



WILDWOOD

**MEETING OF THE  
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, August 2, 2022 at 5:30 p.m.

Record of Proceedings – **DRAFT**

Via Zoom

**I. Roll Call**

Chair Garritano called the meeting to order at 5:37 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano

Council Member Bertolino

Council Member Clark

Council Member Edens

Council Member Farmer

Council Member Hopper

Council Member Jakcsy

Council Member Nyhan

City Staff Members in Attendance

City Administrator Steve Cross

Director of Public Works Rick Brown

City Attorney John Young

Meeting Recorder Carla Patrick

**II. Approval of Minutes**

The minutes of the July 5, 2022 meeting were submitted for approval. Council Member Farmer motioned for approval of the minutes, and Council Member Jakcsy seconded the motion. A voice vote was taken with favorable support, excepting abstentions from Council Members Edens and Hopper. Therefore, Chair Garritano declared the motion passed.

**III. Public Participation - none**

**IV. Administration**

A. For Information

1. **Update on Accessibility** (Wards – All)

Council Member Clark reported that she, City Administrator Cross and Public Works Director Brown met to discuss resident survey questions and that City staff will move forward with map development.

2. **Update on Resident Survey** (Wards – All)

Chair Garritano emailed to Committee his Citizen Survey Plan with a feedback request.

At this time, Council Member Edens motioned to temporarily advance the meeting to the Deer Management action item in order to accommodate attendance of White Buffalo representatives. Council Member Hopper seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

**V. Public Works**

A. For Information –

1. **Waste Connections Service and Response Concerns** (Wards – All)

Director of Public Works Brown provided worksheets detailing the performance/complaints for the first and second quarters of 2022.

Discussion included performance standards provided in contract, alternate service providers and area experiencing the most missed pick-ups.

Council Member Farmer motioned to recommend a review of alternate waste service vendor options. Council Member Hopper seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

B. For Action

1. **Deer Management Plan – White Buffalo Presentation** (Wards – All)

As requested at last month's meeting, City Administrator Cross provided the deer management actions of six local municipalities. White Buffalo representatives, Jason Boulanger and Tony DeNicola explained their procedures/services for a managed hunt.

Discussion included next steps, test area, plan may evolve as it progresses, meeting with residents, and property owner permissions.

Council Member Jakcsy motioned to proceed with steps facilitating the drafting of a proposal from White Buffalo. Council Member Edens seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

2. **Proposed Street Name Change Request** (Ward 1)

Director of Public Works Brown presented a recommendation for the street name change of Old Slave Road to Madison Valley per the petition of the residents for such. All requisite support for such name change has been acquired. Notation was made that a local church had previously opposed such a name change, wherein City Administrator will review such.

Council Member Clark motioned to recommend an ordinance providing a private street name change from Old Slave Road to Madison Valley with inclusion of a historic marker erected along the roadway honoring Elijah Madison. Council Member Nyhan seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

3. **Contractor Bids for Landscaping of Highways 100 and 109**

Director of Public Works Brown presented a recommendation to contract for landscaping and beautification projects this Fall along specified areas of Highway 100 and Highway 109. Bids were opened on July 27<sup>th</sup> for such.

Council Member Farmer motioned to recommend contracting with Connoyer Brothers Landscaping to plant the four designated project areas for the not to exceed amount of \$247,663. Council Member Hopper seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

4. **Contractor Bids for 2022 Fall Tree Planting** (Wards – All)

Director of Public Works Brown presented a recommendation to contract for the upcoming Fall 2022 Tree Planting in a two phased project to include Town Center Tree Planting and Subdivision Tree Planting. Due to the receipt of only one RFP submission, the Department will extend the deadline for proposals.

5. **Proposed No Feeding of Deer Ordinance** (Wards – All)

City Attorney Young presented a draft of a new ordinance titled Section 205.015 No Feeding of Deer.

Discussion included timing with receipt of the deer management proposal from White Buffalo.

Council Member Edens motioned to recommend approval of an ordinance prohibiting placement of food types intended to attract or feed deer on private or public lands as drafted. Council Member Farmer seconded the motion. A voice vote was taken with support, excepting opposition by Council Members Bertolino, Garritano and Hopper.

Thereafter, Council Members Edens and Farmer accepted and proposed an amended motion for the ordinance draft to include language better stressing the disease transmission concerns. A voice vote was taken with unanimous support, excepting opposition from Council Member Bertolino. Therefore, Chair Garritano declared the motion passed.

6. **Project Recommendations for Federal TAP Applications** (Wards 5 and 8)

Public Works Director Brown presented two potential projects to be funded by the 2022 Transportation Alternatives Program (TAP) to include a shared use path with streetlights and landscaping along a portion of

Eatherton Road (Manchester Road to Highway 100) and a shared use path connecting Green Pines Park and the Villages of Brightleaf subdivision.

Council Member Farmer motioned to recommend submission for federal funding application under TAP for the Eatherton Road Bike and Pedestrian Improvement Project for a project construction cost of \$1.243 million with a requisite City match of \$248,000 (20%), as well as the Green Pines Park Connector Path for a project construction cost of \$267,000 with a requisite City match of \$53,400 (20%). Council Member Nyhan seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

**7. Community Forestry Cost Share Grant (Wards – All)**

Public Works Director Brown presented a recommendation to enter into an agreement with the Missouri Department of Conservation (MDC) to receive the Community Forestry Cost Share (previously known as TRIM program) for the completion of City-wide street tree inventory.

Council Member Hopper motioned to recommend entering an agreement with the Missouri Department of Conservation for the Community Forestry Cost Share program, wherein 75% of the tree inventory expense would be reimbursed to the City. The total cost of this tree inventory completion is \$21,900, therein the amount reimbursed by the grant would be \$16,425. Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed.

**VI. Topics for Future Agenda's**

1. Develop Policy for Sunshine Requests by Council Members (September 2022)
2. Develop 2022 Resident Survey (September 2022)
3. Review of City Clerk and City Administrator Performance Appraisal Process (September 2022)
4. Develop/Review Social Media Policy (September 2022)
5. Sewer Lateral Insurance Program (October 2022)

**VII. Miscellaneous - none**

**VIII. Next Meeting:** Tuesday, September 6, 2022 at 5:30 pm

**IX. Adjournment**

Council Member Hopper motioned for meeting adjournment, and Council Member Farmer seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 8:04 pm.