



WILDWOOD

CITY COUNCIL  
HEARINGS AND APPEALS PROCEDURES COMMITTEE MEETING  
RECORD OF PROCEEDINGS

WILDWOOD CITY HALL  
16860 Main Street  
City of Wildwood, Missouri 63040

THURSDAY, AUGUST 3, 2017  
6:30 P.M.

- I. The meeting was called to order at 6:30 P.M.
- II. A roll call was taken with the following results:

Present	Absent
Council Member McGowen	
Council Member Manton	
Council Member McCutchen	
Council Member Alexander	X
Council Member Garritano	

Also present: Mr. John Young, City Attorney  
 Mr. Ryan Thomas, City Administrator  
 Mr. Joe Vujnich, Director of Planning and Parks  
 Ms. Amanda Foster, City Clerk

III. **Approval of Minutes – June 29, 2017**

A motion was made by Council Member McCutchen, seconded by Council Member McGowen, to approve the minutes from the June 29, 2017 meeting. Council Member Manton abstained. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

IV. **Public Comment** – No members of the public were present.

V. **Continuation of Review Process**

Director of Planning Vujnich gave an overview of the public hearing processes of the City of Wildwood and provided a handout outlining the processes.

### *City Council*

Discussion was held regarding the following: when can an item be referred to the Board of Adjustment; use variances will be considered by the Board of Adjustment; appeals of administrative decisions; if project is denied by City Council and Planning and Zoning Commission then Board of Adjustment should be notified of the denials; limit number of extensions given on a development; Corsaire development and extension; how often does Board of Adjustment rule against the Planning and Zoning Commission and City Council; publication of notices; removing requirement of newspaper publication for City Council if published notification was given at Planning and Zoning Commission level; ordinance amendment required to remove newspaper publication at City Council level if publication given at Planning and Zoning Commission; residents should have as much information as possible in order to maximize public participation; ordinance regarding notifications; increase notification distance from 1,500 feet to 3,000 feet; cost of increasing notifications to 3,000 feet; focus on notifying residents as top priority; how do other municipalities handle this issue; include this matter as a recommendation to the City Council; budgetary impact of increasing notification distance to 3,000 feet; sending notifications via bulk mail versus first class mail

### *Planning and Zoning Commission*

Discussion was held regarding: Receive and File items on City Council agendas; no requirement to take action on Receive and File items on City Council agenda

### *Council Standing Committees*

Discussion was held regarding the following: appeals and protests; referral to Committees; land use items will no longer be referred to the Planning and Parks Committee

### *Discussion and Debate*

Discussion was held regarding: consistent notification time between each Board and Committee; City Council can determine time limit but may cause discrepancies; timeframes are set by each Board and Committee; encourage posting agendas and meeting materials with as much notice as possible; notifying the public that the Development and Review Committee is informational and not intended to replace public hearings; who is responsible for mailings and postings; staff time spent on mailing and posting materials

VI. **Next Meeting Date – TBD**

VII. **Other – None**

VIII. **Adjournment**

A motion was made by Council Member McGowen, seconded by Council Member McCutchen, to adjourn the meeting. All members voted in favor and the motion was approved. The meeting concluded at 8:13 p.m.