



WILDWOOD

July 19, 2023

MEMORANDUM

To: Wildwood Historic Preservation Commission Members

From: Department of Planning and Parks

Re: Grant Opportunity for CLGs (**Wards – All**)

Cc: The Honorable James R. Bowlin, Mayor
Thomas Lee, City Administrator
John A. Young, City Attorney
Rick Brown, P.E. and P.T.O.E., Director of Public Works
Melanie Rippetoe, Assistant Director
Travis Newberry, Senior Planner

Background:

Since 2001, the City of Wildwood has been a 'Certified Local Government' (CLG) with the State of Missouri, as authorized by the National Historic Preservation Act. The role of a CLG in this federal-state-local partnership involves, at a minimum, 1) commitment to enforce historic preservation laws, 2) responsibility for the review and approval of nominations of properties to the National Register of Historic Places, and **3) eligibility to apply to the State Historic Preservation Officer (SHPO) for matching funds reserved for CLGs.** This program is administered by the Missouri Department of Natural Resources' State Historic Preservation Office (SHPO).

In recent years, the SHPO has awarded approximately \$200,000 in grants. Individual awards are generally capped at \$50,000. Grants can support up to 60% of a project budget with a 40% match required by the applicant. All Certified Local Governments, all county governmental entities, municipalities, and qualified non-profit organizations with a historic preservation mission are eligible to apply for Historic Preservation Fund (HPF) grants. **Per federal regulations, 10% of the SHPO's HPF funding is reserved for Certified Local Governments in good standing.** Last year, this amount was \$123,651.

What is Funded:

- Training opportunities for members of historic preservation commissions or CLG city staff members
- Conferences and workshops related to historic preservation
- Posters and pamphlets related to historic preservation
- The creation of Preservation Plans or Design Guidelines
- Inventory of archival files related to historic preservation
- Archeological and architectural surveys for purposes of National Register nominations
- Nominations to the National Register of Historic Places
- Documents for publicly-owned, NR-listed buildings, including
 - Historic Structure Reports
 - Maintenance Plans
 - Planning for construction work (designs, feasibility studies)

Development (meaning construction) projects is not funded; HPF money can be used to plan construction work, but not to enact it.

Deadlines:

Required pre-application must be emailed to the SHPO Grants Manager by **Friday, August 18, 2023**. Final applications must be postmarked or received through the Department of Natural Resources' Funding Opportunities Portal by 5:00 p.m. on **Monday, October 2, 2023**.

Discussion:

Tonight, the Department is requesting ideas and input from members into projects that could be partially funded with this grant for next year.

Ideas from the Department include:

- Preservation Plan for Westland Acres (if desired by community members)
- Training/conference fees for members and staff
- Route 66 tourism brochure
- Historic Preservation, as economic development, educational materials for website and businesses
- Development of interpretive materials, in partnership with Babler State Park, related to the Madison Valley Historic Marker (posters, pamphlets, brochures)

Planner Keefe will be attending a training for this grant opportunity on August 1, 2023. The Department can apply for multiple grants.

In Closing:

If any of the Commission Members have any questions or comments in this regard, please feel free to contact the Department of Planning and Parks at (636) 458-0440.