

**CITY OF WILDWOOD  
RECORD OF PROCEEDINGS**

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**MEETING OF THE HISTORIC PRESERVATION COMMISSION**

**OLD POND SCHOOL**

**17123 MANCHESTER ROAD**

**WILDWOOD, MISSOURI 63040**

**February 27, 2020**

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**I. Welcome and Roll Call**

**Meeting:** Thursday, 2/27/20, Old Pond School, 6:30 p.m.

**Attending:** Commissioners Wojciechowski, Stevens, Scott, Rowton, Bachert, Alternate Quarternik (arrived at 6:50 p.m.), and Commission Liaison Gagnani.

**Absent:** Commissioners Hammond and Hrubes, Alternate Adams, and Council Liaisons Edens and Farmer.

**Staff:** Director of Planning and Parks Joe Vujnich and Assistant Director of Planning Kathy Arnett

**II. Opening Remarks by Chair Wojciechowski**

Chair Wojciechowski welcomed everyone to the meeting, which was called to order at 6:30 p.m.

**III. Approval of the Historic Preservation Commission January 23, 2019 Meeting and January 29, 2020 Demolition Site Visit Minutes**

A motion was made by Commissioner Scott, seconded by Commissioner Bachert, to approve the meeting minutes from the Demolition Site Visit on January 29, 2020. A voice vote was taken on the motion, with a unanimous affirmative result, and Chair Wojciechowski declared the motion approved by a vote of 5-0.

A motion was made by Commissioner Stevens, seconded by Commissioner Scott, to approve the meeting minutes from the meeting on January 23, 2020. A voice vote was taken on the motion, with a unanimous affirmative result, and Chair Wojciechowski declared the motion approved by a vote of 5-0.

**IV. Public Comment**

None

**V. New Business**

**A. Ready for Action – One (1) Item**

- 1. Presentation by Karen Fox, Wildwood Historical Society, on One-Room Schoolhouses in Wildwood (Wards – All)**

Director of Planning Vujnich noted Ms. Fox contacted staff and explained she had the flu and would be unable to conduct tonight's training session. Her presentation on one-room schoolhouses will be rescheduled to another meeting in 2020. He noted the City had purchased three (3) copies of the book, if anyone wanted to either purchase a copy from it or borrow a copy to read.

**B. Not Ready for Action – One (1) Item**

1. Primer on Property Maintenance Codes and the Impact on Historic Structures (Wards – All)

**VI. Old Business**

**A. Ready for Action – Five (5) Items**

**1. Update on Kohn Park Sign (Ward One)**

Director of Planning Vujnich noted discussions regarding Kohn Park and the need to install a sign have been ongoing. The property is undeveloped, but does have a historic marker on it for Monarch Community. A sign still needs to be installed identifying the name of the park, which was a condition of its donation. Mr. Rosener, a former member of the Historic Preservation Commission and local blacksmith, had suggested a sign that would be manufactured of railroad rails. Mr. Rosener had some personal issues causing a delay in the production of the sign frame. The Department believes it will eventually be completed, if members want to continue in this direction. Department staff is presenting this matter this evening to note other options can be selected, if Commissioners want to move forward with a different option.

Discussion was then held regarding the following: if design work on the style of the sign itself can be completed; the current rendering, which shows a historic community marker style sign; the potential for a round version, so the appearance is similar to a railroad sign; the necessary text of the sign will include the donation, park name, and City name; the question of how long is an appropriate time to wait; the potential to mimic its design to that of the John L. LeCave Memorial Trailhead sign package, since they are in such close proximity; and the support of the Commissioners of the shape of the Missouri-Kansas-Texas (MKT) (Katy Railroad) railway signage.

Alternate Quarternik arrived.

Discussion continued with the following: the desire to keep the name of the park on one-side and other information on the other; the approved plans for improvements at Kohn Park; the potential for using a simpler base, if the sign shape is more intricate; and the desire to not use the same shape as the historic community marker, since it is on the property and don't want two (2) signs that are identical on the site.

Consensus was reached among the Commission Members for staff to do research on MKT Railroad Signs and investigate trademarks and then to provide some renderings and post options for the Commission's review.

## **2. Discussion on Publication of Final Wildwood Written History Book (Wards – All)**

Assistant Director Arnett noted there are several options for publishing the book, which include: a significant reduction in the book size; an assisted, self-publishing route, including editing and redesign; or self-publishing to include retention of the current size, with copy editing. The Commission was not supportive of the first option, so the (2) methods of self-publication were investigated. Department staff is seeking input and direction on the publishing of the City's written history.

Discussion was held regarding the following: the 2020 budget including the cost for Jill's work and the upfront printing costs; the need to copy edit the text; the potential for content editing to reduce some of the world history information, which would reduce the size of the book; the role of residents in the larger global scope; the cost of printing; and the concern with time constraints and trying to content edit the book.

A motion was made by Commissioner Bachert, seconded by Commissioner Stevens, to select Option 3, including copy editing, minor tweaks to graphic design, and an increase in the overall size of the book. A voice vote was taken on the motion, with a unanimous affirmative result, and Chair Wojciechowski declared the motion approved by a vote of 5-0.

## **3. Update Regarding the Commission's Participation in the Missouri 2021 Bicentennial Celebration (Wards – All)**

Assistant Director Arnett noted the Department had mailed the informational letter and application for Community Legacies to the fifteen (15) organizations and property owners agreed upon by the Commission at its previous meeting. Department staff was waiting for responses. Additionally, the State has endorsed both the Celebrate Wildwood Event and the City's history book. The event and book are now considered Endorsed Projects and the applicable logos can be used to promote both.

It was noted Department staff will follow up with the recipients of letters that were sent regarding the Community Legacy Program, if no response is received from the organizations or property owners in the next couple of weeks.

## **4. Discussion Regarding Memorial Tribute. (Wards – All)**

Director of Planning Vujnich provided the Members information on the impact of Mrs. Kelp's life and her contribution to the history of the area. Her untimely passing prompted the Commission to want to honor her in some way. In previous discussions, Members of the Commission noted their desire to honor other members of the City's Historic Preservation Commission and their work, as well. Therefore, a draft of a memorial program was provided, which includes three (3) levels of recognition.

Discussion was held regarding the proposed memorial program and included the following: the support of the proposed levels; the need for a nomination form to request placement on the memorial program; the need for a nominating committee, which could include the Director of Planning, the Assistant Director, and the Chair of the Commission for recommendation and then final action completed by the Commission; the desire to not require the nominee be

deceased; the desire to wait until people are non-active members; and the need to decide on who can nominate, i.e. a resident or a business owner or a property owner.

Consensus was reached for the Members to give further review and consideration and have Department Staff revise, per the discussion this evening, and bring back at a future meeting.

**5. Update on 2020 Work Program (Wards – All)**

Assistant Director of Planning Arnett provided an overview of the status of the 2020 Work Program items, noting that four (4) of the twelve (12) items were underway, while work had also begun on all four (4) of these ongoing items. The following items were noted to be underway: Item #4. Wildwood History Book; Item #8. Belleview Farms Project; Item #10. Essen Log Cabin Reconstruction; and Item #11. Participation in the State’s Bi-Centennial Celebration.

Work on ongoing items was noted as an article is to be published in the upcoming Spring Gazette on historic preservation; a number of social media posts regarding the Commission’s work, which had a combined reach of over 11,450 viewers; the scheduling of three (3) of the proposed four (4) training sessions; and updates on City projects impacting local historic locations, such as the Manchester Road Streetscape Project on Historic Route 66.

Discussion was held regarding the work program and consensus was reached to add the Kohn Park Signage to it for 2020.

**B. Not Ready for Action – Two (2) Items**

1. Discussion Regarding the Future Location for the Essen Log Cabin (Wards - All)
2. Work Program for Historic Route 66 Promotion (Wards – All)

**VII. Review of Proposed Zoning/Plats/Site Development Plan/Demolition Requests – No Items**

**VIII. Other Matters for Consideration**

None

**IX. Upcoming Meeting Dates – March 26, 2020 (Thursday), at 6:30 p.m.**

The next meeting is scheduled for Thursday, March 26<sup>th</sup>.

**X. Closing Remarks and Adjournment by Chair Wojciechowski**

A motion was made by Commissioner Bachert, seconded by Commissioner Scott, to adjourn the meeting. With a unanimous voice vote, Chair Wojciechowski declared the meeting adjourned at 8:13 p.m.