The Council Planning/Parks Committee meeting was called to order by Chair McCutchen, at 6:32 p.m., on March 17, 2020, at Wildwood City Hall, 16860 Main Street, Wildwood, Missouri.

I. Welcome and Roll Call:

The roll call was taken, with the following results:

**PRESENT – (7)**

Council Member Gragnani  
Council Member Bartoni  
Council Member Remy  
Council Member Dodwell  
Council Member Bopp  
Council Member McCune  
Council Member Garritano (Video Attendance)  
Chair McCutchen

**ABSENT – (1)**  
Council Member Bopp

Other City Officials present:

Joe Vujnic, Director of Planning and Parks  
Kathy Arnett, Assistant Director of Planning and Parks  
Gary Crews, Superintendent of Parks and Recreation

II. Approval of Minutes from the Committee’s Meeting of February 25, 2020

A motion was made by Council Member Bartoni, seconded by Council Member Dodwell, to approve the minutes of the February 25, 2020 meeting. A voice vote was taken to approve the motion, with affirmative result. Council Member Remy abstained from the vote. The motion was declared approved by Chair McCutchen.

III. Public Input (opportunity for the public to speak to any Action Item on Tonight’s Agenda)

David Hudson requested an explanation as to why the subject matter relating to the Noise Code for Constant Emitters of Noise has been on the agenda as Not Ready for Action for over a year without moving forward.
IV. Action Items

a.) Planning Matters – No Items Ready for Consideration

b.) Parks Matters – Seven (7) Items for Consideration

1.) Event Partnership Agreement with Anthology of Wildwood, American Family Insurance, and Berkshire Hathaway HomeServices for Use of Public and Private Property to Host a Wildwood Movie Night (Ward – Eight).

Director of Planning and Parks Vujnich provided an overview of two (2) movie night events being proposed by three (3) local businesses (American Family Insurance, Anthology of Wildwood, and Berkshire Hathaway HomeServices). He noted the required Wildwood Event Partnership Agreement had been submitted to the Department identifying two (2) proposed dates: May 29, 2020 and August 28, 2020. The events would be held on the Town Center Plaza and adjoining lawn areas. The organizers advised they would handle all aspects regarding the management of the events, with only a small need of assistance from the City and the St. Louis County Police – Wildwood Precinct. Director of Planning and Parks Vujnich advised the proposed dates do not conflict with any other City activity and assistance from the City would be the same services that are generally provided for similar events (portable restrooms and wash stations, the closing of Plaza Drive, use of electricity, and the provision of trash receptacles). He noted the Department is recommending the Event Partnership Agreement be supported by the Committee.

Discussion Among Committee Members included the following: the cost to the City for the event; who would actually be organizing the events; would City staff have to be present for the event; whether City Council Members could be represented at the event as staff; what is the cost of the police services (police budget or City budget); the fact the Chair of the Economic Development Committee fully supports this event; and the general feeling a few extra get togethers would be nice for the City.

A motion was made by Council Member Dodwell, seconded by Council Member Bartoni, to support the Event Partnership Agreement submitted for two (2) Wildwood Outdoor Movie Nights. A voice vote was taken to approve the motion, with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.

2.) Official Naming of Community Park (Wards – One).

Director of Planning and Parks Vujnich advised the Committee that Wildwood Community Park opened in August 2015, after six (6) years of planning. Since that time, the park has undergone three (3) additional phases of development. He noted through all these efforts the park has always been referred to as Community Park. Director of Planning and Parks Vujnich then reviewed existing City park holdings and offered an explanation as to how each got its name. The question was then
presented to the Committee as to how, or what process, it would like to utilize to select a new name for the Community Park.

Discussion among Committee Members included the following: the opinion of the Committee the method used to name the Ward Five Park was very successful and garnered numerous clever names for the new facility; and the opinion the renaming of Community Park should be a community effort as well.

A motion was made by Council Member Dodwell, seconded by Council Member McCune, authorizing the Department organize a community naming contest for the renaming of Community Park, utilizing similar steps as employed in the recent naming of the Ward Five Park. A voice vote was taken to approve the motion, with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.

3.) Bidding Process for Pedestrian Bridge at the Manors at the Meadows of Cherry Hills (Ward – Eight)

Director of Planning and Parks Vujnic reviewed for the Committee the subject of a pedestrian bridge, which began planning in 2018, and would connect the Manors at the Meadows of Cherry Hills and the Manors at the Enclaves of Cherry Hills Subdivisions. He noted that Public Space Requirements of the Zoning Ordinance were applied obtaining two (2) trail segments that were constructed by the developers of each project. Director of Planning and Parks Vujnic advised the trial segments from each development meet at an ephemeral drainageway, where a small pedestrian bridge is needed to connect them. Plans for this bridge were finalized, and presented to necessary committees during 2019, but the bidding process was delayed due to several projects that were already underway in the City. Director of Planning and Parks Vujnic informed the Committee this project was being presented for further comments or suggestions and, if there were none, the Department would request authorization to proceed with the bidding process to determine if the project can be completed in 2020.

Discussion among Committee Members included the following: several question concerning the design of the bridge; whether the bridge would be built on pedestals, thereby keeping it out of water; the suggestion to make sure landscaping didn’t include any invasive plants; the fact residents have been asking about this bridge for quite some time; the fact the grounds, where the bridge will be built, is common ground to the subdivisions and the City has appropriate easements; and the fact funding has been set aside for this bridge project.

A motion was made by Council Member Gragnani, seconded by Council Member Garritano, authorizing the Department to forward the matter of a bidding process for the pedestrian bridge to the City Council for its review/consideration. A voice vote was taken to approve the motion, with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.
4.) Installation of Lighting along Certain Trails (Wards – All)

Director of Planning and Parks Vujnich advised the Department recently received a request to consider lighting along sections of the City’s trail system along State Route 100. He noted for the Committee such a request is not new, in that lighting was considered in 2014 during the Manchester Road Great Streets Project, but it did not move forward due to budget constraints. Director of Planning and Parks Vujnich advised there are many variables when it comes to such a lighting request, which greatly influences cost. Adequate lighting is considered differently in terms of safety and security or aesthetic and architectural. He advised that, if the Committee would like to pursue lighting of certain trail corridors, the Department would bring options back at a future meeting.

Discussion among Committee Members included the following: the opinion of some members certain trails are very dark at night; the suggestion the black asphalt contributes to the darkness; whether solar lighting would be a less expensive option for trail lighting; the opinion lighting the trails would be extremely expensive; the opinion that lighting would encourage more nighttime activity; the suggestion to close the trails after dark; the opinion the height of the lighting may be a big concern; maintenance of lighting trail sections may be a major concern; the question of how many people are actually asking for the trails to be lit; the opinion that lighting the trails would cause users to have a false sense of security; the suggestion to consider key areas of the trail system for lighting; the fact there are not funds budgeted for trail lighting; the suggestion to consider lighting areas, where trails meet bridges; and the suggestion to obtain costs on what it would involve to illuminate the ends of each bicycle/pedestrian bridges.

A motion was made by Council Member Gragnani, seconded by Council Member Bartoni, for the Department to explore the cost of trail lighting at the ends of each bicycle/pedestrian bridges and specific areas of the trail system. A voice vote was taken to approve the motion, with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.

5.) Update on Public Input Session for Village Green Site (Ward – Eight)

Director of Planning and Parks Vujnich provided a brief overview/reminder of progress made thus far with the consultant for the Village Green Project. He noted for the Committee the next important step in the Village Green Project is the public engagement process, the first of which is scheduled for April 2, 2020. Director of Planning and Park advised the Department has been preparing for the first public input session in several ways:

1. Mailing to every household.
2. Advertising via the City Website and E-Newsletter.
3. Preparing the placement of electronic reader boards.
Unfortunately, due to the COVID-19 pandemic, the Department does not feel moving forward with the public engagement process is appropriate and is looking for feedback/direction from the Committee.

In addition, Director of Planning and Parks Vujnich advised the possibility of a virtual approach to a public input/engagement process. Assistant Director of Planning and Parks Arnett gave a brief explanation of how the virtual approach might work and informed the Committee that Survey Monkey can be accommodated on all cell phones, which might make up for the downside to a virtual approach ... the lack of internet access. The Committee was informed that regardless of the success of a virtual approach, it would be important to have two (2) or three (3) face-to-face public input sessions during the process. Assistant Director of Parks and Recreation Arnett advised a virtual approach might garner a unique amount of feedback and the input time could remain active for as long as the Department wishes.

Discussion among Committee Members included the following: their agreement/support of the Department not to hold the public input session on April 2, 2020; questions, on the expected success of a virtual public engagement process; and the Committee Support of investigating/organizing a virtual public engagement attempt.

A motion was made by Council Member Remy, seconded by Council Member Dodwell, endorsing the Department to move forward with the organization of a virtual public engagement process. A voice vote was taken to approve the motion, with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.

6.) Update Report on Facility Reservations, Event Registrations, and Ongoing and Long-Term Maintenance Costs for Parks and Trail Facilities (Wards – All)

The Committee was advised to review the attached memorandum and contact Assistant Director of Planning and Parks Arnett with questions.

7.) Update on Parks and Recreation Action Plan (Ward – All)

The Committee was advised to review the attached memorandum and contact Superintendent of Parks and Recreation Crews with questions.

c.) Executive Session Pursuant to RSMO 610.021 (2) – One (1) Item for Consideration

A motion was made by Council Member Bartoni, seconded by Council Member Dodwell, to enter into Executive Session with regard to the lease, sale, or purchase of real estate (RSMO 610.021 (2).
A roll call vote was taken, with the following results:
Ayes: Council Members Gragnani, Bartoni, Remy, Dodwell, McCune, Garritano, and Chair McCutchen.
Nays: None
Absent: Council Member Bopp.

The motion was declared approved by Chair McCutchen.

Time: 7:51 p.m.

**A motion was made by Council Member Remy, seconded by Council Member Gragnani, to adjourn the Executive Session with regard to the lease, sale, or purchase of real estate (RSMO 610.021 (2)).**

A roll call vote was taken, with the following results:
Ayes: Council Members Gragnani, Bartoni, Remy, Dodwell, McCune, Garritano, and Chair McCutchen.
Nays: None
Absent: Council Member Bopp.

The motion was declared approved by Chair Baugus.

Time: 8:04 p.m.

**V. Not Ready for Action – Planning and Parks Matters – Five (5) Items**

Nothing ready for discussion.

It was requested to place agenda item V.2 on the agenda for discussion: *Work Plan for Review of Previous Changes to the Zoning Ordinance and Noise Code for Constant Emitters of Noise (Wards – All)*

**VI. Other Matters**

1.) **Tree Planting Program (Wards – All)**

*A motion was made by Council Member Remy to support a tree dedication program to recognize City employees that have served the City for at least five (5) years.*

**A second to this motion was not received.**

Discussion among Committee Members included the following: the question of whether the suggested *tree dedication program* was to recognize employees for time of service to the City; whether the tree dedication program was meant for full time employees or anyone serving the City; the suggestion to think about requirements for such a program; the question of where the funding would come from to support such a program; and the recommendation to discuss such program with the City Administrator.
A motion was made by Council Member Remy, seconded by Council Member Bartoni, for the Department to prepare a resolution, with the consent of the City Administrator, to recognize City employees. A voice vote was taken to approve the motion, with unanimous, affirmative result. The motion was declared approved by Chair McCutchen.

Council Member Gragnani advised the Committee the current COVAD-19 situation is very serious. However, he stressed that, if everyone remains calm, doesn’t panic, and takes the appropriate/suggested precautions, everything will be fine. Council Member Gragnani advised every major hospital is prepared. He noted this situation is the best time to spend with family.

VII. Closing Remarks and Adjournment.

Director of Planning and Parks Vujnich and Chair McCutchen summarized the evening’s meeting and a motion was made by Council Member Gragnani, seconded by Council Member Bartoni, to adjourn. A voice vote was taken to approve the motion, with unanimous, affirmative result, and it was declared approved by Chair McCutchen at 8:26 p.m.