



WILDWOOD

February 27, 2020

MEMORANDUM

To: Wildwood Historic Preservation Commission Members

From: Department of Planning and Parks

Re: **Update on 2020 Work Program of the City’s Historic Preservation Commission (Wards – All)**

Cc: The Honorable James R. Bowlin, Mayor
 The Honorable City Council of Wildwood
 Sam Anselm, City Administrator
 John A. Young, City Attorney
 Rick Brown, P.E. and P.T.O.E., Director of Public Works

At the end of last year, the Historic Preservation Commission Members approved seventeen (17) items as part of their anticipated 2020 Work Program. Subsequently, one (1) additional item was added at the January meeting. These items would provide direction to the Commission on what it would hope to accomplish in this calendar year. These items are outlined below, with the current status of each being identified as well.

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
1.	Undertake minor repairs, along with the painting of trim boards and fascia at Old Pond School.			X
<i>Update from previous meeting: None</i>				
2.	Evaluate the next group of properties to be added to the City’s historical survey and conduct an Open House with their owners for input and feedback.			X
<i>Update from previous meeting: None</i>				
3.	Install the one (1) remaining historic community marker – Orrville, while creating a tour map that will highlight all of the eleven (11) locations.			X
<i>Update from previous meeting: None</i>				

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
4.	Oversee and edit the final chapters in the Wildwood History Book, which is being prepared by representatives of the Wildwood Historical Society (WHS). These chapters include the histories of the incorporation efforts and from 1991 to 2020.	X		
<i>Update from previous meeting: Work is underway by the contracted author, as well as City staff, to draft the final chapters.</i>				
5.	Offer input and oversee/approve the descriptions for the Points of Interest Map - 2020 additions.			X
<i>Update from previous meeting: None</i>				
6.	Initiate identified program steps for promoting Historic Route 66 through the City of Wildwood.			X
<i>Update from previous meeting: None</i>				
7.	Begin planning and design decisions on future Historic Route 66 Pocket Park on Manchester Road.			X
<i>Update from previous meeting: None</i>				
8.	Continue work on Belleview Farms Project, including providing the oversight of the preservation of historic assets associated with it.	X		
<i>Update from previous meeting: A group of residents representing the area around Belleview Farms have formed a not-for-profit called Friends of Belleview. This group is organizing work days for property cleanup, which began this month. Once work has been completed on the grounds themselves, discussions will take place regarding installation of the minimum improvements to open the park and then consideration of building restorations.</i>				
9.	Formulate, review, and adopt a Memorial Policy for the recognition of Champions of History in the City of Wildwood, including Lisa Kelp, Larry Thompson, Judy Sahm, and others.	X		
<i>Update from previous meeting: The first discussion on this item is scheduled, as part of tonight's agenda.</i>				
10.	Complete specifications and plan sheets for the bidding process in association with the reconstruction of the Essen Log Cabin on a City-owned site, while defining its planned use and location.	X		
<i>Update from previous meeting: The preliminary reconstruction drawings were reviewed by the Commission last month. Discussions will resume on the use of the building and its selected location over the next few months.</i>				
11.	Prepare materials and define steps to participate in the State's Bi-Centennial Celebration in 2021.	X		
<i>Update from previous meeting: Celebrate Wildwood 2020 received approval as an Endorsed Project of the Bicentennial Celebration and letters were sent to local organizations and property owners to suggest their participation in identifying of their traditions or properties as a Community Legacy.</i>				
12.	Create a Master Plan to address acceptance of donations and the allocations of future funding necessary for their reuse. The Master Plan should include a design for signage that would explain the source and location of re-purposed materials that are used in park construction projects within the City.			X
<i>Update from previous meeting: None</i>				

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
13.	Archive documents from the City's incorporation	X		
<i>Update from previous meeting: New item added in January. Scanning and indexing of incorporation documents is underway.</i>				
Ongoing Items				
A.	Encourage historic preservation efforts through greater public relations efforts, including the City's Gazette, website, and e-newsletter.			
<i>Update from previous meeting: The Spring 2020 Gazette, which will be arriving in households in the next few weeks, includes an article on the Commission's efforts and highlights the book to be released at Celebrate Wildwood.</i>				
B.	Expand social media efforts.			
<i>Update from previous meeting: Efforts continue on promoting historic preservation.</i>				
C.	Participate in training opportunities of the members' choice.			
<i>Update from previous meeting: The first training session of the year was rescheduled to March, due to the snow on the evening of January's meeting. The current 2020 schedule is: 1.) February - Karen Fox with Wildwood Historical Society; 2.) March - Joe Harl with Archaeological Research Center; and 3.) April - Michael Allen with Preservation Research Office. A fourth training will be scheduled for later in 2020. This fourth session will probably occur in early Fall.</i>				
D.	City project reviews (as projects are initiated and presented to the Commission).			
<i>Updates on City Projects:</i>				
<ul style="list-style-type: none"> • <i>Manchester Road Phase Three Streetscape Project - The general contractor, Gershenson Construction Company, has begun pouring sidewalks and approaches and, due to some favorable weather in February, has made good progress on the project, which is anticipated to be complete by the Fall of this year. The project is along the original Route 66.</i> • <i>State Route 109 (two (2) new roundabouts south of State Route 100, on State Route 109, a pedestrian tunnel, and the widening of the State Route 109 bridge over State Route 100) - The project remains on schedule. The contractor continues work on curbing and lighting. The project is being completed in partnership with the Missouri Department of Transportation (MoDOT). The project is expected to be complete by this Summer. No archeological impacts will result from this project, but it will have a significant attributes to the City.</i> 				
E.	Perform other duties, as needed, and as opportunities or issues arise.			
<i>Update from previous meeting: None</i>				

If any of the Commission Members should have comments or questions regarding this information, please feel free to contact the Department of Planning and Parks at (636) 458-0440. A presentation is planned on these matters at tonight's meeting. Thank you for your consideration of this information and discussion of the same.