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Proposal for Cultural Resources Survey

June 16, 2022

From: Michael Allen, Director, PRO

To: Robyn Keefe, City of Wildwood

Description of Work

Preservation Research Office (PRO) will inventory all properties in Wildwood with primary structures built in 1948-1950, amounting to forty-three (43) properties total. Inventory work will include photography of at least the main elevation of each property, and additional views as is possible based on access; research on the date of construction and possibly on architects and builders; and other research on significant associations.

PRO will complete a Missouri State Historic Preservation inventory form for each property. PRO also will prepare a report on survey activities, methods and findings including recommendations for any landmark or National Register of Historic Places eligibility for properties.

PRO will attend meetings of the Wildwood Historic Preservation Commission as necessary to present the survey activities, including a meeting after the completion of work to present the findings.

The City of Wildwood will assist PRO with creating maps needed for the survey and final report. The City of Wildwood also will provide any assistance with owner notification or other engagement necessary to obtain access to any properties where the main elevations are not visible from public rights of way.

Schedule

Work will commence on June 12, 2023 and continue through October 31, 2023.

Fee

PRO will complete all of this work for \$5,000.00 to be paid in three installments (at 1/3 completion, 2/3 completion and final completion). This fee will be all-inclusive of any compensation or reimbursement necessary to complete the work described above.