



**Meeting of the
Administration/Public Works Committee
Record of Proceedings - APPROVED
Tuesday, May 7, 2019 at 6:00 pm
City Hall Community Room at 16860 Main Street**

I. Welcome and Roll Call

Chair Garritano called the meeting to order at 6:00 pm. Attendance roll call was taken with following results:

Committee Members in Attendance:

Chair Joe Garritano
Council Member Dave Bertolino
Council Member Jon Bopp
Council Member Ray Manton
Council Member Crystal McCune
Council Member Larry McGowen
Council Member Kenneth Remy
Council Member Steve Taylor

Staff Members in Attendance:

Co-Interim City Administrator Steve Cross
Co-Interim City Administrator Joe Vujnich
Director of Public Works Rick Brown
Economic Development Manager Julian Jacquin
City Attorney John Young
Meeting Recorder Carla Patrick

II. Election of Committee Chair

Council Member McGowen nominated sitting Chair Garritano as continued Committee Chair. Council Member McCune nominated herself. A roll call vote was taken for Chair Garritano with Ayes from Council Members Bertolino, Bopp, Manton, McGowen, Remy, Taylor and Chair Garritano (7) and a Nay from Council Member McCune. Therefore, Chair Garritano declared the motion passed that he would remain Committee Chair.

III. Approval of Meeting Minutes from April 7, 2019

The minutes of the April 7, 2019 meeting were submitted for Committee approval.

Council Member Bertolino motioned for approval of the April 7th meeting minutes, and Council Member Manton seconded the motion. A voice vote was taken with favorable support from five (5) Committee Members, and abstentions from Council Members McCune, McGowen and Taylor. Therefore, Chair Garritano declared the motion passed.

IV. Public Participation

Kelley Woerther, 539 Nantucket Pointe Drive, spoke to agenda item V.B.1. Meetings at City Hall, regarding policy on alcoholic beverages served at City/City Council hosted events and policy as to who determines if an organization meets policy approval.

Mayor Jim Bowlin, 2165 Timberline Valley Drive, spoke to agenda item VI.B.3. Wildwood Beautification by showing its inclusion in his Wildwood 2020 Plan and providing image examples of enhancements.

Debra Smith McCutchen, 16548 Birch Forest Drive, spoke to agenda item VI.B.1. Proposed Renaming of Pond-Grover Loop noting the roadway was not a loop and requesting consideration of the name Wildwood Park Drive.

V. ADMINISTRATION

A. For Information – none

B. For Action

1. **Meetings at City Hall – Conflict with Committee Meetings v HOA Meetings (Wards – All)**

Co-Interim Administrator Cross provided the current Meeting Room Use Policy for review.

Discussion included reservation parameters, priority of livestreaming, off site options/expense, effective publication of City meeting dates, respect for all reservations, and incidences of conflicts.

Council Member Bertolino motioned to postpone to the June meeting agenda for review to include alcoholic beverage service policy, alternative locations/costs options, offsite camera/microphone costs, calendar availability and specific figures for instances of conflict. Council Member McCune seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

VI. Public Works

A. For Information

1. **Meridian Update**

Public Works Director Brown provided a summary of resident service complaints, which indicates continued poor service issues. The Meridian agreement with the City provides the option to assess liquidated damages for missed pick-ups not addressed within 24 hours.

Discussion included legal remedies, contractual service based penalties, social media complaints, accurate internal tracking system for service calls, early termination potential, and legal notice options.

Council Member McCune motioned for delivering to Meridian legal notice of the City's intention to seek remedy per the contract provisions for damages relative to service issues. Council Member Taylor seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

B. For Action

1. **Proposed Re-naming of Pond-Grover Loop Road (Wards One and Five)**

Public Works Director Brown submitted a recommendation to rename Pond-Grover Loop Road to Wildwood Park Drive as proposed by Council Member McCutchen. It was noted the road is anchored by two city parks.

Discussion included St. Louis County GIS Service Center rejection of the proposed name pursuant to NexGen 9-1-1 requirements and endorsement of a name change otherwise.

Council Member Taylor motioned to recommend authorizing the renaming of Pond-Grover Loop Road with a name reflective of the park system. Council Member Manton seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

2. Town Center Sanitary Sewer Update (Ward One)

Public Works Director Brown reviewed the history of the potential sanitary sewer extension to the Pond Historic District inclusive of costs and scope for an overall extension, funding through creation of a NID and property owner feedback. He also offered a second option of providing service to the commercial properties by way of a gravity system to tie into an existing manhole on the north side of Manchester Road and the potential NID funding for such.

Discussion included financing options and parameters of a NID or CID, economic feasibility, Maple and Walnut Streets sanitary issues, joint work timeline with shared use path project, the level of Rockwood School District interest/commitment and project inclusion in the Town Center Update Committee review.

Chair Garritano, with Committee approval, re-opened Public Participation on this agenda item only with the two residents commenting as follows.

Joy Wilcox 17345 Manchester Road, noted costs were prohibitive and not inclusive of property hook-up to the line, MSD annexation requirements, City funding assistance options and her conversations with Rockwood School District representatives.

Gerald Stricker, 789 Emerald Oaks Court expressed his desire to meet with City staff to discuss ideas for the area, and advocated an extension at least to Pond Road.

The Committee agreed upon continuing discussion to the June meeting.

3. Wildwood 2020 Beautification (Wards – Four, Seven, Eight)

Public Works Director Brown presented a recommendation to contract with Mayer Landscaping for the Route 100 Median Landscaping Project for the Fall 2019 planting season.

Discussion included deer control issues, importance of visual impact at City entrance, and other priorities of Budget funds.

Council Member Taylor motioned to recommend contracting with Mayer Landscaping to complete the Route 100 Median Landscaping Project for the amount of \$153,075 plus a \$15,000 contingency for additional work as identified by the Public Works Department with a total not to exceed amount of \$168,075. Council Member Manton seconded the motion. A roll call vote was taken with Ayes from Council Members Manton, McGowen, Taylor and Chair Garritano and Nays from Council Members Bertolino, Bopp, McCune and Remy. Therefore, Chair Garritano declared the motion failed.

VII. Items Not Ready for Action

A brief review of the Items Not Ready for Action an offer from Council Member Woerther to provide the new members with the detail supporting his request to Repeal Code of Ethics Sections 125.140 and 125.150

VIII. Miscellaneous

Council Member Bertolino requested timeline for letters to residents regarding the Highway 109 construction projects.

Council Member Remy requested consideration of a later meeting start time of 6:30 pm.

IX. **Next Meeting:** **June 4, 2019**

X. **Adjournment**

A motion to adjourn the meeting was made by Council Member Bertolino and seconded by Council Member Taylor. A voice vote was taken with all members in agreement. Therefore, Chair Garritano declared the meeting adjourned at 9:15 pm.