

**City of Wildwood, Missouri  
Record of Proceedings**



**WILDWOOD**

**Watershed Erosion Task Force Meeting**

Wednesday, September 28, 2022

Wildwood City Hall, 16860 Main Street, Wildwood, Missouri 63040

**Meeting #31 Minutes**

The Watershed Erosion Task Force meeting was called to order at 6:00 p.m., on Wednesday, September 28, 2022, being hosted at Wildwood City Hall, 16860 Main Street, Wildwood, Missouri 63040, via the Zoom Webinar Platform.

**I. Roll Call of Task Force Members**

A roll call of members was taken, with the following results:

Present: Citizen Members Bartelsmeyer, Delanty, Sturman, Berger, Patton, and Bramman; and City Council Members Edens and Farmer

Absent: Citizen Members Donaldson and Holthouse; and City Council Members Brost, Ottenberg, Bertolino, Rambaud, Hopper, and Gillani

Staff Present: City Administrator Steve Cross, Director of Public Works Rick Brown, Assistant City Engineer Dan Rahn, Director of Planning and Parks Vujnich, Assistant Director of Planning and Parks Rippetoe, and Senior Planner Newberry

**II. Welcome and Opening Remarks by Co-Chairs**

Co-Chair Farmer welcomed everyone in attendance at tonight's meeting.

**III. Approval of Minutes from the April 27, 2022 Meeting**

A motion was made by Council Member Edens, seconded by Member Sturman, to approve the minutes from the April 27, 2022 Task Force meeting. A voice vote was taken on the approval of the minutes, with no opposition, and one (1) abstention (Bramman). Co-Chair Farmer then declared the minutes approved.

**IV. Public Comment**

None

**V. Past Assignments regarding Public Outreach and Projects**

- a. Submittal of the Revised Draft Letter to Property Owners Who Previously Provided Input on Problem Areas**

Director Vujnich stated the letter to the property owners who provided information on problem areas within Wildwood is in final draft form for review. He noted the Co-Chairs recommended the section offering site visits to each property be eliminated and the Departments only conduct site visits, if requested by the property owner, in response to their receipt of the letters.

Discussion was held among Task Force Members regarding the letter and a few copy edits were offered, which will be incorporated by the Department.

A motion by Council Member Edens, seconded by Member Bartelsmeyer, to proceed with the letter, with the recommended edits. A voice vote was taken regarding the motion, with no opposition. The Co-Chairs then declared the motion approved.

#### **b. Update on USGS Caulks Creek Study**

Director Vujnich provided an overview of this two (2) year study that is currently underway in the Caulks Creek Watershed. He noted the second set of T-LIDAR data had been collected and modelling based on the first set of data continues at this time.

#### **c. Update on the Permit Applications to the U.S. Army Corps of Engineers**

Director Vujnich provided an update on the work of the City's consultants on the permit applications to the U.S. Army Corps of Engineers for the first two (2) priority projects, which are substantially complete, with the remaining three (3) underway, as well. Director Vujnich stated the Departments will provide the Members a copy of the drafts of these documents via email after tonight's meeting.

#### **d. Presentation of Fact Card**

Director Vujnich provided an overview of the Fact Card that has been prepared for the Task Force's public education effort, which will be available to the public at City Hall and various City events, as well as being posted on the City's website.

Discussion was held among Task Force Members regarding the Fact Card, including a few suggestions for improvements to it, which will be incorporated by the Department.

### **VI. Status of Grant Applications to the Missouri Department of Natural Resources (MDNR)**

Assistant City Engineer Dan Rahn provided an update on the five (5) grant application submitted to the Missouri Department of Natural Resources (MDNR) for funds relating to priority projects identified by the Task Force. He summarized the review process and timeline and stated an announcement is anticipated on the awarding of the grants by the end of 2022. Mr. Rahn also advised the Task Force the Metropolitan St. Louis Sewer District (MSD) has also submitted grant

applications under this program for five (5) of its projects within Wildwood, including the Evergreen Forest Court location, which has been identified as a critical need by the Task Force.

Discussion was held among Task Force Members regarding an update on the work of the City's legislative consultant on monitoring availability of funds from the State; the availability of the information regarding the applications submitted by the Metropolitan St. Louis Sewer District (MSD); and the consideration of coordinating with other agencies in submitting grant applications in the future.

## **VII. Updates to Work Program Matrix – 2022**

Director Vujnich provided a brief overview of the Work Program Matrix.

Discussion was held among Task Force Members regarding an update on the retrofitting of the identified detention basins.

## **VIII. Watershed Erosion Task Force Work Program Items**

- a. Improving Detention Basin Effectiveness
  - i. Identifying Priority Basins
  - ii. Next Steps in Utilization of Data from Collection Effort and Basin Mapping
  - iii. Implementing Current Standards and Associated Processes
- b. Watershed Management Master Plan – EPA Approved -  
[https://www.epa.gov/sites/default/files/2015-12/documents/watershed\\_mgmt\\_quick\\_guide.pdf](https://www.epa.gov/sites/default/files/2015-12/documents/watershed_mgmt_quick_guide.pdf)
- c. Public Education Components

## **IX. Other Matters for Consideration**

No other matters were discussed at tonight's meeting of the Task Force.

## **XI. Next Meeting Date – To Be Determined**

## **XII. Closing Remarks and Adjournment**

A motion was made by Council Member Edens, seconded by Member Bartelsmeyer, to adjourn the meeting. Hearing no objections among the membership, the meeting was declared adjourned by Co-Chair Farmer at 6:37 p.m.