



# WILDWOOD

## MEMORANDUM

To: Economic Development Committee Members

From: Julian M.D. Jacquin, Economic Development Manager

Date: April 27, 2021

Re: Committee Meeting Start Times

As you may be aware, Mayor Bowlin has asked City Administrator Steve Cross to work with the Chairs of all Committees, Boards and Commissions to review each group’s meeting frequency, duration, start time, etc., to reduce impact on staff and help improve work/life balance. The regular start time for meetings of the Economic Development Committee is 6:00 PM on the fourth (4<sup>th</sup>) Tuesday of each month, but several other boards and task forces are currently moving their virtual meetings to an earlier start time, at the discretion of the Chair. Chair Edens and I believed that it would be beneficial for the Committee to discuss this item and identify if the Committee would be interested in any changes to such.

Additionally, for the benefit of new Committee members, I have included the list of remaining meeting dates and start times in 2021 below for the Committee’s review and consideration.

Month	Day	Time	Reasoning/Meeting Conflict
April	27	6:00 p.m.	None
May	25	6:00 p.m.	None
June	22	6:00 p.m.	None
July	6	6:00 p.m.	Moved up for “No Meeting” Week
August	24	6:00 p.m.	None
September	21	6:00 p.m.	Planning & Parks Committee (6:30 p.m.)
October	26	5:30 p.m.	Admin/Public Works Committee (7:00 p.m.)
November	23	6:00 p.m.	None
December	21	5:30 p.m.	Planning & Parks Committee (7:00 p.m.)

I will be available for any comments or questions at the April 27, 2021 Meeting of the Economic Development Committee.

JMDJ

# January 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 New Year's Day— City Hall closed	2
3	4 Planning & Zoning Commission 7:00 pm	5 Admin/Public Works 6:30 pm	6 Wildwood Celebra- tion Commission 6:30 pm	7 Board of Public Safety 6:30 pm Architectural Review Board, 6:30 pm	8	9 Frozen Feet Run
10	11 City Council 7:00 pm	12	13 Court 7:00 pm	14	15	16
17	18 MLK Day - City Hall Closed	19 Candidate Filing Closes Planning & Zoning Commission 7:00 pm	20 Court 7:00 pm	21 Board of Adjustment 7:00 pm	22	23
24	25 City Council 7:00 pm	26 Economic Develop- ment 5:30 pm Planning & Parks 7:00 pm	27 Watershed Erosion Task Force 6:30 pm	28 Historic Preservation Commission 6:30 pm	29	30
31						

# February 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Planning & Zoning Commission 7:00 pm	2 Admin/Public Works 6:30 pm	3 Court 7:00 pm Wildwood Celebra- tion Commission 6:30 pm **	4 Board of Public Safe- ty 6:30 pm	5	6
7	8 City Council 7:00 pm	9 Community Out- reach Task Force 5:00 pm	10	11 Architectural Review Board 6:30 pm	12	13
14	15 Presidents' Day City Hall Closed	16 Planning & Zoning Commission 7:00 pm	17 Court 7:00 pm	18 Board of Adjustment 7:00 pm	19	20
21	22 City Council 7:00 pm	23 Economic Develop- ment 5:30 pm  Planning & Parks 7:00 pm	24 Watershed Erosion Task Force 6:30 pm	25 Historic Preservation Commission 6:30 pm	26	27
28					** conference room upstairs, east side	

# March 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Planning & Zoning Commission 7:00 pm	2 Admin/Public Works 6:30 pm	3 Wildwood Celebra- tion Commission 6:30 pm	4 Board of Public Safe- ty 6:30 pm	5	6
7	8 City Council 7:00 pm	9	10 Court 7 :00 pm	11 Architectural Review Board 6:30 pm	12	13
14	15 Planning & Zoning Commission 7:00 pm	16 Planning & Parks 6:30 pm	17	18 Board of Adjustment 7:00 pm	19	20 Centaur Time Trial  Lawn & Garden Summit 1:00-5:00
21	22 City Council 7:00 pm	23 Economic Develop- ment 6:00 pm	24 Court 7 :00 pm	25 Historic Preservation Commission 6:30 pm	26	27 Spring Egg Hunt
28	29	30 Watershed Erosion Task Force 6:30 pm	31 Court 7:00 pm			

# April 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Board of Public Safety 6:30 pm	2	3
4	5 Planning & Zoning Commission 7:00 pm	6 Municipal Election	7 Wildwood Celebration Commission 6:30 pm	8 Architectural Review Board 6:30 pm	9	10
11	12 City Council 7:00 pm	13 Admin/ Public Works 6:30 pm	14 Court 7:00 pm	15 Board of Adjustment 7:00 pm	16	17
18	19 Planning & Zoning Commission 7:00 pm	20 Planning & Parks 6:30 pm	21 Court 7:00 pm	22 Historic Preservation Commission 6:30 pm	23 Arbor Day Be Brave 5K	24
25	26 City Council 7:00 pm	27 Economic Develop- ment 6:00 pm	28 Watershed Erosion Task Force 6:30 pm	29	30	

# May 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1 Plein Air Art Event
2	3 Planning & Zoning Commission 7:00 pm	4 Admin/Public Works 6:30 pm	5 Wildwood Celebra- tion Commission 6:30 pm	6 Board of Public Safety 6:30 pm	7	8
9	10 City Council 7:00 pm	11 Community Outreach Task Force 5:00 pm	12 Court 7:00 pm	13 Architectural Review Board 6:30 pm	14 Music on Main Boards & Commis- sions Appreciation	15
16	17 Planning & Zoning Commission 7:00 pm	18 Planning & Parks 6:30 pm	19 Court 7:00 pm	20 Board of Adjustment 7:00 pm	21	22 Farmers Market 8:00 am—Noon
23	24 City Council 7:00 pm	25 Economic Develop- ment 6:00 pm	26 Watershed Erosion Task Force 6:30 pm	27 Historic Preservation Commission 6:30 pm	28	29 Farmers Market 8:00 am—Noon
30	31 Memorial Day City Hall closed					

# June 2021


Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Wildwood Celebration Commission 6:30 pm	3	4	5 Farmers Market 8:00 am—Noon  Green Rock Trail
6	7 Planning & Zoning Commission 7:00 pm	8 Admin/Public Works 6:30 pm	9 Court 7:00 pm	10 Board of Public Safety 6:30 pm  Architectural Review Board 6:30 pm	11	12 Farmers Market 8:00 am—Noon
13	14 City Council 7:00 pm	15 Planning & Parks 6:30 pm	16	17 Board of Adjustment 7:00 pm	18 Music on Main	19 Farmers Market 8:00 am—Noon
20	21 Planning & Zoning Commission 7:00 pm	22 Economic Development 6:00 pm	23 Watershed Erosion Task Force 6:30 pm  Court 7:00 pm	24 Historic Preservation Commission 6:30 pm	25	26 Farmers Market 8:00 am—Noon
27	28 City Council 7:00 pm   <b>NO MEETING WEEK</b>	29	30			

# July 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3 Farmers Market 8:00 am—Noon
4 Independence Day	5 Independence Day Observed—City Hall closed	6 Economic Develop- ment 6:00 pm	7 Wildwood Celebra- tion Commission 6:30 pm	8 Board of Public Safety 6:30 pm Architectural Review Board 6:30 pm	9	10 Farmers Market 8:00 am—Noon
11	12 City Council 7:00 pm	13 Admin/Public Works 6:30 pm	14 Court 7:00 pm	15 Board of Adjustment 7:00 pm	16 Music on Main	17 Farmers Market 8:00 am—Noon
18	19 Planning & Zoning Commission 7:00 pm	20 Planning & Parks 6:30 pm	21 Watershed Erosion Task Force 6:30 pm Court 7:00 pm	22 Historic Preservation Commission 6:30 pm	23	24 Farmers Market 8:00 am—Noon
25	26 City Council 7:00 pm	27	28	29	30	31 Farmers Market 8:00 am—Noon
		NO MEETING WEEK				



# August 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Planning & Zoning Commission 7:00 pm	3 Admin/Public Works 6:30 pm	4 Wildwood Celebra- tion Commission 6:30 pm	5 Board of Public Safe- ty 6:30 pm	6	7 Farmers Market 8:00 am—Noon
8	9 City Council 7:00 pm	10 Community Out- reach Task Force 5:00 pm	11 Court 7:00 pm	12 Architectural Review Board 6:30 pm	13	14 Farmers Market 8:00 am—Noon
15	16 Planning & Zoning Commission 7:00 pm	17 Planning & Parks 6:30 pm	18 Court 7:00 pm	19 Board of Adjustment 7:00 pm	20 Back 2 School Event	21 Farmers Market 8:00 am—Noon
22	23 City Council 7:00 pm	24 Economic Develop- ment 6:00 pm	25 Watershed Erosion Task Force 6:30 pm	26 Historic Preservation Commission 6:30 pm	27	28 Farmers Market 8:00 am—Noon
29	30	31				
<b>NO MEETING WEEK</b> 						

# September 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4 Farmers Market 8:00 am—Noon
5	6 Labor Day City Hall Closed	7 Admin/Public Works 6:30 pm  Planning & Zoning Commission 7:00 pm	8 Wildwood Celebra- tion Commission 6:30 pm	9 Board of Public Safe- ty 6:30 pm Architectural Review Board 7:00 pm	10	11 Farmers Market 8:00 am—Noon
12	13 City Council 7:00 pm	14	15 Court 7:00 pm	16 Board of Adjustment 7:00 pm	17	18 Farmers Market 8:00 am—Noon
19	20 Planning & Zoning Commission 7:00 pm	21 Economic Develop- ment 6:00 pm  Planning & Parks 6:30 pm	22 Court 7:00 pm	23 Historic Preservation Commission 6:30 pm	24	25 Farmers Market 8:00 am—Noon
26 Tour de Wildwood	27 City Council 7:00 pm	28	29 Watershed Erosion Task Force 6:30 pm	30		

# October 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Farmers Market 8:00 am—Noon (Last Day)
3	4 Planning & Zoning Commission 7:00 pm	5 Admin/Public Works 6:30 pm	6 Wildwood Celebra- tion Commission 6:30 pm	7 Board of Public Safe- ty 6:30 pm	8	9
10	11 City Council 7:00 pm	12	13 Court 7:00 pm	14 Architectural Review Board 6:30 pm	15	16
17	18 Planning & Zoning Commission 7:00 pm	19 Planning & Parks 6:30 pm	20 Court 7:00 pm	21 Board of Adjustment 7:00 pm	22	23
24	25 City Council 7:00 pm	26 Economic Develop- ment 5:30 pm Admin/Public Works 7:00 pm	27 Watershed Erosion Task Force 6:30 pm	28 Historic Preservation Commission 6:30 pm	29 Shivering Shadows 7K	30
31						

# November 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Planning & Zoning Commission 7:00 pm	2	3 Court 7:00 pm Wildwood Celebration Commission 6:30 pm **	4 Board of Public Safety 6:30 pm	5	6
7	8 City Council 7:00 pm	9 Community Outreach Task Force 5:00 pm	10 Architectural Review Board 7:00 pm	11 Veteran's Day - City Hall Closed	12	13
14	15 Planning & Zoning Commission 7:00 pm	16 Planning & Parks 6:30 pm	17 Court 7:00 pm	18 Board of Adjustment 7:00 pm	19	20
21	22 City Council 7:00 pm	23 Economic Development 6:00 pm	24	25 Thanksgiving Day City Hall Closed	26 Thanksgiving Holiday City Hall Closed	27
28	29	30			** conference room Upstairs, east side	

# December 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Watershed Erosion Task Force 6:30 pm	2 Board of Public Safe- ty 6:30 pm  Historic Preservation Commission 6:30 pm	3	4
5	6 Planning & Zoning Commission 7:00 pm	7 Admin/Public Works 6:30 pm	8 Court 7:00 pm	9 Architectural Review Board 7:00 pm	10	11
12	13 City Council 7:00 pm	14 Candidate Filing Opens	15	16 Board of Adjustment 7:00 pm	17	18
19	20 Planning & Zoning Commission 7:00 pm	21 Economic Develop- ment 5:30 pm  Planning & Parks 7:00 pm	22	23 City Hall Closed— Christmas Holiday Observed**	24 Christmas Eve City Hall Closed	25 Christmas Day
26	27 City Council 7:00 pm	28	29	30	31	