patterhn Ives to complete a set of specifications and plans for the creation of preliminary reconstruction drawings of the Essen Log Cabin, was presented to the City Council for review and approval at its March 25, 2019 meeting.</i>				
10.	Develop By-Laws for the Commission and its activities.	X		
<i>Update from previous meeting: A memorandum on the by-laws is on tonight's agenda for the HPC to begin discussion.</i>				
11.	Complete the Next Chapter in the Wildwood History Book (Era – 1920's to 1990)	X		
<i>Update from previous meeting: The City has entered into a contract with the Wildwood Historical Society, and Jill Von Gruben has begun work on drafting the next chapter in the City's written history.</i>				
12.	Launch Historic Route 66 Promotional Efforts.	X		
<i>Update from previous meeting: Department staff met with representatives from Engraphix, an architectural signage firm, to discuss options for signage along Route 66. Engraphix is working on pricing, which will be presented to the Commission Members at a future meeting.</i>				

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
13.	Expand Social Media Efforts (see Monthly Update Reports)	X		
<i>Update from previous meeting: A social media post regarding the next property on the City's Local Registry, the Old Pond School, was completed this month.</i>				
14.	Create a Master Plan to address acceptance of donations and the allocations of future funding necessary for their reuse.			X
<i>Update from previous meeting: No update. Work has yet to begin on this item.</i>				
15.	Perform other duties, as needed, and as opportunities or issues arise.			
<p><i>Updates on City Projects:</i></p> <ul style="list-style-type: none"> • <i>Manchester Road Phase Three Streetscape Project – Utility relocation continues on the final phase (Phase 3) of the streetscape project along Historic Route 66. (See Item 12 above for details on the Commission's promotion of Route 66).</i> • <i>State Route 109 (two (2) new roundabouts south of State Route 100, on State Route 109, a pedestrian tunnel, and the widening of the State Route 109 bridge over State Route 100) – Bids were open on this project, being completed in partnership with the Missouri Department of Transportation (MoDOT). Gershenson Construction Company was the apparent low bidder and the process of executing contracts will now be undertaken. No archeological impacts will result from this project, but it will have a significant impact on the City and will begin this Spring.</i> • <i>John L. LeCave Memorial Levee Trail - The project is underway, with the anticipated completion date of May 31, 2019. This project is located between the Monarch and Centaur Historic Communities.</i> • <i>Community Park – Phase 3 – The extension of the water line is complete. Gershenson Construction Company is continuing work on the other elements of this phase, including the 1-mile loop trail, the pavilions, and parking. The Army Corps of Engineers refused to issue a permit for the installation of a culvert within Bonhomme Creek, but the City and its engineer on the project developed a better, and less expensive, solution by redesigning the crossing to be a bridge that spans the full creek. An archeological study was completed as part of Phase 1 of the project, and the City engaged Joe Harl to complete a follow-up investigation to ensure the assets within the park are protected. Mr. Harl's report will be available soon.</i> 				

If any of the Commission Members should have comments or questions regarding this information, please feel free to contact the Department of Planning and Parks at (636) 458-0440. A presentation is planned on these matters at tonight's meeting. Thank you for your consideration of this information and discussion of the same.