The meeting was called to order at 7:00 P.M.

A roll call was taken, with the following results:

**Present at Roll Call:**
- Mayor Jim Bowlin
- Council Member Niles Stephens
- Council Member Crystal McCune
- Council Member Dave Bertolino
- Council Member Katie Dodwell
- Council Member Kenneth E. Remy
- Council Member Lauren Edens
- Council Member Larry Brost
- Council Member Joe Garritano
- Council Member Tim Woerther
- Council Member Cheryl Jordan
- Council Member Debra Smith McCutchen
- Council Member Joe Farmer
- Council Member Kevin Dillard
- Council Member Don Bartoni
- Council Member John Gragnani

**Absent:**
- Council Member Jon Bopp

**Also present:**
- Mr. Sam Anselm, City Administrator
- Mr. Joe Vujnich, Director of Planning and Parks
- Mr. Rick Brown, Director of Public Works
- Mr. John Young, City Attorney
- Mr. Julian Jacquin, Economic Development Manager
- Ms. Jessica Stirmlinger, City Clerk
- Ms. Colleen Lohbeck, Deputy City Clerk
PLEDGE OF ALLEGIANCE

Boy Scout Troop 456 led the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the January 27, 2020 City Council meeting were submitted for approval. A motion was made by Council Member Garritano, seconded by Council Member Dodwell, to approve the minutes of the January 27, 2020 City Council meeting. A voice vote was taken with an affirmative result and the motion was declared passed. Council Member Bertolino abstained.

PUBLIC PARTICIPATION

Public Participation and Hearing Procedures

Mayor Bowlin reviewed the guidelines for Public Participation and Public Hearing Procedures.

Jean Vedvig, 16709 Clayton Road, spoke in regard to the City calendar and lot sizes in Town Center.

Officials' Responses

MAYOR'S ANNOUNCEMENTS AND APPOINTMENTS

Announcements

Mayor Bowlin spoke to the Memorandum regarding Resolution #2020-06, proposed Email Use Policy.

Appointments

UNFINISHED BUSINESS

BILL #2541  AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF WILDCOOD, MISSOURI TO NEGOTIATE AND EXECUTE A CONSULTANT/SERVICES AGREEMENT ON BEHALF OF THE CITY OF WILDCOOD WITH GEORGE BUTLER ASSOCIATES, INC., FOR THE INSPECTION OF SHORT SPAN BRIDGES AND CROSSROAD CULVERTS ON RURAL ROADWAYS WITHIN THE CITY OF WILDCOOD.  Recommended by the Administration / Public Works Committee (Second Reading) (Wards – All)

Direct Budgetary Impact: $25,000

Funding Source: General Fund

A motion was made by Council Member Gragnani, seconded by Council Member Stephens, for the second reading of Bill #2541. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2541 was read for the second time by title only.

A roll call vote was taken for the approval of Bill #2541 with the following results:
Ayes—Stephens, McCune, Bertolino, Dodwell, Remy, Edens, Brost, Garritano, Woerther, Jordan, McCutchen, Farmer, Dillard, Bartoni, Gragnani
Nays—None

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February 10, 2020
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Absent – Bopp
Abstain – None
Whereupon Mayor Bowlin declared Bill #2541 approved and it became ORDINANCE #2541.

BILL #2542  AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE CONTRACTS WITH CB ENGINEERING, INC. (d/b/a COCHRAN) AND GEOTECHNOLOGY, INC. FOR CONSTRUCTION INSPECTION AND MATERIALS TESTING SERVICES WITHIN THE CITY OF WILDWOOD. Recommended by the Administration/Public Works Committee (First Reading) (Wards – All)
Direct Budgetary Impact: $200,000 or less
Funding Source: Capital Projects Fund/Road and Bridge Fund

A motion was made by Council Member McCune seconded by Council Member Farmer, for the second reading of Bill #2542. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2542 was read for the second time by title only.

A roll call vote was taken for the approval of Bill #2542 with the following results:
Ayes – McCune, Bertolino, Dodwell, Remy, Edens, Brost, Garritano, Woerther, Jordan, McCutchen, Farmer, Dillard, Barton, Gragnani, Stephens
Nays – None
Absent – Bopp
Abstain – None
Whereupon Mayor Bowlin declared Bill #2542 approved and it became ORDINANCE #2542.

NEW BUSINESS

BILL #2544  AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE PURCHASE OF ONE 2020 CHEVROLET COLORADO 4WD CREW CAB PICKUP TRUCK FROM DON BROWN CHEVROLET, INC., THROUGH THE STATE OF MISSOURI COOPERATIVE PROCUREMENT PROGRAM. Recommended by the Administration/Public Works Committee (First Reading) (Wards – All)
Direct Budgetary Impact: $29,538.00
Funding Source: Capital Projects Fund

A motion was made by Council Member Farmer, seconded by Council Member Dodwell, for the first reading of Bill #2544. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2544 was read for the first time by title only.

BILL #2545  AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE AN STP-URBAN PROGRAM AGREEMENT BY AND BETWEEN THE CITY OF WILDWOOD AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION IN ORDER TO PROCEED WITH OBTAINING FEDERAL FUNDING TO CONSTRUCT THE WILD HORSE CREEK ROAD BRIDGE #387 REPLACEMENT PROJECT. Recommended by the Administration/Public Works Committee (First Reading) (Ward – One)
Direct Budgetary Impact: $340,000 (20% of $1,360,000)
Funding Source: Capital Projects Fund

A motion was made by Council Member Brost, seconded by Council Member Garritano for the first reading of Bill #2545. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2545 was read for the first time by title only.
BILL #2546  AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CITY-CONTRACTOR AGREEMENT ON BEHALF OF THE CITY OF WILDWOOD WITH E. MEIER CONTRACTING, INC., FOR THE FY 2020 CONCRETE STREET SLAB AND SIDEWALK REPLACEMENT PROJECT, INCLUDING TRAFFIC CONTROL AND OTHER INCIDENTAL ITEMS AS SHOWN ON THE PROJECT SPECIFICATIONS AND DRAWINGS.  Recommended by the Administration/Public Works Committee (First Reading) (Wards – All)  
Direct Budgetary Impact: $865,000  
Funding Source: Road and Bridge Fund  

A motion was made by Council Member McCutchen, seconded by Council Member Brost, for the first reading of Bill #2546. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2546 was read for the first time by title only.

BILL #2547  AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI TO ENTER INTO AN AGREEMENT WITH NATALIE McAVOY FOR THE MANAGEMENT AND OVERSIGHT OF THE CITY-SPONSORED FARMERS MARKET, OF WHICH SAID INDIVIDUAL SHALL ACT AS ITS MANAGER IN ALL ASPECTS OF THE SCHEDULING, OPERATION, AND RECORD-KEEPING ASSOCIATED WITH THE SAME.  Recommended by the Planning and Parks Committee (First Reading) (Wards – All)  
Budgetary Impact: $19,000  
Funding Source: 2020 Department of Planning and Parks Operating Budget  

A motion was made by Council Member Stephens, seconded by Council Member Garritano, for the first reading of Bill #2547. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2547 was read for the first time by title only.

RESOLUTIONS

RESOLUTION #2020-03  A RESOLUTION AUTHORIZING A CONTRACT WITH LANDESIGN FOR THE INSTALLATION OF LANDSCAPING AND OTHER IMPROVEMENTS FOR THE JOHN L. LeCAVE MEMORIAL TRAILHEAD CONSISTENT WITH ACCEPTED BID AND LANDSCAPE PLAN FOR THE SAME.  Recommended by the Planning and Parks Committee (Ward – One)  
Direct Budgetary Impact: $10,554.95  
Funding Source: 2019 Capital Improvements Program  

A motion was made by Council Member Brost, for the adoption of Resolution #2020-03, which motion was seconded by Council Member Gragnani. Resolution #2020-03 was read into the record.

A motion was made by Council Member Edens, to postpone the adoption of Resolution #2020-03 for up to 30 days, and was seconded by Council Member Brost. A voice vote was taken to postpone Resolution #2020-03 with an affirmative result and the motion was declared passed.

RESOLUTION #2020-04  A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WILDWOOD, MISSOURI, ENDORSING, AND THEREBY COMMITTING THE SUM OF FORTY-EIGHT THOUSAND DOLLARS ($48,000), REPRESENTING THE COMMUNITY’S MATCH, AS THE PROJECT’S SPONSOR AND APPLICANT, IN SUPPORT OF WILDWOOD’S APPLICATION TO THE RECREATION TRAILS PROGRAM (RTP) OF THE MISSOURI DEPARTMENT OF NATURAL RESOURCES FOR THE DEVELOPMENT OF THE “BOARDWALK TRAIL CONNECTION.”  Recommended by the Department of Planning (Ward – Seven)  
Direct Budgetary Impact: $48,000  
Funding Source: 2020 Capital Improvements Program
A motion was made by Council Member Woerther, for the adoption of Resolution #2020-04, which motion was seconded by Council Member McCune. Resolution #2020-04 was read into the record. A voice vote was taken for approval of Resolution #2020-04 with an affirmative result and the motion was declared passed.

**RESOLUTION #2020-05** A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH THE INTUITION AND LOGIC FOR PROFESSIONAL SERVICES IN SUPPORT OF THE WATERSHED EROSION TASK FORCE EFFORTS ON IDENTIFYING PROBLEM AREAS IN WATERSHEDS. Recommended by the Watershed Erosion Task Force (Wards – All)

Direct Budgetary Impact: $10,500
Funding Source: 2020 Department of Planning and Parks Operating Budget

A motion was made by Council Member Jordan, for the adoption of Resolution #2020-05, which motion was seconded by Council Member Remy. Resolution #2020-05 was read into the record. A voice vote was taken for approval of Resolution #2020-05 with an affirmative result and the motion was declared passed.

**RESOLUTION #2020-06** A RESOLUTION OF THE OF THE CITY OF WILDBROOK, MISSOURI, ADOPTING AN EMAIL USE POLICY. Recommended by the Administration/Public Works Committee (Wards – All)

Direct Budgetary Impact: None
Funding Source: Not Applicable

A motion was made by Council Member Woerther, to refer Resolution #2020-06 back to the Administration/Public Works Committee, which motion was seconded by Council Member Bertolino.

A roll call vote was taken with the following result:

Ayes – Bertolino, Dodwell, Edens, Woerther, Jordan, Dillard, Bartoni, Gragnani, Stephens, McCune
Nays – Remy, Brost, McCutchen, Farmer, Garritano
Absent – Bopp
Abstain – None

Whereas Mayor Bowlin declared the motion passed.

**MISCELLANEOUS** - None

**ADJOURNMENT**

A motion was made by Council Member Farmer, seconded by Council Member Jordan, to adjourn the meeting. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. There being no further business; the meeting was adjourned at 7:37 p.m.

Approved this **24th** day of **FEBRUARY**, 2020.

James R. Bowlin, Mayor

ATTEST:

City Clerk
COUNCIL WORK SESSION MINUTES
COUNCIL CHAMBERS

WILDWOOD CITY HALL
16860 Main Street
City of Wildwood, Missouri 63040

MONDAY, FEBRUARY 10, 2020
6:00 P.M.

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MAYOR'S COMMENTS AND ANNOUNCEMENTS

FOR INFORMATION

Administration/Public Works Committee

Proposed Purchase of New Chevrolet Colorado Pickup Truck (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council's review and asked if there were any comments or questions.
Federal Funding Agreement for Wild Horse Creek Road Bridge Replacement Project (Ward – One)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Discussion was held regarding the following: presentation of scope of work to adjacent property owner; location of bridge replacement

Contractor Bids for 2020 Concrete Street and Sidewalk Replacement Project (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Discussion was held regarding the following: sidewalk drainage issues/responsibilities; sidewalk replacement schedule; notification to Council and residents

Email Use Policy (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Department of Planning and Parks

Update on Ward Five Park Permitting Process and Construction Timeline (Ward – Five)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Planning and Parks Committee

Land Use Considerations (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Discussion was held regarding the following: damming of main line creeks

Grant Application for Boardwalk Trail – Wildwood Greenway Corridor (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Discussion was held regarding the following: asphalt surface of the trail

Farmers Market 2020 Manager Agreement (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.
Director of Planning, Vujnic, spoke to the growth of the Farmers Market since 2018, manager’s desire to continue in this role, and compensation of manager to remain the same.

**Proposed Landscaping for John L. LeCave Memorial Trailhead (Ward – One)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Director of Planning, Vujnic, spoke to needing more time to select landscape that is not invasive, and to request to postpone Resolution #2020-03 for up to 30 days.

Discussion was held regarding the following: type of deer-resistant landscape; cost for mulch; possibly reducing of ongoing mulch costs

**Update Report on Facility Reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities (Wards – All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

**Update on Parks and Recreation Action Plan (Wards – All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

**Watershed Erosion Task Force**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

**Rural Internet Access Committee**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

**Construction Project Updates (Wards-All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

**FOR ACTION**

**Department of Planning**

Discussion regarding changes to Annual City Calendar and Photography Contest (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.
Director of Planning, Vujnic, spoke to the proposed photography contest, quality of photographs, acknowledgement of photographer, use in promotional publications, and displayed at City Hall.

Discussion was held regarding the following: copyright releases; metal prints displayed at City Hall; difference between this contest and the Plein Air Event; availability of electronic calendar

A motion was made by Council Member Dodwell, seconded by Council Member McCutchen to approve authorization to proceed with the changes to the Annual City Calendar and Photography Contest.

A motion was made by Council Member Remy, seconded by Council Member Gragnani, to amend the main motion to print a limited number of calendars to be available at City Hall. By unanimous consent of the Council the motion was declared withdrawn.

A motion was made by Council Member McCune and seconded by Council Member Dodwell to amend the amendment to the main motion to provide the calendar in electronic format on our website for individuals to print. A voice vote was taken with an affirmative result and the motion was declared passed.

A voice vote was taken to approve the main motion as amended with an affirmative result and the motion was declared passed.

**Summer Swimming Pool Pass Program with the Cities of Ballwin and Ellisville (Wards – All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Director of Planning, Vujnic, spoke to programs in Ballwin and Ellisville that are available to Wildwood residents at Ballwin and Ellisville resident rates.

Discussion was held regarding the following: number of passes available from each city; cost to the Wildwood residents and the City; level of participation

A motion was made by Council Member Woerther, seconded by Council Member McCune, to approve the authorization to proceed with the Summer Swimming Pool Pass Program with the Cities of Ballwin and Ellisville for 2020. A voice vote was taken with an affirmative result and the motion was declared passed.

**MISCELLANEOUS** - None

**ADJOURNMENT**

A motion was made by Council Member Dodwell, seconded by Council Member Farmer, to adjourn Work Session at 6:41 p.m. A voice vote was taken with an affirmative result and the motion was declared passed.