

**CITY OF WILDWOOD
RECORD OF PROCEEDINGS**

**MEETING OF THE HISTORIC PRESERVATION COMMISSION
CITY HALL – COMMUNITY ROOM
16860 MAIN STREET
WILDWOOD, MISSOURI 63040
September 26, 2019**

I. Welcome and Roll Call

Meeting: Thursday, 9/26/19, City Hall, Community Room, 6:30 p.m.
Attending: Commissioners Hrubes (arriving at 6:43 p.m.), Stevens, Hammond, Scott, Compton, Wojciechowski, and Alternate Bachert.
Absent: Commissioner Sprunger, Alternate Rowton, Commission Liaison Gagnani, and Council Liaisons Edens and Farmer.
Staff: Assistant Director of Planning Kathy Arnett and Planner Travis Newberry

II. Opening Remarks by Chair Wojciechowski

Chair Wojciechowski welcomed everyone to the meeting, which was called to order at 6:30 p.m. Chair Wojciechowski noted Council Member Edens was unable to attend tonight’s meeting due to her attendance at the Watershed Erosion Task Force meeting.

III. Approval of the Historic Preservation Commission July 25, 2019 Meeting Minutes

A motion was made by Commissioner Scott, seconded by Commissioner Stevens, to approve the meeting minutes from July 25, 2019. A voice vote was taken on the motion, with a unanimous affirmative result, and Chair Wojciechowski declared the motion approved by a vote of 5-0 (Commissioner Hrubes had not arrived at the time of the vote).

IV. Public Comment

None

V. New Business

A. Ready for Action – Two (2) Items

1. Recap of Celebrate Wildwood and Route 66 Events (Wards – All)

Assistant Director of Planning Arnett first thanked the Commission Members for each of their participation in the Celebrate Wildwood and Route 66 events and noted both events were a success. She summarized the number of Wildwood history books that were handed out at each event and reported the amount of money collected as donations toward the Essen Log Cabin. Assistant Director Arnett stated the Department would like to hear any input Commission Members have regarding each of these events.

Commissioners discussed the following items: the attendance at the Celebrate Wildwood event was high and consistent throughout the day; the notion that some in attendance expressed an interest in purchasing the small historic location display plaques; the interest by those in attendance in reading the historic information banners; the success of collecting donations for the Essen Log Cabin; and, generally, the overall success of both events.

Chair Wojciechowski noted a Route 66 shield was placed on the surface of Manchester Road the day before the Big Chief event.

2. Discussion of Revised Design for Belleview Farms Park (Wards – All)

Assistant Director of Planning Arnett provided an outline of the history of the City’s planning of this park to be located on a historic property owned by St. Louis County and leased by the City. She summarized the requirements of the lease agreement with the County, which include the City’s obligation to install certain improvements such as a parking area, trail, portable restrooms, and a shelter area. Assistant Director Arnett stated the Department has been considering different proposals and analysis relating to the park’s design and is presenting the latest design to the Commission for its review and consideration, given the historic nature of the property and associated structures. She stated the Department is seeking any comments or input from Commission Members regarding this design.

Discussion was held regarding the following: Vehicular access to Belleview Farms Road and restricting it to maintenance and emergency response vehicles; the extent of the grading to accommodate the parking lot at its planned location; the future plans for the use and programming of the park; and whether or not this site could be considered for the placement of the Essen Log Cabin, which Commission Members concluded it could be considered further, but would likely not be the best location given the City does not own the property.

A motion was made by Commissioner Compton, seconded by Commissioner Hrubes, to endorse the revised park design, as presented. A voice vote was taken, with no opposition, and the motion was declared approved by Chair Wojciechowski.

B. Not Ready for Action – One (1) Item

1. Discussion Regarding the Future Location for the Reconstruction of the Essen Log Cabin (Wards – All)

VI. Old Business

A. Ready for Action – Two (2) Items

1. Update on 2019 Work Program of the City’s Historic Preservation Commission (Wards – All)

Assistant Director Arnett provided an update on the status of each of the fifteen (15) items in the Commission’s Work Program for 2019. She highlighted the following items: the placement of the Orrville Historic Community Marker is awaiting the completion of the City’s road and bridge project; the progress on Belleview Farms Park, which was discussed earlier in tonight’s

meeting; the tribute to Lisa Kelpo, which will be discussed at a future meeting of the Commission; the Department's public relation efforts regarding the history of Wildwood and the work of the Commission, which included a few articles in the Gazette and information in the City's E-Newsletter; the progress on the Essen Log Cabin, which is an agenda item for discussion at tonight's meeting; the Route 66 promotional efforts, which includes the Big Chief event discussed earlier tonight; the Department's efforts in social media posts to increase awareness of historic assets within the City; and an update on the ongoing major City projects. Assistant Director Arnett also noted five (5) of the fifteen (15) Work Program items have been completed.

2. Discussion of Essen Cabin Evaluation by City's Consultant (Wards – All)

Assistant Director of Planning Arnett provided photographs of the recent work conducted by the City's consultant in the identification and placement of the deconstructed Essen Cabin logs. She detailed the consultant's completed work and outlined the next steps for the reconstruction of the cabin. Assistant Director Arnett stated the Department will be seeking the Commission's input on the future location of the cabin at an upcoming meeting.

Commissioners discussed the floor joists and the rafters of the cabin; the donation of historic glass by the Essen family to be used in the reconstruction efforts; the notion that maintaining a historic homestead type environment should be considered with the placement of the cabin; and the request for the Department to provide a map of the potential locations for the cabin at the time of future meetings discussing the matter.

B. Not Ready for Action – Three (3) Items

1. Discussion on Archiving Documents from the City's incorporation that are Currently Being Stored at City Hall and Other Off-Site Locations. (Wards - All)
2. Continued Discussion Regarding the Commission's Participation in the Missouri 2021 Bicentennial Celebration (Wards – All)
3. Work Program for Historic Route 66 Promotion (Wards – All)

VII. Review of Proposed Zoning/Plats/Site Development Plan/Demolition Requests – No Items

VIII. Other Matters for Consideration – No Items

IX. Upcoming Meeting Dates – October 24, 2019 (Thursday), at 6:30 p.m.

The next meeting is scheduled for Thursday, October 24th.

X. Closing Remarks and Adjournment by Chair Wojciechowski

A motion was made by Commissioner Hammond, seconded by Commissioner Stevens, to adjourn the meeting. With a unanimous voice vote, Chair Wojciechowski declared the meeting adjourned at 7:32 p.m.