



WILDWOOD

**MEETING OF THE
ADMINISTRATION/PUBLIC WORKS COMMITTEE**

Tuesday, July 11, 2023, at 5:30 p.m.
Record of Proceedings – **DRAFT**
Council Chambers at City Hall

I. Roll Call

Chair Garritano called the meeting to order at 5:30 pm. An attendance roll call resulted as follows.

Council Members in Attendance

Chair Garritano
Council Member Clark
Council Member Edens
Council Member McCutchen (via Zoom)
Council Member Farmer
Council Member Jakcsy (via Zoom)
Council Member Hopper (via Zoom)
Council Member Nyhan

Council Members Absent

City Staff Members in Attendance

City Administrator Thomas Lee
Director of Public Works Rick Brown
City Attorney John Young (via Zoom)
Meeting Recorder Michelle Scherer

II. Approval of Minutes

The minutes of the June 6, 2023, meeting was submitted for approval.

MOTION: Council Member Farmer motioned for approval of the minutes, and Council Member Clark seconded the motion. A voice vote was taken and all present voted Aye. Chair Garritano declared the motion passed and the minutes were approved.

III. Public Participation

No items

IV. Administration

A. For Information

1. Update on Elevator Repair (Wards – All)

City Administrator Thomas Lee updated the group on the status of the elevator repair. Upgrades to protect it from future power outages were discussed as well as insurance coverage.

2. Investment Management Services RFP Update (Wards – All)

City Administrator Thomas Lee updated the committee on the progress of the RFP. Council Member Edens asked for several items to be added to the evaluation of investment managers and their offerings. Council Member Brost joined the group via zoom and offered guidance to the committee regarding how to assess proposals received. The RFP process was questioned and discussed.

B. For Action

1. Review of Addresses Included in Phase 2 Of the Spectrum Internet Project (Wards – All)

City Administrator Thomas Lee updated the committee on the progress and next phase of the Spectrum Internet Project. He explained that the included list was not included in Phase 1 and will require further revision and discussion prior to submittal to Spectrum for Phase 2. Council Member Brost advised that

the address list be sorted by Ward and that each Council Member scrutinize the list to be certain that the addresses are not duplicated from Phase 1. He pointed out that his own address had already been served but existed on the Phase 2 rough included list. How to and who should inspect and proceed with supplying addresses for the next project phase was debated and discussed. The group agreed that the included list be combed for duplicates and errors and be presented back to the committee at the next meeting.

V. Public Works

A. For Information

Update on Waste Hauler Transition (Wards – All)

Public Works Director Rick Brown explained that Republic Services is currently delivering carts to its customers and that mailings for both waste haulers will be mailed this week. All basic information needed by residents will be available in the mailings. Cart removal belonging to previous haulers, and collection of those carts, was discussed. Thomas Lee mentioned that a service representative will soon be hired to assist with this transition. Chair Garritano asked for more information to share with residents. Waste Connections, the lack of yard waste service, and recourse were discussed. Chair Garritano mentioned a correction needed in the trash collection map.

B. For Action

1. Sanitary Sewer Lateral Repair Program (Wards – All)

City Administrator Thomas Lee explained that Missouri State Statute states that a home needs to be connected to a public sewer line to be part of the program. City Attorney John Young explained the law. Public Works Director Rick Brown explained that the city cannot include all residents on the repair program because they are not all connected to a public sewer system. If the program were to move forward only those connected to MSD could be included in the program and they would be charged while others would not be charged. Control of the ballot language was questioned, and the City Attorney explained that the language is stringent. Ballot timelines limited any motions, so the item was tabled for further discussion. No action was taken.

2. Federal Funding Agreement for Green Pines Park Connector Trail (Ward 4)

Director of Public Works Rick Brown explained the project, expenses, the timeline, and project cost matching.

MOTION: Council Member McCutchen put a motion on the floor to move forward with the recommendation for a federal aid agreement for the construction of the Green Pines Park Connector Trail. A correction was made on a street name included in the memo. She then asked for clarification about the process for approving the agreement. All voted in favor of the motion and the motion carried.

4. Proposed Aesthetic Improvements to State Route 109 / BA South Roundabout Project (Wards 1 And 3)

Director of Public Works Rick Brown sought a recommendation to approve the addition of landscaping and to specify powder coat glass black finish for the guardrail, and sign and light poles for a Route 109 roundabout project. The location, landscaping, a second roundabout in Chesterfield, and other options for landscaping the roundabout were discussed.

MOTION: Council Member Farmer made a motion to approve the recommendation to approve the addition of landscaping and to specify powder coat glass black finish for guardrail, and sign and light poles for both Route 109 roundabout projects. Council Member Nyhan seconded the motion. In a vote Council Member Edens and Council Member McCutchen opposed. All others voted in favor and the motion passed.

5. Stone Mill Subdivision Street Acceptance (Ward 8)

Rick Brown explained that as a development, this roadway meets the criteria for public dedication. It was explained that Whalen Homes forfeited an escrow for the city to complete improvements. An included street name was corrected to be Falstone Mill Ct.

MOTION: Chair Garritano made the motion to dedicate the streets and Council Member Edens seconded the motion. All voted aye and none opposed, therefore the motion passed.

X. Miscellaneous

- A. A. Council Member Clark mentioned the poor condition of Mueller Road and asked if there are standards for the condition of private roads. The Director of Public Works responded that the city could notify the Department of Planning and Code Enforcement to investigate the issue.
- B. Council Member Edens reminded the Department of Public Works that the Trustees of Turnberry are waiting for a meeting over zoom so that they can discuss the traffic delineator. Chair Garritano mentioned the debris that has built up on the roadway in that area.
- C. Council Member Farmer said a T turn in Brightleaf does not currently look good and he would like the city to look at it.
- D. Council Member Clark talked about improving the signage at the roundabout on 109 to make merging onto 100 safer. Rick Brown agreed to pass the complaint along to MODOT and described the manual used by MODOT and the federal government for signing roundabouts.
Council Member McCutchen supported her statement and stated that she has received similar complaints from residents, and that this complaint has gone to MODOT previously with no response.
Rick Brown described the manual requirements for signage for uniform signage, and the approval process is extensive. Council Member Clark stated that she believes they made a mistake.

XI. Next Meeting Tuesday, August 8, 2023, at 5:30 pm

XII. Adjournment

Council Member Farmer motioned for meeting adjournment, and Council Member Clark seconded the motion. A voice vote was taken with unanimous support. Therefore, Chair Garritano declared the motion passed and the meeting adjourned at 8:04 pm.