



WILDWOOD

City Administrator Report August 11, 2023

Monday, August 14, 2023, from 5:30pm to 6:29pm

⇒ City Council Work Session

Monday, August 14, 2023, at 6:30pm

⇒ City Council Meeting

Tuesday, August 15, 2023, at 6:30pm

⇒ Planning and Parks Council Committee Meeting

Wednesday, August 16, 2023, at 7:00pm

⇒ Municipal Court

Thursday, August 17, 2023, at 6:30pm

⇒ Board of Adjustment Meeting

Planning and Development:

1. The Department of Planning received an easement agreement for the proposed future access from Manchester Road to the new building area at the St. Louis Community College's Wildwood Campus. The language and easement were reviewed by the City Attorney and the Department of Planning, and a number of questions were raised that needed to be addressed. This item is anticipated to be before the City Council in September.
2. The McBride Homes Project, Crestview, will be before the City Council for consideration this Monday, August 14, 2023. This project, as now being considered, has substantially changed from its initial design. The revised design is ninety-one (91), detached, single family dwellings on individual lots, with two (2) car garages.
3. The City received the revised plan set for the Murugan Temple, which is to be located on the south side of Turkey Track Road, at State Route 109. This set of plans is in response to the first comment letter that was sent to the temple's representatives several months ago by the City. The Departments of Planning and Public Works will review the new submittal for compliance with codes and the

previous comment letter. Copies have been forwarded to representatives of the Meadows of Wildwood.

Parks and Recreation:

1. The Wildwood Farms Community Garden held its workday on Wednesday, August 9, 2023, and had almost forty (40) gardeners in attendance. The gardeners again tackled weeds and were rewarded with home-grown watermelons as a treat.
2. The next concert, and the last of the 'Music on Main' Summer Concert Series, is the famous Back-To-School Party. The party will be next Friday, August 18, 2023, starting at 5:30 p.m. with the bounce houses, games, and other activities for the kids. The band is LustreLights, with music beginning at 5:45 p.m.
3. The new, surface-mounted accessible pads were installed this past week at Community Park, upon the walkway area that links Buddy's Place and the playground together. These surface-mounted mats work well and were about half the original estimated project cost for the concrete work for the other type of truncated domes.
4. The winners of the 2023 Calendar Contest have been picked through a system of votes by residents, professional judges, and City Team Members to ensure each month of the year is represented. New this year, the winning photographs will be placed in the holders that are situated along the Community's Park Storybook Walk for another way to acknowledge the City's winners of the contest.

Public Works:

1. T. Hill Construction replaced some vertical curbs in Ward 3.
2. T. Hill milled and asphalt patched in Ward 7 this week.
3. T. Hill will be replacing sidewalks in Ward 5 next week.
4. Kelpo Contracting removed and replaced concrete streets in Ward 8. This work will continue next week when the weather permits.
5. Waste Hauler Update: The City's new waste haulers began servicing the City on August 1, 2023. One major issue is the removal of old trash/recycling carts. Residents can request removal of old carts by completing the form listed below.
 - a. Republic Services – Cart Removal Request:
<https://www.cityofwildwood.com/FormCenter/Administration-23/Republic-Services-Cart-Removal-Request-184>
 - b. Gateway Disposal – Cart Removal Request:
<https://www.cityofwildwood.com/FormCenter/Administration-23/Gateway-Disposal-Cart-Removal-Request-187>

Please note that Republic Services and Gateway Disposal will allow residents to use old carts for yard waste. For residents opting to use their old cart for yard waste, a sticker will need to be placed on the cart. Both waste haulers will be

providing the City with these stickers in the coming weeks. The City will make an announcement once they become available. Residents will be able to pick up these stickers at City Hall.

- Republic Services will also collect old carts daily during their regular waste collection operations. Residents are encouraged to place their old carts at the curb on their designated collection day. Residents are requested to place a note on the carts stating, "remove." Unmarked containers will not be removed. Republic Services aims to collect as many old carts as possible alongside their trash, recycling, and yard waste pickup. If a resident notices that their trash, recycling, and yard waste were collected, but their old cart remains, it means that Republic Services did not have enough room in their truck to collect it. If this occurs, residents are asked to remove it from the curb and put it out on their next collection day. Republic Services will have additional staff working next week to collect as many old carts as possible.
- Gateway Disposal is planning to hire a third-party company to pick up all the old carts. More information will be available Monday.
- If residents have any questions, they can call their new service provider at the number listed below:
 - Republic Services: 636-947-5959
 - Gateway Disposal: 314-900-2070

*The City's new service providers will not remove Waste Connections carts. Waste Connections will be removing their remaining carts on Fridays beginning on August 11, 2023; however, residents should contact Waste Connections in advance at 636-321-2100 or wcmisouri@wasteconnections.com to schedule removal.

Economic Development:

1. NEW BUSINESS – Spirit Bank will be opening a brick-and-mortar bank at the property located at 2675 Westglen Farms Dr.
2. NEW BUSINESS - Magnolia Soap & Bath Company: April Baker is opening a new business in Town Center called Magnolia Soap & Bath Company. Her business will be located at 2448 Taylor Road (previously occupied by State Farm, next to Dierbergs). She is working on getting her re-occupancy permit, but she is looking to open her new business as soon as possible.
3. NEW BUSINESS – Capture Technologies, LLC will be opening a location for its software and technology company at 16759 Main Street, Suite 209.
4. Cyriac Peringelil is in the process of purchasing the Wallis BP Station located at 300 Hwy 109. He anticipates that the transaction will occur by August 15, 2023. He is

slated to take over operations immediately after completing the transaction with Wallis Companies.

5. Ballwin Sinclair Automotive (16929 Manchester Rd) has officially closed. Mr. Kelly plans to utilize the space and is working to complete the proper permitting application.
6. Emily Lucarz Photography, LLC (17195 New College Ave) is on pace to open by the end of August 2023.
7. Anytime Fitness (2450 Taylor Rd) has a new owner. The new owner, Thomas Tyndall, plans to have a grand re-opening event on August 19, 2023, from 11:00am to 1:00pm.
8. Tresses by Jess Salon (16451 Village Plaza View Dr) will be having a ribbon cutting ceremony in October 2023.

St. Louis County Police Department – Wildwood Precinct:

1. PO Ashleigh Ellington was presented the Police Department’s Lifesaving Award at the Board of Police Commissioners meeting in recognition of her actions on April 4, 2023. PO Ellington responded to a sick case call and found a person in cardiac arrest. She administered CPR immediately assisting the individual until Metro West Fire District Paramedics arrived to continue care resulting in the recovery of the victim. Chief Mike Kraus of the Metro West Fire District also attended and presented a Fire District recognition describing PO Ellington’s intervention as instrumental in saving a life.
2. Capt. Mundel and PO Hrenak (park officer) attended a planning meeting with Great Rivers Greenway, along with city park/planning staff and Fire District officials, regarding trail marking signage designations to assist in emergency response.
3. PO Weinhold attended the Internet Service Availability event at the Fox Creek Animal Hospital along with the Mayor and Councilmembers.

Municipal Court:

1. See July Court Report attached.

City Clerk:

1. Nothing to report.

Administration:

1. Spectrum Internet Project Update: Map’s 1, 2, 3, and 5 are now live! Map 6 is expected to be complete by the end of August 2023. Please see additional information below:
 - a. Service Availability Event: The City of Wildwood and Spectrum held a service availability event on Thursday, August 10, 2023. The event took place at Fox

Creek Veterinary Hospital located at 18962 Hwy 100. Overall, the event was successful. Fox 2 News provided coverage of the event. You can view the coverage by visiting <https://fox2now.com/news/missouri/wildwood-missouri-officials-celebrating-broadband-expansion-project-today/>.

- b. Residents living in Map's 1, 2, 3, or 5 can now sign up for service by visiting www.spectrum.com or by calling Spectrum Customer Service at (855) 860-9068.
 - i. Spectrum will waive its standard residential installation fee for Service Drops of 400 feet or less from the adjacent Rights-of-Way for a period of six (6) months after service becomes available. If residents schedule their installation within the first six (6) months, they will save \$59.99 on the installation.
 - ii. Spectrum will charge a flat rate of \$99.99 for any residential installation that requires a drop in excess of 400 feet from the adjacent Rights-of-Way for a period of six (6) months after service becomes available.
2. Solar Survey Update: The City mailed out the second round of Solar Surveys to the randomly selected residents that had not completed the survey. The Department expects to have a full report ready for the City Council meeting in September.
3. The Department spoke with the City's legislative consultant, and Mr. Silverman will be present at Monday night's City Council meeting. Mr. Silverman reached out to BJ Tanksley, the Director of Broadband Development for the state, to see if he could set up a time for a meeting. The Department will also participate in this meeting. The Department hopes to learn more about the funding associated with the BEAD Program. The Department is hoping to secure additional funding from this program to assist with Phase 2 of the Internet Access Project. Mr. Silverman is waiting to hear back. More info to come.
4. Community Room Utilization: The Department will be meeting with team members next week to determine the best ways to utilize the Community Room's new Zoom capabilities. The Department hopes to start holding public meetings in the Community Room by the end of August.
5. 2023 Fall Gazette: The Department received the initial proof of the 2023 Fall Gazette from KolbeCo. The Department is working to get final edits made, so the Gazette can be mailed out during the first week of September.
6. Elevator Repair: Next Friday, August 18, 2023, TK Elevator will be at City Hall to remove the damaged controller drive within the elevator. The City's insurance carrier will also be present to test the controller drive and determine if the City's claim is covered.



WILDWOOD

City Administrator Report August 18, 2023

Friday, August 18, 2023, from 5:30pm to 9:15pm

⇒ Back-To-School Party

Monday, August 21, 2023, at 6:00pm

⇒ Public Information Meeting - New Historic Marker (800 Guy Park Dr)

Tuesday, August 22, 2023, at 5:15pm

⇒ Planning and Zoning Commission - Nominating Committee of Officers

Tuesday, August 22, 2023

⇒ Economic Development Council Committee Meeting (CANCELED)

Wednesday, August 23, 2023, at 7:00pm

⇒ Municipal Court

Thursday, August 24, 2023, at 6:30pm

⇒ Historic Preservation Commission Meeting

Planning and Development:

1. The e-newsletter has been a staple of the City's communication strategy for over twenty (20) years. When the City changed website hosts, the number of subscribers dropped to approximately 200 in total. Last week, the number of subscribers reached a milestone of over 2,000. The e-newsletter is a collaborative of the Departments of Administration and Public Works, along with Department of Planning and Parks.
2. The update of the Center Avenue street plans is proceeding, but two (2) new issues have arisen. There was a desire to install a sidewalk on the east side of the roadway but placing it there would result in a significant increase in the slopes of the driveways located along that portion of it. This slope would be prohibitive to certain vehicles. Also, utility relocations are being considered, particularly water, which is also impacting final design of the east side of the street.

3. The Department has some news regarding the new vehicle purchase the City Council recently authorized. The City's Code Inspector, Frank Laughlin, who knows a great deal about cars and trucks, undertook an inspection of the van and noticed an issue with the radiator fan (blades were broken off), which when it was engaged made the van lurch and bounce. On his recommendation, the radiator fan was replaced, and the van is operating fine now; therefore, eliminating the need for the purchase of a new vehicle this year.

Parks and Recreation:

1. The last of the **'Music on Main' Summer Concert Series**, is the famous Back-To-School Party. The party is this Friday, August 18, 2023, starting at 5:30pm with the bounce houses, games, and other activities for the kids. The band is LustreLights, with music beginning at 5:45pm.
2. The preparation for Celebrate Wildwood is shifting into high gear, with all final commitments being verified. The Departments hope to begin placing the sponsorship banners on Taylor Road, Main Street, and the Clock Tower before the end of August. Information on the parade and golf carts for the Mayor and City Council will be sent to all of you in the next couple of weeks.
3. The Missouri Bicycle and Pedestrian Association and the City have been meeting to address a cost-share approach to the Tour de Wildwood and it appears an approach exists that benefits both parties in terms of expenditures and revenues. Once a final agreement is reached, it will be presented to the City Council.

Public Works:

1. Kelpe Contracting removed and replaced concrete streets and sidewalks in Wards 7 & 8. This work will continue next week.
2. T. Hill Construction removed trees from the roadway following the weekend's storm.
3. T. Hill Construction removed dead trees in the Town Center.
4. Next week, T. Hill will be replacing sidewalks in various wards, weather permitting.
5. Waste Hauler Update: The City's new waste haulers began servicing the City on August 1, 2023.

Old Carts:

- Republic Services had additional assets in Wildwood this week to collect old carts. Republic Services reported that they have collected a large number of old carts, and this work will continue next week. Residents are encouraged to place their old carts at the curb on their designated collection day. Residents are requested to place a note on the carts stating, "remove." Unmarked containers will not be removed. Republic Services aims to collect as many old carts as possible alongside their trash,

recycling, and yard waste pickup. If a resident notices that their trash, recycling, and yard waste were collected, but their old cart remains, it means that Republic Services did not have enough room in their truck to collect it. If this occurs, residents are asked to remove it from the curb and put it out on their next collection day. Republic Services will have additional staff working next week to collect as many old carts as possible.

- Gateway Disposal is planning to hire Rehrig Pacific to pick up all the old carts in Gateway's service area. This work is expected to begin on August 28, 2023. The City will be confirming this date as soon as possible.
- If residents have any questions, they can call their new service provider at the number listed below:
 - Republic Services: 636-947-5959
 - Gateway Disposal: 314-900-2070

*The City's new service providers will not remove Waste Connections carts. Waste Connections will be removing their remaining carts on Fridays; however, residents should contact Waste Connections in advance at 636-321-2100 or wcmisouri@wasteconnections.com to schedule removal.

Economic Development:

1. NEW BUSINESS – Spirit Bank will be opening a brick-and-mortar bank at the property located at 2675 Westglen Farms Dr.
2. NEW BUSINESS - Magnolia Soap & Bath Company: April Baker is opening a new business in Town Center called Magnolia Soap & Bath Company. Her business will be located at 2448 Taylor Road (previously occupied by State Farm, next to Dierbergs).
3. NEW BUSINESS – Capture Technologies, LLC will be opening a location for its software and technology company at 16759 Main Street, Suite 209.
4. The owner of Wild Horse Fuels, Inc, Cyriac Peringelil will be purchasing the Wallis BP Station located at 300 Hwy 109. He anticipates that the transaction will occur by August 15, 2023. He is slated to take over operations immediately after completing the transaction with Wallis Companies.
5. Ballwin Sinclair Automotive (16929 Manchester Rd) has officially closed. Mr. Kelly plans to utilize the space and is working to complete the proper permitting application.
6. NEW BUSINESS - Emily Lucarz Photography, LLC (17195 New College Ave) is on pace to open by the end of August 2023.
7. Anytime Fitness (2450 Taylor Rd) has a new owner. The new owner, Thomas Tyndall, plans to have a grand re-opening event on August 19, 2023, from 11:00am to

1:00pm. The City will be coordinating a ribbon cutting ceremony with Anytime Fitness. This event will occur during the last week of August 2023.

8. Tresses by Jess Salon (16451 Village Plaza View Dr) will be having a ribbon cutting ceremony in October 2023.

St. Louis County Police Department – Wildwood Precinct:

1. On August 16, the St. Louis Lost and Found Paws organization donated a Microchip Pet Scanner to the Precinct. The scanner allows an officer to read and identify a pet's microchip in order to get the animal back to their owner. The police handle these types of events with some regularity with happy endings.
2. On August 17, officers responded to assist the Metro West Fire District with a house fire on Sundance Ct that resulted in the destruction of the residence. No persons were injured.
3. On August 17, police staff met with our Department Chaplains to discuss plans for the "Faith and Blue" efforts in October to encourage contact and cooperation with the faith communities in the area. The Wildwood Precinct has established relationships with our local churches who have been very supportive of law enforcement.
4. On August 18, Captain Mundel attended the West County Chamber of Commerce Government Affairs meeting at the Parkway School District's Welcome Center along with Council Member Scott Ottenberg.
5. The Wildwood Police Precinct will assist with the Back-To-School event this evening. The Precinct's School Resource Officers will be present with staff of the Rockwood School District for the event.

Municipal Court:

1. See July Court Report attached.

City Clerk:

1. Nothing to report.

Administration:

1. Spectrum Internet Project Update: Map's 1, 2, 3, and 5 are now live. Map 6 is expected to be complete by the end of August 2023. There have been no major updates since the last City Administrator report on August 11, 2023. Please see additional information below:
 - a. Residents living in Map's 1, 2, 3, or 5 can now sign up for service by visiting www.spectrum.com or by calling Spectrum Customer Service at (855) 860-9068.

- i. Spectrum will waive its standard residential installation fee for Service Drops of 400 feet or less from the adjacent Rights-of-Way for a period of six (6) months after service becomes available. If residents schedule their installation within the first six (6) months, they will save \$59.99 on the installation.
 - ii. Spectrum will charge a flat rate of \$99.99 for any residential installation that requires a drop in excess of 400 feet from the adjacent Rights-of-Way for a period of six (6) months after service becomes available.
2. Solar Survey Update: Last week, the City mailed out the second round of Solar Surveys to the randomly selected residents that had not completed the survey. The City has received additional responses from the second round of mailers, and Professor Nanes has begun working on the final report. The Department expects to have a full report ready for the City Council meeting in September.
3. The Department spoke with the City's legislative consultant, Mr. Jake Silverman. Mr. Silverman provided a report to the City Council on Monday, August 14, 2023. Mr. Silverman is still waiting to hear back from BJ Tanksley, the Director of Broadband Development for the State of Missouri, to see if he could set up a time for a meeting. The Department will be meeting with Mr. Tanksley to learn more about the BEAD Program and its funding opportunities.
4. 2023 Fall Gazette: Next week, the Department will be finalizing the 2023 Fall Gazette, and Swift Print Communications will work to have the edition mailed out in early September.
5. Elevator Repair: TK Elevator removed the elevator's controller drive on August 18, 2023. The City's insurance carrier will be speaking with TK Elevator on Monday to get additional information about the damage caused by the Ameren power outage. Once the controller drive is repaired, the elevator will resume working.



WILDWOOD

City Administrator Report August 25, 2023

Wednesday, August 30, 2023, from 3:00pm to 4:00pm

⇒ Anytime Fitness Ribbon Cutting Ceremony (2450 Taylor Rd)

Planning and Development:

1. The Department has approved the zoning authorization for the new telecommunications tower at the campus of St. Alban Roe Catholic Church. The tower will be 195 feet in height. The facility will be next to an elevated water storage owned by the Missouri American Water Company. The Planning and Zoning Commission granted the Conditional Use Permit (CUP) in April 2022.
2. The Historic Preservation Commission held a public meeting regarding the historical marker that was requested as part of the name change from Old Slave Road to Madison Valley. Approximately thirty (30) people attended the meeting, with about half being descendants of Elijah Madison. The group supported the effort and were very appreciative of the City regarding this marker.
3. The Departments of Public Works and Planning met with the consultants working on the Main Street preliminary plan. The meeting was to discuss the two (2) residential projects and the changes associated with them, as they have been proceeding through the City's zoning process, along with the Village Green. To date, the design appears to meet all the design cues to ensure a safe and attractive roadway, with stormwater management and utility locations being the major issues still being discussed.

Parks and Recreation:

1. The last of the 'Music on Main' Summer Concert Series, was the famous Back-To-School Party, which was held last Friday, August 18, 2023. The crowd was large, with a great number of kids participating in the bounce houses, a climbing wall, and dancing to the music of LustreLights. The weather was great, and it was a fun event for everyone.
2. The street banners are going up this week on Taylor Road, Main Street, Manchester Road, and a few other select locations. These banners represent the generous sponsors of the event, along with the information about the Wildwood History

Book. Hopefully, you will find them to be a nice addition to Town Center over the next month.

3. The Scavenger Hunt Bingo has begun, as an introduction to the Celebrate Wildwood Event on Saturday, September 23, 2023. The bingo card identifies twenty-four (24) landmarks in the City, via clips of photographs and winners are determined by standard bingo rules, while also those hunters that cover all the spaces get a special prize. Completed and winning cards are to be redeemed the day of the event at the City tent.
4. The City's consultant has started the month-long march of social media posts about the Celebrate Wildwood Event on Facebook, X (formerly Twitter), and Instagram. If you have any of these social media platforms, please like and share to increase their visibility.

Public Works:

1. Kelpo Contracting removed and replaced deficient concrete streets in Wards 7 and 8 this week. This work will continue next week.
2. T. Hill Construction replaced sidewalks and curbs in Wards 2, 7 and 8 this week. They will be replacing sidewalks in Ward 5 next week.
3. T. Hill Construction replaced signs in various Wards this week.
4. Waste Hauler Update: The City's new waste haulers began servicing the City on August 1, 2023. Gateway Disposal has hired Rehrig Pacific to collect old carts in Gateway's service area.

Old Carts:

- Republic Services had additional assets in Wildwood this week to collect old carts. Republic Services reported that they have collected a large number of old carts, and they will keep up this effort until all the old carts are collected. Residents are encouraged to place their old carts at the curb on their designated collection day. Residents must place a note on the carts that says, "remove." Unmarked containers will not be collected. Republic Services aims to collect as many old carts as possible alongside their trash, recycling, and yard waste pickup. If a resident notices that their trash, recycling, and yard waste were collected, but their old cart remains, it means that Republic Services did not have enough room in their truck to collect it. If this occurs, residents are asked to remove it from the curb and put it out on their next collection day. Republic Services will have additional staff working next week to collect as many old carts as possible. Republic Services expects to have all old carts collected by the end of August 2023.
- Gateway Disposal has hired Rehrig Pacific to pick up all the old carts in Gateway's service area. Gateway Disposal will be initiating a one-time

effort to remove old trash and recycling carts. Beginning on Monday, August 28, 2023, Gateway Disposal will kick off this collection effort. The City has instructed residents to place their old carts at the curb on August 28, 2023, and leave them there until they are collected.

- Communication Efforts: The City has mailed out flyers to residents in Gateway's service area outlining instructions for getting old carts removed. The Department sent out a special e-newsletter providing an update on the old cart collection plan as well. The Department has updated the City's website to show an alert at the top of the screen. This alert provides residents with instructions on getting their old carts removed. Lastly, the Department has gotten the messaging out on social media.
- If residents have any questions, they can call their new service provider at the number listed below:
 - Republic Services: 636-947-5959
 - Gateway Disposal: 314-900-2070

*The City's new service providers will not remove Waste Connections carts. Waste Connections will be removing their remaining carts on Fridays; however, residents should contact Waste Connections in advance at 636-321-2100 or wcmisouri@wasteconnections.com to schedule removal.

Economic Development:

1. RIBBON CUTTING CEREMONY - Anytime Fitness (2450 Taylor Rd) has a new owner. The new owner, Thomas Tyndall, will be having a ribbon cutting ceremony with the City on Wednesday, August 30, 2023, from 3:00pm to 4:00pm.
2. NEW BUSINESS – Spirit Bank will be opening a brick-and-mortar bank at the property located at 2675 Westglen Farms Dr. Spirit Bank's CEO came to City Hall this week to pay his business license fee. Spirit Bank will officially close on the property on October 25, 2023, and they plan to open shortly thereafter.
3. NEW BUSINESS - Magnolia Soap & Bath Company: April Baker is opening a new business in Town Center called Magnolia Soap & Bath Company. Her business will be located at 2448 Taylor Road (previously occupied by State Farm, next to Dierbergs). She plans to open her business within the next two months.
4. NEW BUSINESS – Capture Technologies, LLC will be opening a location for its software and technology company at 16759 Main Street, Suite 209.
5. NEW BUSINESS - Emily Lucarz Photography, LLC (17195 New College Ave) is on pace to open by the end of August 2023.
6. The owner of Wild Horse Fuels, Inc, Cyriac Peringelil has purchased the Wallis BP Station located at 300 Hwy 109. He has officially taken over the property.

7. Ballwin Sinclair Automotive (16929 Manchester Rd) has officially closed. Mr. Kelly plans to utilize the space and is working to complete the proper permitting application.
8. Tresses by Jess Salon (16451 Village Plaza View Dr) will be having a ribbon cutting ceremony in October 2023.

St. Louis County Police Department – Wildwood Precinct:

1. Last Friday, the Wildwood Police Precinct assisted with the City's Back-To-School event.

Municipal Court:

1. See July Court Report attached.

City Clerk:

1. Nothing to report.

Administration:

1. Spectrum Internet Project Update: Map's 1, 2, 3, and 5 are now live. Map 6 is expected to be activated on Monday or Tuesday of next week. The City has officially paid Spectrum's first invoice (\$675,000.00). 206 homes were included in the first invoice. Please see additional information below:
 - a. Residents living in Map's 1, 2, 3, or 5 can now sign up for service by visiting www.spectrum.com or by calling Spectrum Customer Service at (855) 860-9068.
 - i. Spectrum will waive its standard residential installation fee for Service Drops of 400 feet or less from the adjacent Rights-of-Way for a period of six (6) months after service becomes available. If residents schedule their installation within the first six (6) months, they will save \$59.99 on the installation.
 - ii. Spectrum will charge a flat rate of \$99.99 for any residential installation that requires a drop in excess of 400 feet from the adjacent Rights-of-Way for a period of six (6) months after service becomes available.
2. Solar Survey Update: The City has received additional responses from the second round of mailers, and Professor Nanes has begun working on the final report. The City will stop collecting responses on September 1, 2023. The Department expects to have a full report ready for the City Council meeting in September.
3. The Department spoke with the City's legislative consultant, Mr. Jake Silverman. The Department and Mr. Silverman will be meeting with BJ Tanksley, the Director of Broadband Development, to discuss the BEAD Program. The BEAD Program is a

federal initiative that has provided states with funding for broadband expansion. Missouri received over \$1.7 billion. That Zoom meeting will be on September 13, 2023.

4. 2023 Fall Gazette: The Department has finalized the 2023 Fall Gazette. The 2023 Fall Gazette will be mailed out during the second week of September.
5. Elevator Repair: TK Elevator removed the elevator's controller drive on August 18, 2023. The Department is still working with the City's insurance carrier to get the insurance claim approved. More info to come.
6. New Phone System: The Department will be meeting with IT Voice next week to discuss the implementation of the City's new cloud-based phone system. The new phone system will bring back voicemail to email functionality. The Department will provide updates as the system gets installed at City Hall.
7. Blippi Event: A Wildwood resident, Levi Brunk, won a competition with the show, Blippi. Blippi is a popular tv show for kids. Blippi will be shooting an episode with Levi at the Magic House in September 2023. Blippi's team reached out to the City to coordinate a special event for our residents. Blippi will be having a show/meet and greet at Lafayette on Thursday, September 14, 2023, from 4:30pm to 6:30pm. The Department is coordinating with the Rockwood School District to help facilitate the event. Tickets for the show will be free, and the City will be posting a registration link in the next week. To learn more about Blippi, please visit <https://blippi.com/>.
8. City Hall's HVAC System: On Tuesday, August 22, 2023, City Hall's air conditioning stopped working on the second floor. The Department promptly contacted the City's HVAC technicians (IFS & Murphy Co) to identify the issue and get it resolved. Upon investigation by our HVAC experts at IFS, it was discovered that the chiller's pump had been experiencing power cycling. Specifically, the VFD (Variable Frequency Drive) or motor on the pump was causing fluctuations in power. This, in turn, was affecting the distribution of cold air from the chiller to the second-floor ventilation system. From here, the City's technicians (Murphy Co) manually overrode the motor on the pump, allowing for stable and consistent operation. Additionally, IFS will be sending out technicians early next week to examine the sensor that caused the issue with the motor. The Department will continue to monitor the situation closely.



WILDWOOD

City Administrator Report September 1, 2023

Monday, September 4, 2023 (All Day)

⇒ City Hall Closed – Labor Day Holiday

Tuesday, September 5, 2023, at 5:30pm

⇒ Administration & Public Works Committee Meeting (Community Room)

Tuesday, September 5, 2023, at 6:00pm

⇒ Planning & Zoning Commission Meeting (Council Chambers)

Wednesday, September 6, 2023, from 3:45pm to 4:45pm

⇒ Anytime Fitness Ribbon Cutting Ceremony (2450 Taylor Rd)

Wednesday, September 6, 2023, at 5:15pm

⇒ Development & Zoning Review Committee Meeting (Zoom Only)

Wednesday, September 6, 2023, at 6:00pm

⇒ Wildwood Celebration Commission Meeting

Thursday, September 7, 2023, from 7:30am to 8:30am

⇒ Coffee with the Mayor

Thursday, September 7, 2023, at 6:30pm

⇒ Board of Public Safety Meeting

Planning and Development:

1. The Department has released the final approvals for three (3) major projects this week. These projects include the community college's second building on its campus, the low-sound transformer installation at the Ameren Missouri facility, which is located at State Route 109 and State Route BA, and the 195-foot-tall communications tower on the property of St. Albans Roe Catholic Church.
2. The final inspections have been completed for the Villages at Bright Leaf and Main Street Crossing. These inspections cover all improvements, including streets,

sidewalks, landscaping, and others. It is now the responsibility of the developers of these projects to address them, which would lead to re-inspections by the City, before final releases. Many residents of these subdivisions are anticipating this work being completed.

3. The second temple that is being constructed on State Route 109, at State Route BA, is preparing to complete the closure of Old Eatherton Road, which defines the property's western side. This closure is necessary to eliminate an acute angle at its intersection with State Route 109, which is poor sight distance and not safe. Information will be provided to the community about this closure.
4. The Departments of Public Works and Planning met again with the consultants working on the Main Street preliminary plan, and as part of that meeting, received the conceptual design for it. That design is attached to this update and reflects a cross-section similar to Main Street through Main Street Crossing Subdivision.
5. The Development and Zoning Review Committee (DZRC) will hold a meeting on Wednesday, September 6, 2023, on a property that is located at 2522 Eatherton Road, just to the north of its intersection with Manchester Road. The property is vacant and three (3) acres in size. This proposal seeks the use of the property for detached, single family dwellings, on individual lots, but at a high density. Two (2) other developers are also interested in the site. The meeting will be via Zoom and is planned to begin at 5:15pm.

Parks and Recreation:

1. The Scavenger Hunt Bingo is proving to be very popular, which serves an introduction to the Celebrate Wildwood Event that will be held on Saturday, September 23, 2023. The bingo card identifies twenty-four (24) landmarks in the City, via clips of photographs and winners are determined by standard bingo rules. Those hunters that cover all the spaces get a special prize. Completed and winning cards are to be redeemed the day of the event at the City tent.
2. By the way, the Celebrate Wildwood Event is just three (3) weeks away and all the preparations are being finalized for it. Both Vendors Row and the parade have filled, after a bit of a slow start. All the fun begins with the parade at 10:00am. More information will follow for City Council Members in the next week or so regarding the parade and Opening Ceremonies led by Mayor Bowlin to assist with your plans and preparations for the big day.
3. The next recreation event is 'Ride the Trains.' This event is held in partnership with the W, F, & P Railroad. The event is always popular. The date of the two (2) sessions is Wednesday, September 13, 2023. Over one hundred (100) children and caregivers are expected that day.

Public Works:

1. Kelpo Contracting removed and replaced concrete street slabs and sidewalks in Ward 7. This work will continue next week in Ward 5.
2. T. Hill Construction patched asphalt City-wide, and they are also working to repair deficient sidewalks in the Town Center area. This work will continue next week.
3. Traffic Control striped the portion of Wild Horse Creek Rd that was recently re-surfaced.
4. Waste Hauler Update: The City's new waste haulers began servicing the City on August 1, 2023. Gateway Disposal has hired Rehrig Pacific to collect old carts in Gateway's service area.

Old Carts:

- Republic Services had additional assets in Wildwood this week to collect old carts. Republic Services reported that they have collected a large number of old carts, and they will keep up this effort until all the old carts are collected. Residents are encouraged to place their old carts at the curb on their designated collection day. Residents must place a note on the carts that says, "remove." Unmarked containers will not be collected. Republic Services aims to collect as many old carts as possible alongside their trash, recycling, and yard waste pickup. If a resident notices that their trash, recycling, and yard waste were collected, but their old cart remains, it means that Republic Services did not have enough room in their truck to collect it. If this occurs, residents are asked to remove it from the curb and put it out on their next collection day. Republic Services will have additional staff working next week to collect as many old carts as possible. Republic Services reported that most carts have been removed, but they will still be collecting any outstanding carts over the next few weeks.
- Gateway Disposal has hired Rehrig Pacific to pick up all the old carts in Gateway's service area. Gateway Disposal will be initiating a one-time effort to remove old trash and recycling carts. Beginning on Monday, August 28, 2023, Gateway Disposal will kick off this collection effort. The City has instructed residents to place their old carts at the curb on August 28, 2023, and leave them there until they are collected. As of Friday, September 1, 2023, Gateway Disposal reported that they had moved through each of their routes and collected over 1,400 old carts.
- Communication Efforts: The City has mailed out flyers to residents in Gateway's service area outlining instructions for getting old carts removed. The Department sent out a special e-newsletter providing an update on the old cart collection plan as well. The Department has updated the City's website to show an alert at the top of the screen. This alert provides

residents with instructions on getting their old carts removed. Lastly, the Department has gotten the messaging out on social media.

- If residents have any questions, they can call their new service provider at the number listed below:
 - Republic Services: 636-947-5959
 - Gateway Disposal: 314-900-2070

*The City's new service providers will not remove Waste Connections carts. Waste Connections will be removing their remaining carts on Fridays; however, residents should contact Waste Connections in advance at 636-321-2100 or wcmisouri@wasteconnections.com to schedule removal.

Economic Development:

1. RIBBON CUTTING CEREMONY - Anytime Fitness (2450 Taylor Rd) has a new owner. The new owner, Thomas Tyndall, will be having a ribbon cutting ceremony with the City on Wednesday, September 6, 2023, from 3:45pm to 4:45pm.
2. NEW BUSINESS – Spirit Bank will be opening a brick-and-mortar bank at the property located at 2675 Westglen Farms Dr. Spirit Bank's CEO came to City Hall this week to pay his business license fee. Spirit Bank will officially close on the property on October 25, 2023, and they plan to open shortly thereafter.
3. NEW BUSINESS - Magnolia Soap & Bath Company: April Baker is opening a new business in Town Center called Magnolia Soap & Bath Company. Her business will be located at 2448 Taylor Road (previously occupied by State Farm, next to Dierbergs). She plans to open her business before December.
4. NEW BUSINESS – Capture Technologies, LLC will be opening a location for its software and technology company at 16759 Main Street, Suite 209. They will be officially opening in the coming weeks.
5. NEW BUSINESS - Emily Lucarz Photography, LLC (17195 New College Ave) is on pace to open next week.
6. The owner of Wild Horse Fuels, Inc, Cyriac Peringelil has purchased the Wallis BP Station located at 300 Hwy 109. He has officially taken over the property.
7. Ballwin Sinclair Automotive (16929 Manchester Rd) has officially closed. Mr. Kelly plans to utilize the space and is working to complete the proper permitting application.
8. Tresses by Jess Salon (16451 Village Plaza View Dr) will be having a ribbon cutting ceremony on Friday, October 20, 2023, from 3:00pm to 4:00pm. Tresses by Jess will also be participating in Celebrate Wildwood.

St. Louis County Police Department – Wildwood Precinct:

1. This week, Captain Mundel visited Green Pines Elementary School with City Administrator Lee and Council Member Farmer to observe traffic patterns when school let out.

Municipal Court:

1. See August Court Report attached.

City Clerk:

1. Nothing to report.

Administration:

1. Spectrum Internet Project Update: Map's 1, 2, 3, and 5 are now live. Map 6 is expected to be activated on Monday or Tuesday of next week. The City has officially paid Spectrum's first invoice (\$675,000.00). The Department has finalized the list of Phase 2 addresses (from resident inquiries), and the address list will be presented to the Administration and Public Works Committee next Tuesday. The Department is still working to finalize an NDA with Spectrum. Once the NDA is finalized, Spectrum will be providing the City with a comprehensive list of Wildwood addresses along with their corresponding internet speeds. This data will be used to identify key areas where better internet infrastructure is needed. Map 6 is expected to go live within the next day or so. Please see additional information below:
 - a. Residents living in Map's 1, 2, 3, or 5 can now sign up for service by visiting www.spectrum.com or by calling Spectrum Customer Service at (855) 860-9068.
 - i. Spectrum will waive its standard residential installation fee for Service Drops of 400 feet or less from the adjacent Rights-of-Way for a period of six (6) months after service becomes available. If residents schedule their installation within the first six (6) months, they will save \$59.99 on the installation.
 - ii. Spectrum will charge a flat rate of \$99.99 for any residential installation that requires a drop in excess of 400 feet from the adjacent Rights-of-Way for a period of six (6) months after service becomes available.
2. Solar Survey Update: The City stopped collecting survey responses on September 1, 2023. Professor Nanes has completed the preliminary report for the mailed survey. The Department will be sending the preliminary report to the Mayor and City Council today. Overall, the City collected 676 valid responses out of 1,200 randomly selected participants. Each Ward had 150 addresses included in the

mailed survey. The response rate was much higher than expected. The Department expected a 15%-20% response rate (240 responses). The response rate was 56.33%. The Department expects to have a full report ready for the City Council meeting in September. The Department will be requesting feedback on the preliminary report, so Professor Nanes can add in any necessary data for the final report going before City Council.

3. The Department spoke with the City's legislative consultant, Mr. Jake Silverman. The Department and Mr. Silverman will be meeting with BJ Tanksley, the Director of Broadband Development, on September 13, 2023, to discuss the BEAD Program. The BEAD Program is a federal initiative that has provided states with funding for broadband expansion. Missouri received over \$1.7 billion.
4. 2023 Fall Gazette: The 2023 Fall Gazette will be mailed out during the second week of September.
5. Elevator Repair: TK Elevator removed the elevator's controller drive on August 18, 2023. The Department is still working with the City's insurance carrier to get the insurance claim approved. TK Elevator will be calling the City's insurance carrier early next week. More info to come.
6. New Phone System: The Department met with IT Voice this week to discuss the implementation of the City's new cloud-based phone system. The new phone system will bring back voicemail to email functionality. The Department is working with Throttenet to get the new switch installed at City Hall to properly power the new phones. The Department is also working on getting IT Voice the proper documentation to migrate the City's current phone numbers and extensions. IT Voice reported that the new phone system should be active by October 10, 2023.
7. City Hall's Heating/Cooling System: On Tuesday, August 22, 2023, City Hall's air conditioning stopped working on the second floor. The Department promptly contacted the City's HVAC technicians (IFS & Murphy Co) to identify the issue and get it resolved. Upon investigation by our HVAC experts at IFS, multiple maintenance issues were noticed. IFS was onsite this week to fill the chiller with cooling fluids. They also performed general maintenance on the system. IFS has identified additional issues with the City's temperature system, and they may need to complete additional work. More info to come.