

CITY OF WILDWOOD  
RECORD OF PROCEEDINGS

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MEETING OF THE HISTORIC PRESERVATION COMMISSION  
WILDWOOD CITY HALL (HOSTED)  
16860 MAIN STREET  
WILDWOOD, MISSOURI 63040  
and on Zoom  
February 25, 2021

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I. Welcome and Roll Call

**Meeting:** Thursday, February 25, 2021, hosted at Wildwood City Hall, via Zoom, at 6:30 p.m.  
**Attending:** Commissioners Stevens, Scott, Hrubes, Hammond, Rowton, and Bachert, Alternate Quarternik (*6:40 p.m. arrival*), Council Liaison Clark (*6:53 p.m. arrival*), and Chair Wojciechowski  
**Absent:** Alternate Adams, Commission Liaison Broyles, and Council Liaison Gillani  
**Staff:** Director of Planning and Parks Joe Vujnich

II. Opening Remarks

Chair Wojciechowski welcomed everyone to the meeting, which was called to order at 6:35 p.m.

III. Approval of the Historic Preservation Commission January 28, 2020 Meeting Minutes

A motion was made by Vice-Chair Stevens, seconded by Commissioner Bachert, to approve the minutes from its meeting of January 28, 2021. A voice vote was taken on the motion, with a unanimous affirmative result, and Chair Wojciechowksi declared the motion approved by a vote of 7-0.

IV. Public Comment

None

V. New Business

A. Ready for Action – No Items

B. Not Ready for Action – No Items

1. Primer on Property Maintenance Codes and Impacts on Historic Structures (Wards – All)
2. Discussion Regarding the Age Threshold Used to Determine Qualification as Historic (Wards – All)
3. Maintenance Bid at Old Pond School (Ward One)

## VI. Old Business

### A. Ready for Action – Four (4) Items

#### 1. Final Action on Location of Orrville Historic Community Marker (Wards One and Three)

Director of Planning Vujnich provided a summary of the Commission's consideration of the selected location of the final historic marker, which is for the Orrville community. He noted the Commission Members visited the general area that was under consideration for the placement of the marker at its October meeting, which resulted in the identification of three (3) possible locations.

Director Vujnich stated the Department recommended the location on the east side of Eatherton Road, south of the new bridge. He then noted the Commission was supportive of the Department's recommendation, on the condition the two (2) most impacted property owners be contacted to advise them of the planned installation of the marker and seek comment, if any. He stated the Department did send letters to the two (2) property owners and has not received any responses from either of them regarding this matter. Director Vujnich stated the Department is now seeking the Commission's endorsement to proceed forward to solicit bids for the installation of the Orrville Historic Community Marker.

Discussion was held regarding the input of the Department of Public Works about the location of this marker within the City's right-of-way area and the anticipated timeline associated with the bidding process and ultimate installation. Director Vujnich noted the Department hopes to present the bids that are received for this project at the April or May meeting of the Commission for consideration.

A motion was made by Commissioner Hrubes, and seconded by Commissioner Hammond, to proceed forward with soliciting bids for the installation of the Orrville Historic Community Marker at the selected location. A voice vote was taken on the motion, with a unanimous affirmative result, and Chair Wojciechowski declared the motion approved by a vote of 7-0.

#### 2. Interviews of Selected Consultants for the Historic Route 66 Roadside Park (Ward Eight)

Director of Planning Vujnich provided a presentation of the Department's Memorandum regarding the scheduling and procedures of the upcoming interviews of the three (3) selected consultants for the Historic Route 66 Roadside Park. He stated the Department contacted the firms to notify them they had been selected. Director Vujnich noted the Department has prepared a draft set of steps for the structure of the interviews, which it is presenting at tonight's meeting for the Commission's consideration

Discussion was held regarding the planned approach to conducting these interviews via the Zoom Webinar Platform; clarification regarding the planned timeframes of the interviews; whether or not to record the interviews, which ultimately resulted in a consensus that they should be recorded, but such only being offered to be viewed by Commission Members that may be unable

to attend the meeting; and the general concern of ensuring that a firm is not able to attend the interviews of the other two (2) selected firms, and vice versa.

No action was required for this item, but a general consensus was reached among Commission Members regarding the presented and discussed items.

### **3. Discussion Regarding Champions of History Program (Wards – All)**

Director of Planning Vujnich provided a history and overview of the Commission's consideration of this program to provide memorial tributes to individuals involved in historic preservation activities and efforts in Wildwood. He stated the Commission was presented a substantially complete Champions of History Program, with three (3) levels of participation and recognition, including both public and private individuals being eligible for consideration.

Director Vujnich stated that, at that time, a concern was raised that required additional research. He noted the concern was regarding whether measures needed to be established to ensure those individuals nominated and recognized would not ultimately create an embarrassment for the community in the future, if certain factors were discovered about the individual. Director Vujnich stated the Department conducted the research requested by the Commission, which is summarized in its Memorandum. He noted the concern is a relevant one; however, the Department believes that, given the scale of the recognition items and the anticipated thorough review process by the Commission of each nomination, this concern can and will be addressed.

Discussion was held regarding the review process and clarification that all Commission Members would be included to participate in such.

A motion was made by Commissioner Hrubes, and seconded by Commissioner Scott, to approve the Champions of History Program, as presented. A voice vote was taken on the motion, with a unanimous affirmative result, and Chair Wojciechowski declared the motion approved by a vote of 7-0.

### **4. Update on 2021 Work Program (Wards – All)**

Director of Planning Vujnich provided an update on the following items: the maintenance bids for Old Pond School; the work on the survey of historic properties being delayed due to limited access to research facilities by the consultant caused by the ongoing pandemic; the future discussion of the State's Bi-Centennial Celebration, specifically the time capsule; the ongoing scheduling of training sessions for 2021; and the upcoming efforts in preparation for Celebrate Wildwood in September 2021.

Discussion was held regarding an update on the action of the Architectural Review Board (ARB) regarding the historic Kern Station; an update on the Village Green planning process; and a discussion of the consideration of a memorial to veterans within the City of Wildwood.

## **B. Not Ready for Action – Four (4) Items**

1. Discussion Regarding the Future Location for the Essen Log Cabin (Wards - All)
2. Work Program for Historic Route 66 Promotion (Wards – All)
3. Update on Kohn Park Sign (Ward One)
4. Discussion Regarding Memorial Tributes (Wards – All)

**VII. Review of Proposed Zoning/Plats/Site Development Plan/Demolition Requests – No Items**

**VIII. Other Matters for Consideration**

None

**IX. Upcoming Meeting Date – March 25, 2021 (Thursday)**

The next meeting is scheduled for Thursday, March 25<sup>th</sup>, at 6:30 p.m.

**X. Closing Remarks and Adjournment**

A motion was made by Commissioner Hammond, and seconded by Commissioner Rowton, to adjourn the meeting. With a unanimous voice vote, Chair Wojciechowski declared the meeting adjourned at 7:30 p.m.