



**Meeting of the
Administration/Public Works Committee
Record of Proceedings - APPROVED
Thursday, May 28, 2020 at 5:30 pm
Via Zoom**

I. Welcome and Roll Call

Chair Garritano called the meeting to order at 5:32 pm. Attendance roll call was taken with following results:

Committee Members in Attendance:

Chair Joe Garritano
Council Member Dave Bertolino
Council Member Larry Brost
Council Member Jon Bopp
Council Member Lauren Edens
Council Member Joe Farmer
Council Member Crystal McCune
Council Member Kenneth Remy

Staff Members in Attendance:

City Administrator Sam Anselm
Director of Public Works Rick Brown
Meeting Recorder Megan Eldridge

II. Approval of Meeting Minutes from March 3, 2020

The minutes of the March 3, 2020 meeting were submitted for Committee approval. Council Member Edens noted her last name on page 2 should be corrected to “Edens” instead of “Eden”.

Council Member Farmer motioned for approval of the March 3, 2020 meeting minutes, and Council Member McCune seconded the motion. A voice vote was taken with unanimous favorable support, excepting an abstention by Council Member Remy. Therefore, Chair Garritano declared the motion passed.

III. Public Participation –

IV. Public Works And Administration

A. For Action

1. Modifications To Budget Due To COVID-19 (Wards – All)

City Administrator Sam Anselm stated a previous memo sent to City Council mentioned freezing capital expenditures and reducing some operating expenditures of the City. He felt the Committee’s discussion should focus on Capital Improvement Sales Tax Fund projects and the Road & Bridge Fund.

Discussion included the Strecker Road sidewalk improvement project.

Council Member Remy motioned to remove the Strecker Road Sidewalks - Easement Acquisition, Strecker Road Sidewalk – Construction, and Woods Road Flood Mitigation - Final Design projects from the list of Capital Improvement Sales Tax Fund projects to be frozen. Council Member Edens seconded the motion.

Further discussion included the City's financial reserves and fund balances, delaying Capital Improvement Sales Tax Fund and Road & Bridge Fund projects and the effects thereof, budget cuts and a reduction in revenue.

Council Member McCune called the question.

A roll call vote was taken with unanimous favorable support as shown below. Therefore, Chair Garritano declared the motion passed.

Bertolino:	Yes	Farmer:	Yes
Brost:	Yes	Garritano:	Yes
Bopp:	Yes	McCune:	Yes
Edens:	Yes	Remy:	Yes

Council Member Remy motioned to remove all projects from the list of Road & Bridge Fund projects to be frozen. Council Member Bertolino seconded the motion. A roll call vote was taken with unanimous favorable support as shown below. Therefore, Chair Garritano declared the motion passed.

Bertolino:	Yes	Farmer:	Yes
Brost:	Yes	Garritano:	Yes
Bopp:	Yes	McCune:	Yes
Edens:	Yes	Remy:	Yes

Council Member Edens motioned that projects to be frozen and unfrozen as decided by the Administration/Public Works Committee be brought back to the Administration/Public Works Committee for further discussion no sooner than mid-June. Council Member Farmer seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

V. Items Not Ready for Action

A. High Priority

1. Social Media Policy (Wards – All)
2. Elected/Appointed Officials Paying for Records Requests (Wards – All)

B. Medium Priority

1. Inclusion of Alcoholic Drinks at City-Sponsored Events (Wards – All)
2. Outdoor Information Kiosk (Wards – All)

VII. Miscellaneous

Council Member Dodwell stated Ward 4 residents appreciated moving forward with the Strecker Road Sidewalk project.

VIII. Next Meeting

IX. Adjournment

A motion for adjournment was made by Council Member Bertolino and seconded by Council Member Brost. A voice vote was taken with all members in agreement. Therefore, Chair Garritano declared the meeting adjourned at 6:20 pm.