

**CITY OF WILDWOOD
RECORD OF PROCEEDINGS**

MEETING OF THE ARCHITECTURAL REVIEW BOARD
CITY HALL, 16860 MAIN STREET, WILDWOOD, MISSOURI
September 10, 2020

The Architectural Review Board meeting began at 6:30 p.m., on Thursday, September 10, 2020, at Wildwood City Hall, 16860 Main Street, Wildwood, Missouri, and via the videoconferencing tool Zoom.

I. Welcome and Roll Call

Chair Dial called the meeting to order and welcomed everyone. The following members were in attendance, as noted:

Present [6]

Chair Dial
Board Member Sineni
Board Member Biermann
Alternate Bartelsmeyer
Alternate Loggia
Council Member McCutchen

Absent [4]

Secretary Hensic
Board Member Ritter
Alternate Welker
Commission Liaison Lee

Staff present: Director Vujnich and Planner Newberry

Petitioners present: Josh Mandell, FGM Architects, and Chief Les Crews, Monarch Fire Protection District; and, Jeff Tottleben, Wardenburg Farms Subdivision Trustee, and Mark Stoecker, contractor.

II. Action on the July 9, 2020 Draft Meeting Minutes

A motion by Alternate Bartelsmeyer, seconded by Chair Dial, to approve the meeting minutes from the July 9, 2020 meeting, as presented. A voice vote was held regarding the motion. Hearing no objections, Chair Dial declared the motion approved by a voice vote of 5-0.

III. Review Agenda Items to be Discussed at Tonight's Meeting by Chair

IV. New Business – Two (2) Item for Consideration

1) Ready for Action – Two (2) Items

- a) Initial review of the Architectural Elevations and related materials for a planned, new fire station (**P.Z. 11-20 Monarch Fire Protection District**), with living quarters and associated parking areas, which also includes the extension of public sanitary sewer service to the site. The new fire station is proposed to be placed on a three (3) acre tract of land that is zoned NU Non-Urban Residence District and located on the south side of Wild Horse Creek Road, at its intersection with Eatherton Road (Street Addresses: 18304 Wild Horse Creek Road and 18304 Wild Horse Creek Road – Unit A/St. Louis County Locator Numbers: 19W510215 and 19W510194). This use in the subject zoning district designation – NU Non-Urban Residence District – requires a Conditional Use Permit (CUP), which is scheduled for a Public Hearing before the Planning and Zoning Commission on September 21, 2020. (**Ward One**)

Chair Dial invited the petitioner's representative to provide a brief presentation regarding this item.

Josh Mandell, FGM Architects, provided a presentation of the characteristics of the subject site and elements associated with the proposed fire station.

Discussion was held among Board Members and the petitioner regarding the outdoor lighting elements associated with the new fire station; the three (3) different colors of proposed brick material and the placement of such; the need to better clarify the placement of the various color of bricks, as well as the planned texture of such; the need to provide additional information regarding the large retaining wall and associated fence/guardrail that are proposed on the site and for this detail to be depicted on the Preliminary Development Plan; and discussion of the impacts of the proposed fire station on the neighboring residential property to the south, particularly given the grade of the site.

A motion by Board Member Sineni, seconded by Board Member Biermann, to conditionally approve the elevations and related materials, with the requirement the petitioner present the requested items to the Board for further review.

A roll call vote was held regarding the motion, with the following results:

Ayes: Board Member Sineni, Board Member Biermann, Alternate Bartelsmeyer, and Chair Dial

Nays: None

Abstain: Alternate Loggia

Chair Dial declared the motion passed by a vote of 4-0, with one (1) abstention (Loggia).

- b) Review of the Architectural Elevations and related materials for an entry gate that is planned in conjunction with the **Wardenburg Farms Subdivision**. The gate will be situated within the platted private roadway easement to control access on this private roadway that serves the platted nine (9) lots. The property is zoned NU Non-Urban Residence District and generally located on the south side of Wild Horse Creek Road, west of Steeple Lane [302 and 303 Wardenburg Farms Drive - St. Louis County Locator Numbers: 19640235 and 19640192].
(Ward One)

Director Vujnich introduced the item and provided a brief summary of the City's requirements associated with installing an improvement such as this proposed gate, which includes required review by the Architectural Review Board (ARB).

Discussion was held among Board Members and the petitioner regarding the placement of the proposed gate, in relation to Wild Horse Creek Road; the materials planned to be used for the column components, which are to match the existing monument sign; the finish of the structural steel metal gate, which is to be painted black in color; and the structural components associated with the planned gate.

A motion by Board Member Biermann, seconded by Alternate Bartelsmeyer, to approve the item, as presented.

A roll call vote was held regarding the motion, with the following results:

Ayes: Board Member Sineni, Board Member Biermann, Alternate Bartelsmeyer, Alternate Loggia, and Chair Dial

Nays: None

Abstain: None

Hearing no objections, Chair Dial declared the motion approved by a vote of 5-0.

2) Not Ready for Action – No Items

V. **Old Business – No Items for Consideration**

VI. **Other Items – No Items for Consideration**

VII. **Public Comment**

VIII. **Next Meeting Date – October 8, 2020 (Thursday)**

IX. Closing Remarks and Adjournment

A motion by Alternate Bartelsmeyer, seconded by Board Member Biermann, to adjourn. A voice vote was held regarding the motion. Hearing no objections, Chair Dial adjourned the meeting at 7:45 p.m.

Approved by:

A handwritten signature in blue ink, appearing to read "W. Mitter", written over a horizontal line.

**Secretary
City of Wildwood
Architectural Review Board**

Date Approved:

15 October 2020