

City of Wildwood
Council Planning/Parks Committee
“Planning Tomorrow Today ”
Minutes from the
April 19 , 2022 , Meeting

The Council Planning/Parks Committee meeting was called to order by Acting Chair Farmer, at 6:30 p.m., on April 19, 2022, at Wildwood City Hall, 16860 Main Street, Wildwood, Missouri, in virtual format (Zoom Webinar).

I. Welcome and Roll Call:

The roll call was taken, with the following results:

PRESENT - (6)

Council Member Clark
Council Member Farmer
Council Member McCutchen
Council Member Rambaud
Council Member Nyhan
Council Member Gillani

ABSENT - (2)

Council Member Flaschar
Chair Bartoni

Other City Officials present:

Steve Cross, City Administrator
Joe Vujnich, Director of Planning and Parks
Melanie Rippetoe, Assistant Director of Planning and Parks

II. Approval of Minutes from the Committee 's Meeting of March 15 , 2022 :

Council Member Clark requested the terminology used in the summary of The Wall That Heals discussion in the March meeting minutes be changed from “hearing impaired” to “Deaf and hard of hearing.” A motion was made by Council Member Gillani , seconded by Council Member Flaschar , to approve the meeting minutes of March 15, 2022, with the requested change. A voice vote was taken to approve the motion, with affirmative result. The motion was declared approved by Acting Chair Farmer.

III. Public Input (opportunity for the public to speak to any Action Item on Tonight's Agenda).

Lisa Enke, 2428 Brightleaf Court, stated she is in attendance to hear the discussion regarding the landscape plan for the Birch Forest Drive Turnaround.

IV. Action Items

a.) Planning Matters - Five (5) Items Ready for Consideration

1.) Review of current Fencing and Permitting Requirements by City of Wildwood (Wards - All)

Assistant Director Rippetoe provided a summary of the Committee's previous discussion of this matter and the revisions that were requested by its Members. Assistant Director Rippetoe stated the revisions that were discussed related to the concern regarding the allowance for the installation of deer fencing on large tracts of land, specifically upon properties designated with the NU Non-Urban Residence District. She stated the Department's recommended regulations now address this matter, with 'deer fence' now being defined and allowed in certain circumstances within the NU Non-Urban Residence District, particularly on large tracts of land.

Discussion was held among Committee Members regarding the clarification on how the manner in which the opaque value of the fence is calculated.

A motion by Council Member Rambaud, seconded by Council Member Nyhan, to support the Department's recommendation, as presented, and forward the matter to City Council for its consideration and action. A voice vote was taken regarding the motion, with unanimous, affirmative result. The motion was declared approved by Acting Chair Farmer .

2.) Overview and Direction on Watershed Projects and Needs (Wards - All)

Director Vujnich stated the Department is providing an update regarding the various contracts that have been let to address matters relating to the efforts of the City's Watershed Erosion Task Force. He stated the United States Geological Survey (USGS) study is underway and provided a description of the work completed to date. Director Vujnich summarized the various contracts underway with Wilson Hydro, specifically the pre-permitting work and detention and retention basin retrofitting. He stated the City's stormwater consultant for the review of The Reserve at Wildwood project has visited the property and made the initial observations. Director Vujnich concluded the Department's presentation with an update on the various funding sources being considered for the efforts of the Watershed Erosion Task Force, specifically State funding and the upcoming reconsideration of the Parks and Stormwater Sales Tax by City Council.

Discussion was held among Committee Members regarding the status of the forthcoming federal funding; the consideration of the need to fund the design and engineering for the four (4) critical locations identified by the Watershed Erosion Task Force, given such considerations are identified as priority number three (3) in the Council's Strategic Plan; and the consideration of engaging local firms to determine if some of the design and engineering in association with the four (4) critical locations could be funded sooner, rather than later.

Director of Planning and Parks Vujnich advised this was only an update and no action was needed.

3.) Presentation and Action on Landscape Plan for the Birch Forest Drive Turnaround (Ward Five)

Director Vujnich provided a summary of the Committee's previous discussions and actions regarding this project. He noted the consideration of the Landscape Plan for this project was separated from the overall project, in order to have a Landscape Architect prepare the design for review and ultimate bidding. He stated the plan has been reviewed and comments provided by the nearby property owners, as well as the Ward Five Council Members. Director Vujnich stated the Department is seeking the Committee's endorsement of the proposed Landscape Plan.

Discussion was held among Committee Members regarding the positive feedback received from the nearby property owners and support of the Department's approach of balancing the aesthetics of the area and the needed visibility and safety matters.

A motion by Council Member McCutchen, seconded by Council Member Clark, to endorse the Landscape Plan, as presented, and to forward the matter to City Council for its consideration and action. A voice vote was taken regarding the motion, with unanimous, affirmative result. The motion was declared approved by Acting Chair Farmer .

4.) Discussion of Reserve at Wild wood Process (Ward One)

Director Vujnich provided an update on the City's review of The Reserve at Wildwood proposal, with the assistance of various consultants. He gave an outline of the timeline associated with such, noting it has been dependent on working with the different parties and the weather, as well.

No discussion was held among Committee Members regarding this matter.

5.) Overview of Recent Development Trends within City of Wildwood (Wards - All)

Director Vujnich stated this item is for informational purposes and the Department is available to address any questions the Committee Members might have on this summary.

Discussion was held among Committee Members regarding the status of the project identified as the Villas at Wildcrest.

b.) Parks Matters - Five (5) Items Ready for Consideration

1.) Further Review of Design and Engineered Plan, including Revised Cost Estimate, for the Hardcourt Facility in Community Park (Ward One)

Director Vujnich provided an overview of the Committee's discussion regarding this matter. He stated the Committee had previously sought the removal of certain hard courts from the plan to reduce the estimated cost, given it was double the budgeted amount. Director Vujnich stated the approach being presented to the Committee at tonight's meeting includes a phased approach. He noted the first phase would be four (4) pickle ball courts, with a subsequent phase incorporating the basketball and tennis uses. Director Vujnich stated the Department has also provided a number of options available to fund this approach and updated estimated cost, which are outlined in its Memorandum.

Discussion was held among Committee Members regarding concerns about dedicating the amount identified to provide a hard court play area for a single type of user, compared to multiple user types; the need to consider a re-design of the hard court area to accommodate more than one (1) user type; the overall concern of this project, as it relates to the Council's Strategic Plan document; and the need to also explore how the hard courts may be programmed by the City in the future, if at all.

No motion or action was taken regarding this matter.

2.) Review of Main Street Changes for Access to Village Green Area (Ward Eight)

Director Vujnich stated the Wildwood Celebration Commission has selected the location of the 2022 Celebrate Wildwood Event, which will be in front of City Hall and an area of the Village Green

property. He stated the Department is presenting a plan that would incorporate certain improvements at the terminus of Main Street and the Village Green property to accommodate access to the site for the Celebrate Wildwood Event. Director Vujnich stated the Department is seeking the endorsement of the plan by the Committee.

Discussion was held among Committee Members regarding the ADA components of the improvements, specifically the width of the access path and the consideration of providing a flat surface at the location, where picnic tables are planned to be placed; the cost associated with the planned improvements, which will be provided at a future Committee meeting; consideration of a sign or temporary banners identifying the Village Green; and the acknowledgement the improvements will be temporary in nature.

Director of Planning and Parks Vujnich requested that action not be taken on the plan, given the items that were identified as part of the Committee's discussion.

3.) Update on Expansion Area of Greensfelder Park and Wildwood's Equestrian Community (Ward Six)

Director Vujnich provided an update regarding the Committee's previous discussion regarding the needs of the equestrian community in Wildwood, specifically the request that could not be supported due to deed restrictions at Pöertner Park. Director Vujnich stated the recent expansion of Greensfelder Park by over one hundred fifty-seven acres included an area intended to be designed for equestrian access and use.

No discussion was held among Committee Member regarding this matter.

4.) Update on In-Person and Virtual Recreation Programs (Wards - All)

The Committee was asked to review the attached Memorandum concerning Updates on the In-Person and Virtual Recreation Programs and present any questions Committee Members might have upon this information.

Director of Planning and Parks Vujnich advised this item was only an update and no action was needed.

5.) Update on Facility Reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities (Wards - All)

The Committee was asked to review the attached Memorandum concerning Updates on Facility Reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities and present any questions Committee Members might have upon this information.

c.) Executive Session Pursuant to RSMO 610.021 (2) - No Items for Consideration

V. Not Ready for Action - Parks and Planning Matters - Seven (7) Items

No discussion.

VI. Other Matters

VII. Closing Remarks and Adjournment:

A motion by Council Member McCutchen, seconded by Council Member Rambaud, to adjourn. A voice vote was taken regarding the motion, with unanimous, affirmative result, and it was declared approved by Acting Chair Farmer at 7:46 p.m.

DRAFT