COUNCIL WORK SESSION MINUTES
COUNCIL CHAMBERS

WILDWOOD CITY HALL
16860 Main Street
City of Wildwood, Missouri 63040

Monday, July 13, 2020
6:00 P.M.

<table>
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<tr>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Bowlin</td>
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<td>Garritano*</td>
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<td>Flaschar</td>
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<td>Bopp*</td>
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<td>Bertolino</td>
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<td>Dodwell</td>
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<td>Nyhan</td>
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<td>Bartoni*</td>
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<td>Brost</td>
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<td>Clark</td>
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<td>Edens</td>
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<td>Remy*</td>
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<td>Farmer</td>
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<td>Gillani</td>
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<tr>
<td>McCune*</td>
<td>Arrived 6:04 pm</td>
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<td>Rambaud</td>
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<td>McCutchen*</td>
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* via video conference

MAYOR’S COMMENTS AND ANNOUNCEMENTS

FOR INFORMATION

Department of Planning and Parks

4th Update on Green Pines Park Construction Process (Ward – Five)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Virtual Recreation Programming by the City of Wildwood (Wards - All)
Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

**New Zoning or Land Use Proposals of Interest (Wards – All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Discussion was held regarding the following: places of worship and wayfinding signs.

**Rural Internet Access Committee**

**Rural Internet Access Update and Explanation of Responses to Consultant’s List of Questions (Wards – All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

**Construction Project Updates (Wards–All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

**Watershed Erosion Task Force**

**Next Steps in Process for Managing Distressed Watersheds Within the City of Wildwood (Wards – All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Discussion was held regarding the following: Task Force progress and additional work.

A motion was made by Council Member Remy, seconded by Council Member Edens, for a contract to be prepared with a contractor discussed by the Watershed Erosion Task Force to evaluate temporary and long-term solutions for the identified area that would affect Wildwood’s infrastructure. A voice vote was taken with an affirmative result and the motion was declared passed.

**FOR ACTION**

**Department of Planning and Parks**

**Consultant Contract with Dr. David Hammer – Modification to Current Contract for Additional Services (Wards – All)**

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Director of Planning Joe Vujnic spoke to: additional services by Dr. Hammer.
A motion was made by Council Member Remy, seconded by Council Member Dodwell, to amend the contract with Dr. David Hammer to include additional services. A voice vote was taken with an affirmative result and the motion was declared passed.

Memorandum of Understanding Between the City of Wildwood and Gateway Off-Road Cyclists (GORC) for Use of Bluff View Park for Various Cycling Facilities (Ward – Six)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Director of Planning Joe Vujnicke spoke to: proposed improvements and the proposed MOU.

A motion was made by Council Member Farmer, seconded by Council Member Bartoni, for an MOU to be prepared with GORC for Bluff View Park improvements. A voice vote was taken with an affirmative result and the motion was declared passed.

Update and Discussion on 2020 Celebrate Wildwood Event (Wards – All)

Mayor Bowlin stated a memorandum had been provided for the City Council’s review and asked if there were any comments or questions.

Director of Planning Joe Vujnicke spoke to: postponing the 2020 Celebrate Wildwood event.

Discussion was held regarding the following: the Wildwood Celebration Commission’s decision to postpone the event.

A motion was made by Council Member Dodwell, seconded by Council Member Farmer, to postpone the 2020 Celebrate Wildwood event to Spring 2021. A voice vote was taken with an affirmative result and the motion was declared passed. Council Member Remy abstained.

EXECUTIVE [CLOSED] SESSION: Legal Actions, Causes of Action, Litigation or Privileged Communications Between the City’s Representatives and its Attorneys [RSMO 610.021 (1) 1994]

A motion was made by Council Member Farmer, seconded by Council Member Dodwell to go a Closed Meeting with regards to legal actions, causes of action, litigation or privileged communications between the City’s representatives and its attorneys [RSMO 610.021 (1) 1994].

A roll call vote was taken with the following results:
Ayes – Flaschar, Bopp, Bertolino, Dodwell, Nyhan, Brost, Clark, Edens, Farmer, Gillani, McCune and Rambaud
Nays – None
Abstain – Garritano, Bartoni, Remy and McCutchen
Absent – None
Whereupon Mayor Bowlin declared the motion passed.

The Closed Meeting commenced at 6:21 p.m.

A motion was made by Council Member Nyhan, seconded by Council Member Clark to adjourn the Closed Meeting.

A roll call vote was taken with the following results:
Ayes – Flaschar, Bertolino, Dodwell, Nyhan, Brost, Clark, Edens, Farmer, Gillani, McCune and Rambaud
Nays – None
Abstain – None
Absent – Garritano, Bopp, Barton, Remy and McCutchen
Whereupon Mayor Bowlin declared the motion passed.

The Closed Meeting was adjourned at 6:57 p.m.

ADJOURNMENT

A motion was made by Council Member Flaschar, seconded by Council Member Edens, to adjourn the Work Session at 7:06 p.m. A voice vote was taken with an affirmative result and the motion was declared passed.
The meeting was called to order at 7:06 P.M.

A roll call was taken, with the following results:

**Present at Roll Call:**
- Mayor Jim Bowlin
- Council Member Joe Garritano*
- Council Member Dan Fiaschar
- Council Member Jon Bopp*
- Council Member Dave Bertolino
- Council Member Katie Dodwell
- Council Member Tracey Nyhan
- Council Member Don Bartoni*
- Council Member Larry Brost
- Council Member Teresa Clark
- Council Member Lauren Edens
- Council Member Kenneth Remy*
- Council Member Joe Farmer
- Council Member Michael Gillani
- Council Member Crystal McCune*
- Council Member Rob Rambaud
- Council Member Debra Smith McCutchen*

**Absent:** None

**Also present:**
- Mr. Sam Anselm, City Administrator
- Mr. Joe Vujnic, Director of Planning and Parks*
- Mr. Rick Brown, Director of Public Works*
- Mr. John Young, City Attorney
- Ms. Megan Eldridge, City Clerk
- Mr. Julian Jacquin, Economic Development Manager*
- Ms. Dawn Kaiser, Finance Officer*

*via video conference
PLEDGE OF ALLEGIANCE

Mayor Bowlin led the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes of the June 22, 2020 City Council meeting were submitted for approval. A motion was made by Council Member McCune, seconded by Council Member Brost, to approve the minutes of the June 22, 2020 City Council meeting. A voice vote was taken with an affirmative result and the motion was declared passed.

PUBLIC PARTICIPATION

Public Participation and Hearing Procedures

Jeanie Hood, Ward 6 resident, stated she was the owner of Three French Hens. She was grateful the Manchester Road project was almost complete and noted a proposed revision to the project was located on her property. She had not seen the revisions and did not think a decision should be made when she had not seen or approved the revision. She asked if the City Council agreed that she should see the project revisions first.

Officials’ Responses

Council Member Garritano stated he hoped the Admin/Public Works Committee could address the proposed change order at tomorrow’s meeting and that concerns could be addressed by the next City Council meeting. He felt Ms. Hood should see the plans first.

Council Member Remy stated Ms. Hood should see the proposed plans if possible before tomorrow’s Admin/Public Works Committee meeting. He noted that it seemed there was room for improvement regarding the oversight of this project which he would like to see put into action moving forward.

MAYOR ANNOUNCEMENTS AND APPOINTMENTS

Announcements

Presentation FY-2019 Comprehensive Annual Financial Report, RubinBrown LLP (Wards – All)

Ted Williamson, Partner with RubinBrown LLP, provided a summary of financial results and reported an unmodified or clean opinion on the financial statements.

Discussion was held regarding the following: 2020 auditing requirements and COVID-19 and how Wildwood compares to other cities in the county.

Appointments

Steve Scott – Historic Preservation Commission – Ward 6 – Term Ending March 2022

A motion was made by Council Member Rambaud, seconded by Council Member Gillani, to approve the appointment of Steve Scott to the Historic Preservation Commission. A voice vote was taken with an affirmative result and the motion was declared passed.

A motion was made by Council Member Nyhan, seconded by Council Member Bertolino, to approve the appointment of Ed Kohn to the Planning & Zoning Commission. A voice vote was taken with an affirmative result and the motion was declared passed. Council Member McCutchen voted no.

PUBLIC HEARING(S)

P.Z. 7-20 - A request to review the current regulations and requirements associated with roof and ground-mounted solar panels and how such petitions for installations are processed by the Planning and Zoning Commission and City Council. The current regulations and requirements were approved by the City of Wildwood, Missouri in August 2014 and intended to ensure that such installations would have limited impacts on adjoining property owners and publicly-owned sites, while also preserving important woodland areas and ‘Grand Tree’ Specimens within the community. These existing regulations and requirements are applicable in all residential zoning district designations ("R" Districts), including the NU Non-Urban Residence District. (Wards – All)

Director of Planning Vujnic, provided an overview of the request for action.

Public Hearing Comments – None

Discussion was held regarding the following: streamlining the petition process, quicker approval of the petitions, enforcement of “grand tree specimens” regulations and requiring residents to remove and replace trees.

A motion was made by Council Member Brost, seconded by Council Member Bertolino, for legislation to be prepared consistent with the recommendations set forth in P.Z. 7-20. A voice vote was taken with an affirmative result and the motion was declared passed.

UNFINISHED BUSINESS

BILL #2551  AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WILDCOOD, MISSOURI AUTHORIZING THE CURRENT NAME OF THE POND-GROVER LOOP ROAD, INCLUSIVE OF ITS ENTIRETY WITHIN THIS JURISDICTION, TO BE RENAMED TO POND-GROVER PARKWAY, WHICH IS REFLECTIVE OF THE CITY’S PARK FACILITIES THAT ANCHOR EITHER END OF IT, WHILE IN KEEPING WITH THE NAMING PROTOCOLS OF THE OFFICE OF EMERGENCY MANAGEMENT (OEM) OF ST. LOUIS COUNTY, MISSOURI. Recommended by the Department of Planning and Parks (Third Reading) (Wards One and Five)

Direct Budgetary Impact: Less than $10,000
Funding Source: Capital Improvement

A motion was made by Council Member Bertolino, seconded by Council Member Clark, for the third reading of Bill #2551. A voice vote was taken with an affirmative result and the motion was declared passed. Council Member Edens voted no. Bill #2551 was read for the third time by title only.

Discussion was held regarding the following: lighted street signs, size of the proposed signs, replacing part of the sign, the original request to rename the street and urgency to replace the sign.

A motion was made by Council Member McCutchen, seconded by Council Member Bertolino, to postpone Bill #2551 until the next City Council meeting and for staff to return with additional information regarding the cost for temporarily changing the street sign.
With the consensus of the Council, the motion was amended to postpone Bill #2551 for 30 days and for staff to return with additional information regarding the cost for temporarily changing the street sign. A voice vote was taken with an affirmative result and the motion was declared passed.

**BILL #2560** AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, HEREBY AUTHORIZING THE MAYOR OF THE CITY OF WILDWOOD, MISSOURI TO EXECUTE A CONTRACT WITH N.B. WEST CONTRACTING COMPANY FOR THE RESURFACING OF VARIOUS PUBLIC STREETS WITHIN THE CITY OF WILDWOOD, INCLUDING TRAFFIC CONTROL AND OTHER INCIDENTAL ITEMS AS SHOWN ON THE CONSTRUCTION DRAWINGS AND SPECIFICATIONS. Recommended by the Administration/Public Works Committee (Second Reading) (Wards – Two, Three, Six and Eight)

**Direct Budgetary Impact:** $650,000
**Funding Source:** Road and Bridge Fund

A motion was made by Council Member Garritano, seconded by Council Member Flaschar, for the second reading of Bill #2560. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2560 was read for the second time by title only.

A roll call vote was taken for the approval of Bill #2560 with the following results:

- **Ayes** – Garritano, Flaschar, Bopp, Bertolino, Dodwell, Nyhan, Bartoni, Brost, Clark, Edens, Remy, Farmer, Gillani, McCune, Rambaud and McCutchen
- **Nays** – None
- **Abstain** – None
- **Absent** – None

Whereupon Mayor Bowlin declared Bill #2560 approved and it becomes Ordinance #2560.

**NEW BUSINESS**

**BILL #2561** AN ORDINANCE OF THE CITY OF WILDWOOD, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND EXECUTE A CITY-CONTRACTOR AGREEMENT ON BEHALF OF THE CITY OF WILDWOOD, MISSOURI WITH SHAWNEE MISSION TREE SERVICE, INC., D/B/A ARBOR MASTERS TREE AND LANDSCAPE, FOR THE TREATMENT OF ASH TREES LOCATED WITHIN THE PUBLIC RIGHT-OF-WAY TO PREVENT INFESTATION BY THE EMERALD ASH BORER PEST, INCLUDING OTHER INCIDENTAL ITEMS AS SHOWN ON THE PROJECT SPECIFICATIONS AND DOCUMENTS. Recommended by the Department of Public Works (First Reading) (Wards – All)

**Direct Budgetary Impact:** $25,000
**Funding Source:** Capital Projects Fund

A motion was made by Council Member Gillani, seconded by Council Member Farmer, for the first reading of Bill #2561. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2561 was read for the first time by title only.

A motion was made by Council Member Dodwell, seconded by Council Member Brost, for the second reading of Bill #2561. A voice vote was taken with an affirmative result and the motion was declared passed. Bill #2561 was read for the second time by title only.

A roll call vote was taken for the approval of Bill #2561 with the following results:

- **Ayes** – Flaschar, Bopp, Bertolino, Dodwell, Nyhan, Brost, Clark, Edens, Remy, Farmer, Gillani, Rambaud and Garritano
- **Nays** – Bartoni, McCune and McCutchen
- **Abstain** – None
Absent – None
Whereupon Mayor Bowlin declared Bill #2561 approved and it becomes Ordinance #2561.

MISCELLANEOUS

Approval of Expenditure – Demien Construction Company, $101,462.16

Discussion was held regarding the following: justification of the expenditure, the company's bond, recoupment of funds and setting a precedent.

A motion was made by Council Member McCutchen, seconded by Council Member Bertolino, for approval of the expenditure. A voice vote was taken for the approval of expenditures with an affirmative result and the motion was declared passed. Council Member McCune abstained.

ADJOURNMENT

A motion was made by Council Member Gillani, seconded by Council Member Farmer, to adjourn the meeting. A voice vote was taken with an affirmative result and the motion was declared passed. There being no further business; the meeting was adjourned at 8:15 p.m.

Approved this 27th day of July, 2020.

James R. Bowlin, Mayor

ATTEST:

Megan Eldred
City Clerk