



WILDWOOD

April 27, 2022

MEMORANDUM

To: Watershed Erosion Task Force Members

From: Department of Planning and Parks

Re: Detention and Retention Basin Upgrades – Subdivision Trustee Outreach (**Wards – All**)

Cc: The Honorable James R. Bowlin, Mayor
Steve Cross, City Administrator
John A. Young, City Attorney
Rick Brown, P.E. and P.T.O.E., Director of Public Works
Melanie Rippetoe, Assistant Director of Planning and Parks
Dan Rahn, Assistant City Engineer
Travis Newberry, Senior Planner

CONSULTANT PROPOSAL– March 2022 >>> Starting September 2021, Wilson Hydro provided to the task force a detailed analysis of the existing detention and retention basins in the Caulks Creek Watershed, of which there are ninety-two (92) of them. These locations were further discussed and the task force identified to City Council that six (6) of these basins should be further analyzed to determine the effectiveness of retrofitting them in order to improve water quality, manage discharges better during high-intensity storm events, and reduce streambank and bed erosion. The task force submitted a recommendation to the City Council to engage the two (2) consultants for this analysis. The City Council concurred with this recommendation and the Resolution authorizing the contract and expenditure of funds was set for action at its April 25, 2022 meeting.

SUBDIVISION TRUSTEE OUTREACH >>> Each of the identified basins are located on common ground, under the ownership of the respective Homeowners Associations of the applicable subdivision. In order to assist the consultants in completing the analysis, the task force, via the Department of Planning, will be working with the trustees of the Homeowners Associations to discuss this analysis and hopefully gain needed access to these areas. The Department of Planning has reviewed its records, relative to trustee contact information, and is providing the following summary.

TERRASPEC ID Number	MSD Facility ID Number	Subdivision	Trustee Contact Information (Year Updated)
NE11-B1	23U1-0230D	Westglen Farms – Plat 3	Yes (2022)
NE36-B3	21U4-0187D	Wynncrest – Plat 5	Names of Trustees, No Contact Information (2019)
SE44-B2	24U1-0366D	Harbors at Lake Chesterfield	Yes (2022)
SE72-B1	24V2-0294D	Dierbergs Wildwood – Lot 4	N/A
SE38-B1	24U2-0305D	Copper Lakes – Plat 3	Yes (2021)
SE50-B3	24U1-03630	Enclaves at Cherry Hills – Plat 3	Yes (2022)

The Department would like to note, the contact information for Homeowners Association trustees is provided to the City by these private entities on a voluntary basis. This circumstance can often result in this information not being as up-to-date as hoped and even incomplete and inaccurate at times. Therefore, the Department is seeking the input from task force regarding contact information for trustees in these identified subdivisions, which individual members might be able to offer. If task force members know of trustee information for the identified subdivisions, that information can be shared at tonight’s meeting or directly with the Co-Chairs and/or Department of Planning.

NEXT STEPS >>> With the assistance of the task force in obtaining the necessary trustee contact information, the Department will then begin the process of contacting those individuals to advise them of the planned analysis and seek their support and permission for such. The Department, on behalf of the task force, would also take this opportunity to request access to the property by the City and its consultants.

CONTACT INFORMATION >>> If any of the Task Force Members should have any questions or comments regarding this information, please feel free to contact the Department of Planning and Parks at (636) 458-0440. Thank you for consideration of this proposal and direction on the same.