

**City of Wildwood**  
**Council Planning/Parks Committee**  
**“Planning Tomorrow Today”**  
**Minutes from the**  
**March 16, 2021 Meeting**

The Council Planning/Parks Committee meeting was called to order by Chair McCutchen, at 6:31 p.m., on March 16, 2021, at Wildwood City Hall, 16860 Main Street, Wildwood, Missouri, **in Virtual Format (Zoom Webinar).**

**I. Welcome and Roll Call:**

The roll call was taken, with the following results:

**PRESENT – (7)**

Council Member Clark  
Council Member Nyhan  
Council Member Dodwell  
Council Member Flaschar  
Council Member Garritano  
Council Member Rambaud  
Chair McCutchen

**ABSENT – (1)**

Council Member Bartoni

Other City Officials present:

Steve Cross, Interim City Administrator  
Joe Vujnich, Director of Planning and Parks  
Julian Jacquin, Interim Deputy City Administrator  
Travis Newberry, Senior City Planner  
Gary Crews, Superintendent of Parks and Recreation

**II. Approval of Minutes from the Meeting of February 23, 2021.**

**A motion was made by Council Member Garritano, seconded by Council Member Clark, to approve the meeting minutes of February 23, 2021. A voice vote was taken to approve the motion with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.**

**III. Public Comment (opportunity for the public to speak to any Action Item on Tonight’s Agenda).**

None

#### **IV. Action Items:**

##### **a.) Planning Matters – One (1) Item Ready for Consideration**

##### **1.) Discussion regarding a Proposal for Noise Analysis Services within Residential Areas along State Route 100, State Route 109, and other Major Arterial Roadways (Wards – All)**

Director of Planning and Parks Vujnich reminded the Committee of the on-going efforts to revise the existing ordinances concerning sound and noise over the last year or more. During each discussion, over this period of time, it seems other valid considerations and possible changes arise. Director of Planning and Parks Vujnich advised one (1) of these considerations is now ready to be discussed. In an effort to create criteria to address roadway noise for any City project, the Department of Planning has solicited from Acoustic Associates, Ltd. a proposal to analyze the State Routes 100 and 109 Corridors first for environmental noise, then follow with the City's other major arterial roadway corridors, once a template has been developed from this initial investigation. He noted the cost for this initial proposal will be twelve thousand five hundred dollars (\$12,500.00).

Discussion among Committee Members included the following: whether the Department had any idea when the action would be completed, once the investigation began; the desire to have the analysis completed by mid-May; whether this proposal requires City Council approval; the belief the noise issues on State Routes 100 and 109 have been an issue for several years; the belief the study will generate some great recommendations; the fact that weather and timing will have a great influence on the results of this study; the suggestion to have the existing codes relating to noise *adjusted* before the study is done, so there will be accurate/good comparisons; the question of whether the highway noise increase is the result of projects Wildwood has completed or simply population growth; a concern that the State Route 109 roundabouts have been accused/blamed for the noise increase; the opinion that, if the City of Wildwood caused/created the perceived highway noise problem, the *people* deserve to have it corrected; the suggestion to have *specific measurements* conducted at the roundabouts; and the question if the roundabouts were intended to discourage large trucks from using State Route 109, as a *cut-through* between Highway 44 and Highway 40.

**A motion was made by Council Member Garritano, seconded by Council Member Dodwell, to authorize the Department to move forward with the groundwork of the proposal/contract with Acoustic Associates, Ltd. to analyze the sound issues along State Routes 100 and 109 for presentation to the City Council. A voice vote was taken to approve the motion with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.**

##### **b.) Parks Matters – Five (5) Items Ready for Consideration**

##### **1. Review of Bids for the Proposed Pedestrian Bridge in the Manors at the Meadows of Cherry Hills (Ward – Eight)**

Director of Planning and Parks Vujnich provided a brief history of the proposed pedestrian bridge that will connect the Manors at the Meadows at Cherry Hills and the Manors at the Enclaves developments. He noted this bridge connection began the needed planning and engineering in 2018, but was necessarily delayed due to several other City projects that began in 2019. Director of Planning and Parks Vujnich advised an official

bidding process was initiated in February 2021 and, of the seven (7) developers submitting bids, DJM Ecological Services, Inc., is being recommended to the Committee by the Department. He informed the Committee that DJM Ecological Services was not the lowest bid, but was within a cost anticipated by the Department and provided several advantages over the lowest bidder.

Discussion among Committee Members included the following: the fact the project attracted several interested developers; the fact that most of the bids received were well beyond budgeted funding; and the question of when the project would begin and when it would be finished.

**A motion was made by Council Member Garritano, seconded by Council Member Flaschar, endorsing the recommendation of the Department and to forward it to City Council for its review and action. A voice vote was taken to approve the motion with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.**

## **2. Further Information on the Parks and Stormwater Sales Tax Initiative (Wards – All).**

Director of Planning and Parks Vujnich presented/reviewed the Memorandum provided to all Committee Members that addressed questions the Committee directed to the Department at the February 2021 meeting. He presented to the Committee all of the logical funding sources relative to taxes available to the City, the annual average collections, and an explanation for each source. Director of Planning and Parks Vujnich also explained options for how each fund might be allocated between *Parks and Trail Project Items* and *Stormwater Project Items*, followed by a time sequence of projects, once a reserve is established. The Committee was then presented with actual projects considered priorities for consideration in the context of the Parks and Stormwater Sales Tax.

Discussion among Committee Members included the following: consensus of the Committee was reached that the memorandum reflected a lot of long-term thought and solid ideas; agreement of the Committee the discussion/memorandum was an excellent explanation of funding sources and how the money could be spent; the question of whether a document could be prepared for the public reflecting the same information; lengthy discussion that, while the Planning and Parks Committee considers the information presented as excellent, the Watershed Erosion Task Force may not agree with it; the opinion directing the funding from the Parks and Stormwater Sales Tax solely for parks might, in fact, bring more funding to the stormwater projects; the suggestion to create a ten (10) year timeframe for the project completions, as opposed to the six (6) year sequence presented in the memorandum; a reminder the tax would be for park *improvements* and not acquisitions; and a reminder the City still has to figure out how to pay for high speed internet to the western portions of the City.

**A motion was made by Council Member Dodwell, seconded by Council Member Rambaud, authorizing the Department to present the information concerning the Parks and Stormwater Sales Tax initiative to the City Council for its consideration at its next meeting.**

Further discussion then took place between Committee Members: the belief/desire to present the information first to the Watershed Erosion Task Force for its comments/suggestions, before forwarding such to the City Council; and it needs to be emphasized the tax monies would be directed to *park improvements*, not new facilities.

**The motion that was made by Council Member Dodwell and thereafter seconded by Council Member Rambaud was withdrawn.**

**3. Consideration of Connecting Trail in between Glencoe City Park and the Al Foster Memorial Trailhead (Ward – Six).**

Director of Planning and Parks Vujnich provided information on a small trail project that would connect the Glencoe City Park to the Al Foster Memorial Trailhead and eliminate trail users from having to cross Washington and Grand Avenues at two (2) different locations. A concept plan was submitted to the Committee for its review and estimates were presented for engineering plans and construction costs. Director of Planning and Parks Vujnich advised the Department would like to develop the engineering plan for the purpose of using it to submit to certain agencies for grant funding purposes and, if funding can be found/awarded, the project could be constructed in 2022. The developed engineering plans would be submitted to the Committee for its review.

**A motion was made by Council Member Rambaud, seconded by Council Member Flaschar, endorsing the preliminary design of the connecting trail between Glencoe City Park and the Al Foster Memorial Trailhead and, authorizing the Department to proceed searching for a funding source for the project. A voice vote was taken to approve the motion with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.**

**4. Update on Virtual Recreation Programs and Events (Wards – All)**

The Committee was advised to review the attached memorandum and contact Superintendent of Parks and Recreation Gary Crews with questions.

**5. Update Report of Facility reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities (Wards – All).**

The Committee was asked to review the attached memorandum concerning the Ongoing and Long-Term Maintenance Costs for Parks and Trails Facilities for specific information and contact Superintendent of Parks and Recreation Gary Crews with questions.

**c.) Executive Session Pursuant to RSMO 610.021 (2) – No Items for Consideration**

**V. Not Ready for Action – Parks and Planning Matters – Five (5) Items**

No discussion.

**VI. Other Matters**

Interim City Administrator Steve Cross advised the Committee on recent discussions concerning starting times of future meetings and how often each Committee/Commission meet. Each Committee/Commission Chair is being asked to discuss with members to decide. It was suggested to allow each Chair to decide on meeting start times and not make an *official* start time. Chair McCutchen polled the members of the Planning and Parks Committee on their desire to begin future meetings at 6:00 p.m. It was noted that a starting time to

early in the evening will practically eliminate citizen participation, not to mention that some Committee Members will find it difficult to be available if the meetings begin to early. A final decision was not made.

Discussion also took place on finalizing a *Remote Policy*. It was noted that there is a desire by some to have in-person meetings again, rather than Zoom Meetings, but it was acknowledged that there will likely be a virtual component involved with all future meetings.

#### **VII. Closing Remarks and Adjournment:**

Director of Planning and Parks Vujnich and Chair McCutchen summarized the evening's meeting, and **a motion was made by Council Member Dodwell, seconded by Council Member Nyhan, to adjourn. A voice vote was taken to approve the motion with unanimous, affirmative result, and it was declared approved by Chair McCutchen at 7:56 p.m.**