



WILDWOOD

City of Wildwood

Community Outreach Task Force

Minutes for its Tuesday, November 9, 2021 Meeting

6:00 p.m. to 7:30 p.m.

City Hall ~ 16860 Main Street, 63040

I. Welcome by Co-Chair Flaschar and Roll Call

The meeting was called to order by Co-Chair Flaschar, at 6:15 p.m., on Zoom Webinar Platform, with it being broadcast from City Hall, 16860 Main Street, Wildwood, Missouri 63040.

Senior Planner Newberry called the roll, with the following Task Force Members being in attendance: Larson, Corvington, Caldwell, Marshall, Glowski, Ottenberg and Flaschar. (Michelle Becker arrived at 6:30 p.m.)

City staff in attendance at the meeting included the following: Senior Planner Travis Newberry and Director of Planning and Parks Joe Vujnich.

II. Approval of Minutes from the October 13, 2021 Task Force Meeting

Member Marshall made a motion to address the minutes later in the meeting, which was seconded by Member Glowski. A voice vote was taken, and all Task Force Members stated aye.

The draft minutes were not approved, as there was not a quorum at this time.

III. Public Participation (By Chat or as a Promoted Panelist)

No individual from the public sought to speak at tonight's meeting.

IV. Next Steps for Task Force Members

Co-Chair Flaschar asked for comments on the October meeting. Co-Chair Caldwell enjoyed the presentations and felt like the months of work were beneficial. Member Corvington and Co-Chair Flaschar agreed. Member Marshall inquired if there were other responses that were not presented, but had provided materials. Director Vujnich responded that there were not, just submitted written responses. Co-Chair Flaschar stated there were others who initially requested to be present, but could not during the designated time. Director Vujnich concurred with Co-Chair Caldwell and enjoyed the

enthusiasm of the presenters, while Co-Chair Flaschar enjoyed the presenters being able to share their passion with others.

Co-Chair Flaschar asked for input on the final draft of the spreadsheet. Member Glowski requested that the spreadsheet be reorganized into a format that reduces the number of detail items included as part of the final document and is in an 8.5" x 11" format, with the name of the organization, what services they provide, type of organization, contact information, and whether or not there are volunteer opportunities. The rest of the information should be removed, so it is condensed. Co-Chair Caldwell, and Members Ottenberg and Larson agreed. Director Vujnich stated the spreadsheet will be modified and presented with the most relevant information. Member Marshall stated the basic information noted will be the information other organizations can provide, if they want to be included in the list. Member Glowski would like the user-friendly version not in chart form. Co-Chair Flaschar stated that perhaps a link could be included to be directed to more information.

Co-Chair Flaschar inquired about the hosting location of the information. Director Vujnich suggested the Wildwood Business Association (WBA) might be an option, but perhaps the task force members had ideas where to host, as the City resources required are not available. Co-Chair Flaschar asked if the WBA can host and the City can link. The work of the task force can be very helpful to the residents. Member Glowski asks for the document to be mentioned in City print and digital and on the City website, with a yearly update. Co-Chair Flaschar can reach out to Council Member Edens to see if she can check on the possibility of the WBA hosting. Member Glowski wants this information to be accessible to as many residents as possible.

Discussion was held regarding organizations that may not offer services that are appropriate for the list, updating the list and putting that obligation on the organizations, the legalities of the list and putting certain disclaimers on the bottom of the document. Director Vujnich stated that the Department is not advocating the WBA, but suggests letting the Department do research on the hosting of the information. Co-Chair Flaschar suggested having another meeting to finalize the list. Member Larson suggested that someone on the list might be able to host the document and Director Vujnich agreed. Member Marshall suggested the Community College as its interns may be able to update the information. Director Vujnich asked about exploring the VFW and the American Legion to be included in the list and Co-Chair Flaschar agreed. Member Larson asked about the criteria for eligible organizations and Director Vujnich discussed the general items that were used. The Department will detail that criteria for the next meeting, which should assist with ongoing maintenance.

Co-Chair Flaschar asked for next meeting date suggestions. Co-Chair Caldwell believes it is best to wait until after the holidays. Director Vujnich stated there would be dates during the first couple of weeks in January and perhaps a later time slot would help task members being able to attend. Co-Chair Flaschar will check with other members about the meeting time. Member Marshall suggested sending out an email asking what works best for members. Member Glowski asked for an updated document so task members can finalize, which Director Vujnich said can be provided by mid-December.

V. Closing Remarks and Adjournment by Co-Chairs Caldwell and Flaschar

In summary, the Department will provide the following:

- Reformat the Excel spreadsheet into an 8.5" x 11" format with less information, but more pertinent information necessary for residents to utilize the service or access volunteer opportunities.
- Provide the criteria for inclusion on the list.

Member Glowski requested the information that is missing from the spreadsheet be gathered, particularly a brief description of the nature or purpose of the organization and whether there are volunteer opportunities.

Meeting was adjourned at 6:56 p.m.