



**Meeting of the  
Administration/Public Works Committee  
Record of Proceedings - APPROVED  
Wednesday, August 19, 2020 at 6:30 pm  
Via Zoom**

**I. Welcome and Roll Call**

Chair Garritano called the meeting to order at 6:31 pm. Attendance roll call was taken with following results:

Committee Members in Attendance:

Chair Joe Garritano  
Council Member Dave Bertolino  
Council Member Larry Brost  
Council Member Lauren Edens  
Council Member Joe Farmer  
Council Member Rob Rambaud  
Council Member Kenneth Remy

Committee Members Absent:

Council Member Dan Flaschar

Staff Members in Attendance:

City Administrator Sam Anselm  
Director of Public Works Rick Brown  
City Marshal Scott Collier  
Sgt. Brad Wendling, St. Louis County Police – Wildwood Precinct  
Meeting Recorder Megan Eldridge

**II. Approval of Meeting Minutes from July 14, 2020**

The minutes of the July 14, 2020 meeting were submitted for Committee approval.

Council Member Farmer motioned for approval of the July 14, 2020 meeting minutes, and Council Member Remy seconded the motion. A voice vote was taken with unanimous favorable support, excepting an abstention by Council Member Brost. Therefore, Chair Garritano declared the motion passed.

**III. Public Participation –**

Tim Donze, 3361 Wilderness Trail, spoke to the Deer Management Plan. He asked his comment to be read into the record:

I am a resident of Ward 1. I am a huge fan and proponent of deer, deer hunting and good deer management. The deer survey peaked [sic] my interest regarding engaging the Wildwood Deer Management Committee and offering a voice from the hunting community. While special steps may be considered for short term deer management and reduction of the herd, in the long term [sic] hunting, especially archery hunting is the most affordable and practical method of herd management. Prior to the City spending funds on expensive methods of deer management, I suggest we should make sure we are encouraging residents to hunt and/or welcome a hunter to their land in order to help manage the herd by focusing on harvesting female deer, does. I love deer and I love seeing the deer in my yard, but like the deer survey identifies, most of us that took the survey agree with MDC regarding the fact that we have an over population issue. I suggest we promote hunting and the use of organic, free range protein harvested right here in Wildwood!

Mr. Anselm noted a comment had been submitted by Linda and Robert Hunter regarding the Deer Management Plan, but they did not wish their comment to be read into the record.

#### IV. Administration

##### A. For Information

###### 1. Social Media Policy (Wards – All)

City Administrator Sam Anselm shared the background on the social media policy. He stated the current policy was a good policy for citizens and provided some guidelines for employees. He did not recommend any changes to the current policy but noted the City did not have a good internal policy for employees. He provided the draft *IMLA Model Social Media Policy* as a possible internal policy for staff.

Discussion included the City's social media team, posting in emergency situations, internal social media policies, social media and the Sunshine Law, and social media policy for Council Members.

Council Member Remy motioned for staff to prepare documentation regarding an internal social media policy and a presentation at the next Administration/Public Works Committee meeting. Council Member Farmer seconded the motion.

Council Member Remy amended his motion for staff to prepare documentation regarding an internal social media policy for the City of Wildwood and a presentation at an Administration/Public Works Committee meeting within 90 days. Council Member Farmer seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

Further discussion included free speech.

##### B. For Action

###### 1. Elected/Appointed Officials Paying for Records Requests (Wards – All)

City Administrator Sam Anselm stated not charging elected or appointed officials for records requests conflicted with the Code of Ethics. He provided an overview of the records request process. Council Members could vote to waive a requirement to charge elected and appointed officials for records requests, but it was recommended to treat elected officials and the public equally.

Discussion included treating elected officials and the public equally and, requesting information in the capacity of their official role versus requesting information for personal reasons.

Council Member Brost motioned to postpone this item until the October Administration/Public Works Committee meeting and for staff to return with more definitive guidelines regarding when to charge for a records request. Council Member Edens seconded the motion.

Further discussion included charging for staff time.

A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

###### 2. Outdoor Information Kiosk

City Administrator Sam Anselm stated a couple options were to move the proposed outdoor kiosk inside the lower level of City Hall on the north side to comply with the City's sign regulations, or move

the current public posting board from the south entrance of City Hall on the upper level to the north side of City Hall on the lower level.

Discussion included a directional sign for the kiosk, a touch screen for the kiosk, 24/7 access to the vestibule, making the City website more user-friendly, security cameras at City Hall, traffic through the south entrance, and QR codes.

Council Member Farmer motioned for staff to explore the costs of an interactive sign which will be brought to the City Council for the 2020-2021 budget discussion. Council Member Brost seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

## V. Public Works

### A. For Information

1. No Items

### B. For Action

1. **Deer Management Plan (Wards – All)**

Director of Public Works Rick Brown and Marshal Scott Collier provided an overview of the Deer Management Plan.

Discussion included the success of the plan over three to five years, sharpshooter programs, deer complaints, shooting close to roadways, accidents to property and people, homeowner's insurance policies, combining three-acre lots, notice of hunts, a no-feed ordinance, obtaining answers before proceeding to City Council, managed hunts in rural areas, temporary police officers for deer population management, deer population and reducing the deer population, food sources for deer, sterilization methods, unhealthy deer, plan objectives, Department of Conservation programs, and social media campaigns.

Council Member Edens motioned to refer the Deer Management Plan back to the Board of Public Safety and for the Deer Management Plan to come back to the Administration/Public Works Committee at a later date with additional information as requested by the Committee. Council Member Rambaud seconded the motion. A voice vote was taken with unanimous favorable support. Therefore, Chair Garritano declared the motion passed.

## VI. Items Not Ready for Action

### A. High Priority

1. Harassment Policy for Elected Officials (Wards – All)

### B. Medium Priority

1. Bias Training for City Officials (Wards – All)

### C. Low Priority

1. No Items

## VII. Miscellaneous

Council Member Remy requested cell phone coverage issues in the Strecker Road area and the possibility of additional cell towers be placed on the next agenda. Mr. Anselm stated he would reach out to the companies' government liaisons.

**VIII. Next Meeting**

Chair Garritano stated the next meeting would be on September 8<sup>th</sup> at 6:30 p.m.

**IX. Adjournment**

A motion for adjournment was made by Council Member Farmer and seconded by Council Member Remy. A voice vote was taken with all members in agreement. Therefore, Chair Garritano declared the meeting adjourned at 8:23 pm.