



WILDWOOD®

June 24, 2019

The Honorable City Council
City of Wildwood, Missouri
16860 Main Street
Wildwood, Missouri 63040

Re: Update on the Community Park – Phase Three Project Construction – **Report #29**

Council Members:

Per the request of the Planning and Parks Committee, the Department has been asked to provide updates relating to the Community Park's construction progress, along with information relating to reports, change orders, etc. The Department would note the following regarding the development of Phase Three of the Community Park project:

1. The general contractor, the project engineer, and Department of Planning and Parks personnel met last week to discuss the progress of the Phase Three portion of Community Park. The project has had its starts and stops due to the rainy weather, which continues to slow the progress, given the current component of the work program involves grading, retaining wall construction, and rock and fill placement. This work is very intensive relative to the property, which, is again why, the rain is slowing progress. Based upon the discussion held at this meeting, the completion has now moved from August to September.
2. The work on the new access to the Great Meadow Area required the roadway into the park from Pond-Grover Loop Road to be closed last week. The roadway was to open this past weekend, but remains closed, given the amount of cut-through traffic the park is experiencing with the construction on State Route 109. This traffic, plus park users, was creating very hazardous conditions, which are now eliminated by the roadway remaining closed.
3. The plans for the new span bridge are almost completed and its fabrication will begin shortly. Once fabrication begins, the bridge will take approximately two (2) months to complete and ship to the job site in Wildwood.
4. The Project Engineer, Oates Associates, has provided an update and site inspection report, which is attached to this letter.
5. The Planning and Parks Committee requested at its January 15, 2019 meeting for the Department of Planning and Parks to provide an on-going tally of expenditures associated with the construction project, now that design, engineering, and pre-development work have all been completed, which is noted and updated in the table provided below:

**Phase 3 of Community Park –
City of Wildwood, Missouri**

**Two (2) Billings to Date; No
Change from May 13th**

General Line Item	Pay Request Amount (\$)
Mobilization	42,000.00
Grading	
Rock Excavation	33,525.00
Seed/Sod	
Water Main	100,500.00
Storm Sewers	25,400.00
Base Material, and Paving Items for Access Roadway and Trail	
Retaining Walls	
Signage	
Railings and Boardwalk	
Landscaping	
Erosion Control	4,750.00
Other	
Subtotal for Two (2) Periods of Billings	206,175.00
Total Project Cost, Per Approved Bid	1,420,180.00

6. The plans that are referenced in Item #1 include these following amenities:
 - a. The completion of the perimeter trail. The entirety of the trail will now provide a one (1) mile loop within the park property.
 - b. The installation of two (2) shelters that will accommodate four (4) picnic tables located within each, for a total of eight (8) of these furniture items.
 - c. The development of a twenty (20) space parking lot area.
 - d. The extension of public potable water to this end of the park property.
 - e. The installation of the bridge over Bonhomme Creek.
 - f. The planting and husbandry of the Great Meadow Area.
 - g. The development of an access roadway to the parking and shelter areas.

7. The Department has expended, to date, the following funds toward this project's design, engineering, and construction management expenses:
 - a. Oates Associates – **\$185,508.25 (payments through June 10, 2019) (one (1) new invoice was received from Oates Associates in the last two (2) week period)**; total budget for Oates Associates' services under its two (2) contracts was \$189,300.00 (original) but with the new agreement for the bridge redesign (\$7,500.00), it is now \$197,948.43, which includes all processed billings through 2017, at a cost of **\$41,609.51**. Total to date, inclusive of 2017, 2018, and 2019 billings received by the Department through June 24, 2019, is **\$189,925.75**.
 - b. DJM Ecological Services, Inc. - Work is now complete under this contract and the overall budget for this first stage of the Phase 3 Project, including change orders, totaled an amount of **\$55,766.57 (includes retainage amount)**.
 - c. Permit Fees – **\$766.13 (a single, one-time payment)** - MO-DNR Land Disturbance Permit Application Fee, which was billed as part of the Oates Associates' March 12, 2018 invoice and signed by the Department on March 20, 2018.

- d. **Total: \$246,457.75** (amount left in design, engineering, and construction contracts, as of this month, is **\$8,022.68 [remaining totals of all contracts - \$1,940.18 from original contracts, plus \$3,082.50 (bridge redesign), plus \$3,000.00 (bio-retention design)].**

If any of the City Council members should have comments or questions in this regard, please feel free to contact the Department of Planning and Parks at (636) 458-0440. Thank you for your review and input on this information.

Respectfully submitted,

CITY OF WILDWOOD



Joe Vujnich, Director

Department of Planning and Parks

Cc: The Honorable James R. Bowlin, Mayor
Steve Cross, Co-Interim City Administrator
John A. Young, City Attorney
Kathy Arnett, Assistant Director of Planning and Parks
Gary Crews, Superintendent of Parks and Recreation
Tom Cissell, Project Engineer, Oates Associates
Tyler Huffman, Oates Associates



Collinsville
100 Lanter Court, Suite 1
Collinsville, IL 62234
618.345.2200

St. Louis
720 Olive, Suite 700
St. Louis, MO 63101
314.588.8381

Belleville
20 East Main Street
Belleville, IL 62220
618.416.4688

St. Charles
330 North Main, Suite 201
St. Charles, MO 63301
636.493.6277

Joe Vujnich
City of Wildwood
16860 Main Street
Wildwood, MO 63040

June 14, 2019
Invoice No: 31471

Project Manager THOMAS CISSELL, III *TC*
Project 17098 WILDWOOD COMMUNITY PARK, PHASE 3 - MULTI-USE-PATH

ESTIMATED FEE: \$146,500 (\$136,000 + \$7,500 for bridge change + \$3,000 for bio-swale change)

Professional Services for the Period: April 27, 2019 to May 31, 2019
Professional Staff

	Hours	Rate	Amount	
SENIOR PROFESSIONAL I	3.50	170.00	595.00	
PROFESSIONAL I	20.00	105.00	2,100.00	
JUNIOR PROFESSIONAL	2.00	85.00	170.00	
TECHNICIAN III	.50	125.00	62.50	
TECHNICIAN II	9.00	110.00	990.00	
Totals	35.00		3,917.50	
Total Labor				3,917.50

Consultants

NELSON BYRD WOLTZ				
5/31/2019	NELSON BYRD WOLTZ		500.00	
	Total Consultants		500.00	500.00

Total Project Invoice Amount \$4,417.50

Billing Summary

	Current	Prior	Total
Labor	3,917.50	115,400.00	119,317.50
Consultant	500.00	7,834.62	8,334.62
Totals	4,417.50	123,234.62	127,652.12

WORK THIS PERIOD: Perform site visits, review sewer grinder pump correspondence, review pavilion shop drawings, review erosion control, and start to review bridge shop drawings and redesign the grading

WORK NEXT PERIOD: Finalize the bridge shop drawing and grading redesign. Continue construction administration.

APPROVED
Department of Planning
Signature *Joe Vujnich*
Date 40-480-42
Sheet 6-18-19 of 6-18-19

Certificates of insurance have expired

17098 100/09

donna.roth
6/12/2019, 2:10 PM
Route to Tom Cissell
for Approval

 NELSON BYRD WOLTZ LANDSCAPE ARCHITECTS

310 East Market Street, Charlottesville, VA 22902 • T. 434.984.1358 | F. 434.984.4158

Oates Associates
Attn: Tom Cissell
100 Lanter Court, Suite 1
Collinsville, IL 62234

Invoice number 19-164
Date 05/31/2019

Project **Wildwood Community Park**

Professional Services through April 30, 2019

Description	Current Billed
Phase 3	500.00
Phase 3 Reimbursable Expenses	0.00
Total	500.00
Invoice total	500.00

Progress Notes for April 2019:

- CAD modifications due to drainage change

Please remit payment to: 310 East Market Street
Charlottesville, VA 22902

If you have any questions about this invoice, please contact Sandra Rice at ar@nbwla.com or call 434-984-1358.