



September 6, 2023

MEMORANDUM

To: Wildwood Celebration Commission Members


From: Department of Planning and Parks

Re: **Volunteer Itinerary at Event (Wards – All)**

Cc: The Honorable James R. Bowlin, Mayor
 Thomas Lee, City Administrator
 Melanie Rippetoe, Assistant Director of Planning and Parks
 Travis Newberry, Senior Planner
 Kristin Naeger, Superintendent of Parks and Recreation
 Stacy Chanski, Recreation Specialist

VOLUNTEER ITINERARY >>> The following Commission Members have volunteered to assist at the event. Opportunities include working in the City Tent, helping to distribute drinks to vendors, or assisting vendors by watching their booths, while they take a break during the long day. The shifts are as follows:

Timeframe	Volunteer Names
11:00 a.m. to 1:00 p.m.	1. Holly Schremp 2. Deborah Coleman 3. Kirsten Schultz
1:00 p.m. to 3:00 p.m.	1. Lezli Jones 2. Ashley Slauter
3:00 p.m. to 5:00 p.m.	1. Karen Jehling 2.
5:00 p.m. to 7:00 p.m.	1. 2.
7:00 p.m. to 9:00 p.m.	1. 2.



Certainly, after tonight, any of the Commission Members can contact the Department to update their participation, as the date of the event draws closer. Any participation at the event is welcome and the Department certainly appreciates it very much.

SUMMARY AND CONTACT INFORMATION >>> If any of the Commission Members should have comments or questions regarding this information, please do not hesitate to contact the Department of Planning at (636) 458-0440. A presentation is planned on this matter at tonight's meeting. Thank you for your review of this information and input on the same.