



WILDWOOD

May 28, 2020

MEMORANDUM

To: Wildwood Historic Preservation Commission Members

From: Department of Planning and Parks

Re: **Update on 2020 Work Program of the City’s Historic Preservation Commission (Wards – All)**

Cc: The Honorable James R. Bowlin, Mayor
 The Honorable City Council of Wildwood
 Sam Anselm, City Administrator
 John A. Young, City Attorney
 Rick Brown, P.E. and P.T.O.E., Director of Public Works

At the end of last year, the Historic Preservation Commission Members approved seventeen (17) items as part of their anticipated 2020 Work Program. Subsequently, two (2) additional items were added. One (1) was added at the January meeting and the other at the February meeting. These items would provide direction to the Commission on what it would hope to accomplish in this calendar year. These items are outlined below, with the current status of each being identified as well.

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
1.	Undertake minor repairs, along with the painting of trim boards and fascia at Old Pond School.			X
<i>Update from previous meeting: None</i>				
2.	Evaluate the next group of properties to be added to the City’s historical survey and conduct an Open House with their owners for input and feedback.			X
<i>Update from previous meeting: None</i>				
3.	Install the one (1) remaining historic community marker – Orrville, while creating a tour map that will highlight all of the eleven (11) locations.			X
<i>Update from previous meeting: This community marker will be installed near the new Eatherton Road bridge. This bridge project is scheduled to begin construction on June 1, 2020 and be completed before the new school year.</i>				

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
4.	Oversee and edit the final chapters in the Wildwood History Book, which is being prepared by representatives of the Wildwood Historical Society (WHS). These chapters include the histories of the incorporation efforts and from 1991 to 2020.	X		
<i>Update from previous meeting: The final version of the contracted author's chapter is being provided at tonight's meeting. Work is underway by City staff, on the incorporation chapter.</i>				
5.	Offer input and oversee/approve the descriptions for the Points of Interest Map - 2020 additions.	X		
<i>Update from previous meeting: Department staff has begun drafting the text for this year's Points of Interests, which are five (5) scenic by-ways from the Orrville and Westland Acres historic communities.</i>				
6.	Initiate identified program steps for promoting Historic Route 66 through the City of Wildwood.			X
<i>Update from previous meeting: None</i>				
7.	Begin planning and design decisions on future Historic Route 66 Pocket Park on Manchester Road.			X
<i>Update from previous meeting: None</i>				
8.	Continue work on Belleview Farms Project, including providing the oversight of the preservation of historic assets associated with it.	X		
<i>Update from previous meeting: A group of residents representing the Sherman Area around Belleview Farms have formed a non-profit called Friends of Belleview. This group has been completing work days at the park site, focusing on property cleanup, which began in February and by the beginning of April had completed more than two hundred sixty (260) hours of work. The group also received a grant from the Missouri Department of Conservation. The grant was in the amount of \$25,000.00 and is to be used for invasive species removal, tools to complete the removal, and restoration. Once more work has been completed on the grounds themselves, discussions will take place regarding installation of the minimum improvements to open the park, and then consideration of building restorations.</i>				
9.	Formulate, review, and adopt a Memorial Policy for the recognition of Champions of History in the City of Wildwood, including Lisa Kelp, Larry Thompson, Judy Sahm, and others.	X		
<i>Update from previous meeting: This item was revised to not just be a more general Memorial Policy, but a Champions of History, at the Commission's February meeting. Work will now proceed on drafting this new program.</i>				
10.	Complete specifications and plan sheets for the bidding process in association with the reconstruction of the Essen Log Cabin on a City-owned site, while defining its planned use and location.	X		
<i>Update from previous meeting: The preliminary reconstruction drawings were reviewed by the Commission last month. Discussions will resume on the use of the building and its selected location over the next few months.</i>				
11.	Prepare materials and define steps to participate in the State's Bi-Centennial Celebration in 2021.	X		
<i>Update from previous meeting: Celebrate Wildwood 2020 and the City's written history book project have received approval as Endorsed Projects, as part of the Bicentennial Celebration, and letters were sent to local organizations and property owners to suggest their participation in identifying of their traditions or properties as a Community Legacy. Additional information will be provided at a future meeting.</i>				

No.	Work Program Item Description	Status		
		Underway	Complete	Not Started
12.	Create a Master Plan to address acceptance of donations and the allocations of future funding necessary for their reuse. The Master Plan should include a design for signage that would explain the source and location of re-purposed materials that are used in park construction projects within the City.			X
<i>Update from previous meeting: None</i>				
13.	Archive documents from the City's incorporation.	X		
<i>Update from previous meeting: New item added in January. Scanning and indexing of incorporation documents are proceeding well.</i>				
14.	Install park identification signage at Kohn Park.	X		
<i>Update from previous meeting: New item added in February. The first discussion was held on sign design in February and the Department staff is reviewing copyright and other sign design considerations to report back to the Commission at a future meeting.</i>				
Ongoing Items				
A.	Encourage historic preservation efforts through greater public relations efforts, including the City's Gazette, website, and e-newsletter.			
<i>Update from previous meeting: The Spring 2020 Gazette included an article on the Commission's efforts and highlights the book to be released at Celebrate Wildwood Event.</i>				
B.	Expand social media efforts.			
<i>Update from previous meeting: Efforts continue on promoting historic preservation.</i>				
C.	Participate in training opportunities of the members' choice.			
<i>Update from previous meeting: The first training session of the year was rescheduled to March, due to the snow on the evening of January's meeting and February's speaker rescheduled due to the flu. The current 2020 schedule is: 2.) May – Joe Harl, with Archaeological Research Center; 2.) July – Michael Allen, with Preservation Research Office. Dates have not been set for the third or fourth training sessions, which will both be scheduled for later in 2020. These remaining two (2) sessions will be about one-room schoolhouses in Wildwood and Historic Route 66.</i>				
D.	City project reviews (as projects are initiated and presented to the Commission).			
<i>Updates on City Projects:</i>				
<ul style="list-style-type: none"> <i>Manchester Road Phase Three Streetscape Project – The general contractor, Gershenson Construction Company, has begun pouring sidewalks and approaches and, due to some favorable weather in February, made good progress on the project, which is anticipated to be complete by the Fall of this year. The project is along the original Historic Route 66.</i> <i>State Route 109 (two (2) new roundabouts south of State Route 100, on State Route 109, a pedestrian tunnel, and the widening of the State Route 109 bridge over State Route 100) – The project is nearly complete! The contractor is completing striping, which is weather dependent, and final clean-up items. The project is being completed in partnership with the Missouri Department of Transportation (MoDOT). No archeological impacts will result from this project, but it will have a significant impact on the City.</i> 				
E.	Perform other duties, as needed, and as opportunities or issues arise.			
<i>Update from previous meeting: None</i>				

If any of the Commission Members should have comments or questions regarding this information, please feel free to contact the Department of Planning and Parks at (636) 458-0440. A presentation is planned on these matters at tonight's meeting. Thank you for your consideration of this information and discussion of the same.