

**COUNCIL WORK SESSION MINUTES
COUNCIL CHAMBERS**

**WILDWOOD CITY HALL
16860 Main Street
City of Wildwood, Missouri 63040**

**Monday, January 10, 2022
6:00 P.M.**

	Present	Absent
Bowlin	X	
Gillani	X	
Hopper*	X	
Jakcsy*	X	
Bertolino	X	
Dodwell	X	
Ottenberg*	X	
Edens*	X	
Brost*	X	
Garritano*	X	
Flaschar	X (arrived at 6:16)	
Rambaud	X	
McCutchen	X	
Farmer	X	
Nyhan	X	
Bartoni*	X	
Clark	X	

*via video conference

MAYOR'S COMMENTS AND ANNOUNCEMENTS

None.

FOR INFORMATION

Department of Planning and Parks

Update on Investigations Underway Regarding The Reserve at Wildwood (Ward One)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Discussion was held regarding the following: update on the project and replacing consultants.

Update on The Prime Place Project (Ward Eight)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Update on Center Avenue Dedication (Ward Eight)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Update on Birch Forest Drive Turnaround (Ward Five)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Escrow Process Change – 2022 (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Wildwood Celebration Commission

Update of the 2022 Celebrate Wildwood Event (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Internet Access Committee

Update on Internet Access Issues (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Discussion was held regarding the following: sharing residents' concerns with Spectrum, execution of contract, and use of American Rescue Plan Act (ARPA) funds.

Department of Public Works

City-Contractor Agreement with Spencer Contracting, Inc. for the 2022 Community Development Block Grant ADA Curb Ramp Project (Ward One)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Discussion was held regarding the following: using CDBG funds for senior programming.

City-Consultant Agreement with Davey Resource Group for 2022 Arborist Services (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.

Department of Administration

2021-2025 Strategic Plan (Wards – All)

Mayor Bowlin asked if there were any comments or questions.

January 10, 2022 City Council Agenda Items

Discussion was held regarding the following: need for and selecting a legislative consultant, RFP for a legislative consultant, City's past experience with a legislative consultant, and legislative updates from the consultant.

Jake Silverman with Olympus Political Consulting Services, LLC, provided his background as a consultant and answered questions from the City Council.

FOR ACTION

Lawn and Garden Summit 2022 – Council Member Edens (Wards – All)

Mayor Bowlin asked if there were any comments or questions.

Discussion was held regarding the following: effect of COVID-19 on the event, proposed date and estimated cost for the event, vendor participation, and the event aligning with a strategic goal.

A motion was made by Council Member Edens, seconded by Council Member Dodwell, to proceed with the Lawn and Garden Summit on March 19, 2022 at a cost not to exceed \$4,000.

Discussion was further held regarding the following: Economic Development Committee budget, capping costs for the event, Christmas tree lighting event exceeding planned expenditures, goals of the planned event, volunteers to set up and take down tents and tables, liability issues, and additional unplanned costs.

A motion was made by Council Member McCutchen, seconded by Council Member Clark, to postpone the Lawn and Garden Summit 2022 agenda item to the next City Council meeting. A voice vote was taken with an affirmative result and the motion was declared passed.

EXECUTIVE [CLOSED] SESSION: Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys [RSMO 610.021(1) 1994].

A motion was made by Council Member Brost, seconded by Council Member Bartoni, to postpone the Executive Session to the first City Council meeting in February. A voice vote was taken with an affirmative result and the motion was declared passed.

MISCELLANEOUS

Council Member Edens requested an agenda item on assessing the risk of fires within the community be put on the February 14th work session agenda.

Mayor Bowlin provided an update on the proposed Monarch Fire Protection District fire station.

ADJOURNMENT

A motion was made by Council Member Farmer, seconded by Council Member Nyhan, to adjourn the Work Session at 7:01 p.m. A voice vote was taken with an affirmative result and the motion was declared passed.



WILDWOOD

CITY OF WILDWOOD
JANUARY 10, 2022 RECORD OF PROCEEDINGS

CITY OF WILDWOOD
MEETING OF CITY COUNCIL
WILDWOOD CITY HALL
16860 MAIN STREET
WILDWOOD, MO 63040

The meeting was called to order at 7:08 P.M.

A roll call was taken, with the following results:

Present at Roll Call:

Mayor Jim Bowlin
Council Member Michael Gillani
Council Member Nathan Hopper*
Council Member Rob Jakcsy*
Council Member Dave Bertolino
Council Member Katie Dodwell
Council Member Scott Ottenberg*
Council Member Lauren Edens*
Council Member Larry Brost*
Council Member Joe Garritano*
Council Member Dan Flaschar
Council Member Rob Rambaud
Council Member Debra Smith McCutchen
Council Member Joe Farmer
Council Member Tracey Nyhan
Council Member Don Bartoni*
Council Member Teresa Clark

Absent:

Also present:

Mr. Joe Vujnich, Director of Planning and Parks*
Mr. Rick Brown, Director of Public Works*
Mr. John Young, City Attorney
Ms. Megan Eldridge, City Clerk
Mr. Steve Cross, City Administrator
Mr. Travis Newberry, Senior Planner

*via video conference

PLEDGE OF ALLEGIANCE

Mayor Bowlin led the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the December 13, 2021 City Council meeting were submitted for approval. A motion was made by Council Member Clark, seconded by Council Member Farmer, to approve the minutes of the December 13, 2021 City Council meeting. A voice vote was taken with an affirmative result and the motion was declared passed.

PUBLIC PARTICIPATION

Public Participation and Hearing Procedures

Mayor Bowlin reviewed the guidelines for Public Participation and Public Hearing Procedures.

Andy Irvine, 554 Eatherton Road, spoke regarding code violations at 542 Eatherton Road.

Officials' Responses – None

MAYOR ANNOUNCEMENTS AND APPOINTMENTS

Announcements

Remembrance of First Responders

Mayor Bowlin noted Assistant Chief Bryant Gladney of the Boone County Fire Protection District, Detective Antonio Valentine of the St. Louis County Police Department, and Deputy Sean Riley of the Wayne County Sheriff's Office had tragically passed around the holidays. He acknowledged the work done by all first responders and thanked the first responders in attendance. Mayor Bowlin asked everyone to stand for a moment of silence in remembrance of Assistant Chief Gladney, Detective Valentine, and Deputy Riley.

Recognition of Scenes of the Season Participants

Mayor Bowlin recognized those who participated in Scenes of the Season and painted store windows for the holiday season.

Appointments

Sharon Hutson – (Ward Four) – Wildwood Celebration Commission – Term Ending December 31, 2023

A motion was made by Council Member Dodwell, seconded by Council Member Farmer, to approve the appointment of Sharon Hutson to the Wildwood Celebration Commission. A voice vote was taken with an affirmative result and the motion was declared passed.

Jeffery Bader – (Ward Three) – City Marshal

A motion was made by Council Member Nyhan, seconded by Council Member Ottenberg, to approve the appointment of Jeffrey Bader as City Marshal. A voice vote was taken with an affirmative result and the motion was declared passed.

PUBLIC HEARING(S)

Liquor License Application for Alta Convenience 6524, which is located at 2401 Highway 109 (Ward Eight)

Director of Planning Vujnich provided an overview of the request.

Public Hearing Comments – None

A motion was made by Council Member Gillani, seconded by Council Member Garritano, to approve the liquor license application. A voice vote was taken with affirmative result and the motion was declared passed.

UNFINISHED BUSINESS

BILL #2656 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE CONSOLIDATION OF THREE (3) LEGAL LOTS OF RECORD INTO A SINGLE PARCEL OF GROUND, SUCH BEING LOTS 7, 8, AND 9 OF GROVER HEIGHTS, SECTION 12, TOWNSHIP 44 NORTH, RANGE 3 EAST, SPECIFICALLY SITUATED ON THE SOUTHWEST CORNER OF THE INTERSECTION OF EAST AVENUE AND MANCHESTER ROAD, TO BE HEREAFTER KNOWN AS “GROVER HEIGHTS LOT 7A”, AND THEREBY CREATING A 0.69 ACRE TRACT OF LAND. *Recommended by the Department of Planning (Second Reading) (Ward Eight)*

Direct Budgetary Impact: None

Funding Source: N/A

Strategic Plan Goal: N/A

BILL #2657 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE ADJUSTMENT OF FOUR (4) LEGAL LOTS OF RECORD INTO TWO (2) PARCELS OF GROUND, SUCH BEING ADJUSTED LOTS A, B, AND C OF THE BOUNDARY ADJUSTMENT SURVEY (PLAT BOOK 274, PAGE 63) AND A TRACT OF LAND BEING IN SECTION 12, TOWNSHIP 44 NORTH, RANGE 3 EAST, SPECIFICALLY SITUATED ON THE EAST SIDE OF WOODS AVENUE, SOUTH OF MANCHESTER ROAD, AND TO BE HEREAFTER KNOWN AS “RODGERS DRIVE RE-SUBDIVISION”. *Recommended by the Department of Planning (Second Reading) (Ward Eight)*

Direct Budgetary Impact: None

Funding Source: N/A

Strategic Plan Goal: N/A

A motion was made by Council Member Gillani, seconded by Council Member Garritano, for the second reading of Bill #2656 and Bill #2657. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2656 and Bill #2657 were read for the second time by title only.

A roll call vote was taken for the approval of Bill #2656 and Bill #2657 with the following results:

Ayes – Gillani, Hopper, Jakcsy, Bertolino, Dodwell, Ottenberg, Edens, Brost, Garritano, Flaschar, Rambaud, McCutchen, Farmer, Nyhan, Bartoni, and Clark

Nays – None

Abstain – None

Absent – None

Whereupon Mayor Bowlin declared Bill #2656 and Bill #2657 approved and they become Ordinance #2656 and Ordinance #2657.

BILL #2658 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AMENDING CHAPTER 390, TRAFFIC SCHEDULE IX, PARKING RESTRICTIONS, OF THE CODE OF ORDINANCES OF THE CITY OF WILDWOOD, BY ENACTING NEW PARKING REGULATIONS ON DARTMOUTH CROSSING DRIVE; AND AUTHORIZING THE CITY TRAFFIC ENGINEER TO ERECT APPROPRIATE SIGNAGE REFLECTING SUCH PARKING REGULATIONS. *Recommended by the Board of Public Safety (Second Reading) (Ward Five)*

Direct Budgetary Impact: Less than \$1,000

Funding Source: Road and Bridge Fund

Strategic Plan Goal: Public Works/Public Safety

A motion was made by Council Member McCutchen, seconded by Council Member Bertolino, for the second reading of Bill #2658. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2658 was read for the

second time by title only.

A roll call vote was taken for the approval of Bill #2658 with the following results:

Ayes – Hopper, Jakcsy, Bertolino, Dodwell, Ottenberg, Edens, Brost, Garritano, Flaschar, Rambaud, McCutchen, Farmer, Nyhan, Bartoni, Clark and Gillani

Nays – None

Abstain – None

Absent – None

Whereupon Mayor Bowlin declared Bill #2658 approved and it becomes Ordinance #2658.

BILL #2660 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE UNITED STATES GEOLOGICAL SURVEY (USGS) FOR A TWO (2) YEAR STUDY OF THE CAULKS CREEK WATERSHED, AS PART OF THE OVERALL EFFORTS OF THE CITY'S WATERSHED EROSION TASK FORCE (WETF) TO DEVELOP ENVIRONMENTALLY APPROPRIATE AND ENGINEERED SOLUTIONS TO ON-GOING CONCERNS THEREIN. *Recommended by the Watershed Erosion Task Force (Second Reading) (Wards Two, Three, Four, Five, Seven and Eight)*

Direct Budgetary Impact: \$105,200

Funding Source: FY2021 Capital Improvements Program

Strategic Plan Goal: Erosion Control

A motion was made by Council Member Dodwell, seconded by Council Member Hopper, for the second reading of Bill #2660. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2660 was read for the second time by title only.

A roll call vote was taken for the approval of Bill #2660 with the following results:

Ayes – Jakcsy, Bertolino, Dodwell, Ottenberg, Edens, Brost, Garritano, Flaschar, Rambaud, McCutchen, Farmer, Nyhan, Bartoni, Clark, Gillani, and Hopper

Nays – None

Abstain – None

Absent – none

Whereupon Mayor Bowlin declared Bill #2660 approved and it becomes Ordinance #2660.

NEW BUSINESS

BILL #2662 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CITY-CONTRACTOR AGREEMENT ON BEHALF OF THE CITY WITH SPENCER CONTRACTING COMPANY, FOR THE 2022 COMMUNITY DEVELOPMENT BLOCK GRANT ADA CURB RAMP PROJECT. *Recommended by the Administration/Public Works Committee (First Reading) (Ward One)*

Direct Budgetary Impact: \$14,921.97 (\$40,421.97- \$25,500 Grant)

Funding Source: Road and Bridge Fund

Strategic Plan Goal: N/A

A motion was made by Council Member Clark, seconded by Council Member Brost, for the first reading of Bill #2662. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2662 was read for the first time by title only.

BILL #2663 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CITY-CONSULTANT AGREEMENT ON BEHALF OF THE CITY WITH DAVEY RESOURCE GROUP, INC., FOR 2022 ON-CALL ARBORIST SERVICES. *Recommended by the Administration/Public Works Committee (First Reading) (Wards – All)*

Direct Budgetary Impact: \$17,000 (\$39,000- \$22,000 Grant)

Funding Source: Road and Bridge Fund

Strategic Plan Goal: Enhanced Green Space

A motion was made by Council Member Dodwell, seconded by Council Member Brost, for the first reading of Bill #2663. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2663 was read for the first time by title only.

Discussion was held regarding the following: having one arborist from Davey Resource Group assigned to the City.

BILL #2664 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE ADJUSTMENT OF CERTAIN BOUNDARY LINES BETWEEN FOUR (4) LOTS THAT ARE KNOWN AS TRACTS OF LAND IN THE EAST ONE HALF (½) OF THE SOUTHWEST QUARTER (¼) OF THE SOUTHWEST QUARTER (¼) OF SECTION 1, TOWNSHIP 44 NORTH, RANGE 3 EAST, AND ADJUSTED LOT A OF ADJUSTED LOTS TWO AND THREE OF THE STRICKER-AMANT SUBDIVISION, BOOK 369, PAGE 267, CITY OF WILDWOOD, ST. LOUIS COUNTY, MISSOURI, WITH SAID BEING LOCATED ON THE WEST SIDE OF EATHERTON ROAD, NORTH OF MANCHESTER ROAD, WHICH WILL THEREBY CREATE MORE BUILDABLE AREAS FOR THE TWO PROPERTIES, TO BE KNOWN HEREAFTER AS THE “BOUNDARY ADJUSTMENT OF 2545 AND 2531 EATHERTON ROAD.” *Recommended by the Department of Planning* (First Reading) (Ward Eight)

Direct Budgetary Impact: None

Funding Source: N/A

Strategic Plan Goal: N/A

BILL #2665 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, REAUTHORIZING A BOUNDARY ADJUSTMENT PLAT THAT WILL RESULT IN THE CONSOLIDATION OF FOUR (4) LOTS OF RECORD, WHICH ARE TRACTS OF LAND IN THE WEST HALF OF SECTION 7, TOWNSHIP 44 NORTH, RANGE 3 EAST, OF THE 5TH PRINCIPAL MERIDIAN, SUCH BEING MORE SPECIFICALLY LOCATED ON THE SOUTH SIDE OF MELROSE ROAD, WEST OF OSSENFORT ROAD, AND HEREAFTER KNOWN AS THE “LOT CONSOLIDATION PLAT IN THE WEST HALF OF SECTION 7.” *Recommended by the Department of Planning* (First Reading) (Ward One)

Direct Budgetary Impact: None

Funding Source: N/A

Strategic Plan Goal: N/A

A motion was made by Council Member Clark, seconded by Council Member Gillani, for the first reading of Bill #2664 and Bill #2665. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2664 and Bill #2665 was read for the first time by title only.

Discussion was held regarding the following: development plans for Plat 2 of Bill #2664.

A motion was made by Council Member Garritano, seconded by Council Member Gillani, for the second reading of Bill #2665. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2665 was read for the second time by title only.

A roll call vote was taken for the approval of Bill #2665 with the following results:

Ayes – Bertolino, Dodwell, Ottenberg, Edens, Brost, Garritano, Flaschar, Rambaud, McCutchen, Farmer, Nyhan, Bartoni, Clark, Gillani, Hopper, and Jakcsy

Nays – None

Abstain – None

Absent – None

Whereupon Mayor Bowlin declared Bill #2665 approved and it becomes Ordinance #2665.

BILL #2666 AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE AN AGREEMENT ON BEHALF OF THE CITY WITH OLYMPUS POLITICAL CONSULTING SERVICES, LLC FOR

LEGISLATIVE CONSULTING SERVICES. *Recommended by the Administration/Public Works Committee (First Reading)*
(Wards – All)

Direct Budgetary Impact: \$27,000

Funding Source: Department of Administration – Consultant Services

Strategic Plan Goal: N/A

A motion was made by Council Member Bertolino, seconded by Council Member Dodwell, for the first reading of Bill #2666. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2666 was read for the first time by title only.

A motion was made by Council Member Garritano, seconded by Council Member Dodwell, for the second reading of Bill #2666. A voice vote was taken with an affirmative result and the motion was declared passed. Council Member Flaschar voted no. Bill #2666 was read for the second time by title only.

A motion was made by Council Member Edens, seconded by Council Member Jakcsy, for Olympus Political Consulting Services, LLC to not take on other political consulting activities in the State of Missouri nor represent other municipalities during the term of the agreement.

Discussion was held regarding the following: consultant already committing to not represent other municipalities, restricting consultant's ability to earn additional income, and conflicts of interest.

A roll call vote was taken on the motion with the following results:

Ayes – Edens, Flaschar, Rambaud, Bartoni, Hopper, and Jakcsy

Nays – Dodwell, Ottenberg, Brost, Garritano, McCutchen, Farmer, Nyhan, Clark, Gillani, and Bertolino

Abstain – None

Absent – None

Whereupon Mayor Bowlin declared the motion failed.

Discussion was further held regarding the following: failure of the motion to amend.

A roll call vote was taken for the approval of Bill #2666 with the following results:

Ayes – Ottenberg, Brost, Garritano, Rambaud, McCutchen, Farmer, Nyhan, Bartoni, Clark, Gillani, Hopper, Jakcsy, Bertolino, Dodwell, and Edens

Nays – Flaschar

Abstain – None

Absent – None

Whereupon Mayor Bowlin declared Bill #2666 approved and it becomes Ordinance #2666.

Discussion was further held regarding the following: City staff and officials meeting with the consultant.

RESOLUTIONS – None

CONSENT AGENDA – None

MISCELLENEOUS – None

ADJOURNMENT

A motion was made by Council Member Farmer, seconded by Council Member McCutchen, to adjourn the meeting. A voice vote was taken with an affirmative result and the motion was declared passed. There being no further business, the meeting was adjourned at 7:56 p.m.

Approved this _____ day of _____, 2021.

Jim Bowlin, Mayor

ATTEST:

City Clerk