



WILDWOOD

November 15, 2022

MEMORANDUM

To: Planning and Parks Committee Members

From: Department of Planning and Parks

Re: Birch Forest Drive Turnaround (Ward Five)

Cc: The Honorable James R. Bowlin, Mayor
Steve Cross, City Administrator
Rick Brown, P.E. and P.T.O.E., Director of Public Works
Melanie Rippetoe, Assistant Director of Planning and Parks
Travis Newberry, Senior Planner
Kristin Naeger, Superintendent of Parks and Recreation
Stacy Chanski, Recreation Specialist

BACKGROUND >>> The Planning and Parks Committee has spent a number of its past meetings discussing the Birch Forest Drive turnaround project and the budget associated with it. The budget of this project was the focus due to considerations to add a gate structure across the emergency accessway and, if included, if the landscaping package could be retained to preserve the allocated amount for this project. The gate structure and the landscaping could only be considered together, if the budget for the project was increased by approximately seventeen thousand dollars (\$17,0000.00). At the last meeting, the Committee chose not to pursue the gate, while retaining the more robust landscaping approach to soften the project and also camouflage this emergency access area as best as possible.

The Department understands this decision and has been working to complete the project with the Department of Public Works by the end of the year. As part of this effort, the Department is undertaking the needed steps to meet the Committee's direction relative to placing cameras in this area of the emergency access to determine if the defined problem persists, after construction is completed, and, if so, to what extent. Along with preparing for this surveillance program, the Department is also investigating gate options that would be at a much lesser cost, if needed, in this instance the extent of unauthorized use is substantial. These options will be presented to the Planning and Parks Committee, if needed.

COST CONSIDERATIONS >>> The project is expected to be completed no later than the end of December. As part of this process, the Department does want to note that additional charges have been

accrued during the project, particularly with it being temporarily halted due to permitting needs. These additional charges include the following items:

1. Concrete cost increase - \$1,250.00
2. Remobilization - \$1,250.00
3. Changes to engineered plan for headwall, as required by MSD permitting process - \$1,600.00
4. Pedestrian and driveway approaches improvements - \$6,575.00

The total cost of these changes is approximately ten thousand dollars (\$10,000.00). This cost amount can be accommodated with unused funds in the Department of Planning and Parks' portion of the 2022 Capital Improvements Program. These charges have been reviewed and endorsed by the Department of Public Works, which has been managing the construction end of the project, since its beginning in April of this year.

SUMMARY AND NEXT STEPS >>> The Department is presenting these items for your consideration and respectfully requesting the Committee review these charges that have been incurred due to the delay associated with the project, along with adding improvements to it, as it has progressed in this regard. If acceptable, the Department is seeking the endorsement, so the increase in cost can be presented to City Council for its review and then authorization of legislation for the contract amendment.

CONTACT INFORMATION >>> If any of the members should have questions or comments before tonight's meeting, please feel free to contact any of the Department of Planning with them at (636) 458-0440. A presentation is planned on this matter at tonight's meeting. Thank you for your review and input on this information.



Public Works Department
 City of Wildwood
 16860 Main Street
 Wildwood, Missouri 63040

CHANGE ORDER

CHANGE ORDER NO. _____ 2
 ROUTE _____ Birch Forest Ct.
 PROJECT _____ Birch Forest Turnaround
 SHEET NO 1 OF 1

TO: K.J. Unnerstall Construction CONTRACTOR

YOU ARE HEREBY DIRECTED TO MAKE THE FOLLOWING CHANGES FROM THE CONTRACT

1. ESTIMATE OF COST OF WORK AFFECTED BY THIS CHANGE ORDER							
(A) EST. LINE NO	(C) ITEM DESCRIPTION	(D) UNITS PREVIOUSLY PROVIDED FOR	(E) UNITS TO BE CONSTRUCTED	(F) UNITS OVERRUN, UNDERRUN, CONTINGENCY	(G) CONTRACT OR AGREED UNIT PRICE	(H) AMOUNT OF OVERRUN OR PLUS CONTINGENCY	(I) AMOUNT OF UNDERRUN OR MINUS CONTINGENCY
	<u>Items</u>						
	Concrete Price Increase	0	1	1	\$1,250.00	\$1,250.00	\$0.00
	Reinstall Temporary Restroom	0	1	1	\$300.00	\$300.00	\$0.00
	Restake the Improvements	0	1	1	\$950.00	\$950.00	\$0.00
	Concrete Headwall and Engineer stamped drawing	0	1	1	\$1,600.00	\$1,600.00	\$0.00
	Additional Driveway Approach	170	211	41	\$59.00	\$2,419.00	\$0.00
	Additional Demolition Approaches & Sidewalks	0	1	1	\$1,500.00	\$1,500.00	\$0.00
	Additional Sidewalks (if necessary)	532	832	300	\$8.85	\$2,655.00	\$0.00
TOTALS:						\$10,674.00	\$0.00

2. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:

3. CONTRACT TIME FOR THIS CHANGE ORDER WILL BE INCREASED / DECREASED BY: _____ 0 days _____

1. CONTRACT AMOUNT	\$78,260.00	THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO CONTRACTOR SIGNATURE _____ DATE _____
2. OVERRUN THIS ORDER (H-I)	\$10,674.00	
3. OVERRUN PREVIOUS (LINE 4 ON PREV. ORDERS)	\$860.00	
4. TOTAL OVERRUN TO DATE (2+3)	\$11,534.00	
5. TOTAL CONTRACT AMOUNT (1+4)	\$89,794.00	
		APPROVED _____ City of Wildwood _____ DATE _____