

**CITY OF WILDWOOD
RECORD OF PROCEEDINGS**

**MEETING OF THE HISTORIC PRESERVATION COMMISSION
CITY HALL – COMMUNITY ROOM
16860 MAIN STREET
WILDWOOD, MISSOURI 63040
October 24, 2019**

I. Welcome and Roll Call

Meeting: Thursday, 10/24/19, City Hall, Community Room, 6:30 p.m.
Attending: Commissioners Stevens, Hammond, Compton, Alternate Rowton, Alternate Bachert, Commission Liaison Gragnani, and Council Liaisons Edens and Farmer.
Absent: Commissioners Scott, Hrubes, and Wojciechowski.
Staff: Director of Planning and Parks Joe Vujnich and Assistant Director of Planning Kathy Arnett

II. Opening Remarks by Chair Wojciechowski

Chair Wojciechowski was out of town and not available for tonight’s meeting. Vice-Chair Stevens welcomed everyone to the meeting, which was called to order at 6:30 p.m.

III. Approval of the Historic Preservation Commission September 26, 2019 Meeting Minutes

A motion was made by Commissioner Hammond, seconded by Commissioner Compton, to approve the meeting minutes from September 26, 2019. A voice vote was taken on the motion, with a unanimous affirmative result, and Vice-Chair Stevens declared the motion approved by a vote of 4-0.

IV. Public Comment

None

Council Member Farmer was asked by the Department of Planning to introduce himself to the Commission and talk a little about his background.

V. New Business

A. Ready for Action – Three (3) Items

1. Discussion Regarding the Future Location for the Essen Log Cabin (Wards – All)

Director of Planning Vujnich provided an overview of potential locations, where the Essen Log Cabin could be reconstructed. Three (3) locations were outlined, but it was noted that additional locations can be suggested by the Commissioners. The three (3) areas outlined included: City Hall, near the Wildwood Farms Community Garden; Glencoe City Park; and Community Park. A ranking system was developed that highlighted characteristics of each and

assessed values. Of the three (3) locations, Community Park ranked the highest in appropriateness.

Commissioners discussed the following items: the availability of electric, but not water at Glencoe City Park; the need for security for the cabin; the improvement of visibility near City Hall, once the Town Center Public Space is developed; concerns with making plans on the 6-acres to the west of City Hall, before the planning process is completed; the lack of improvements in those 6-acres, so it may fit there; the support of a central location; the potential for Route 66 Roadside Park; the size of the building, which is approximately 20'x20'; the potential for incorporating the cabin into the Village Green area; the higher visibility in either one of the park locations versus City Hall; the opposition to running electric in the cabin, which is less historically accurate; the concerns with the longer timeframe with the Village Green process; and concerns with flooding in Community Park, if placed near Bonhomme Creek.

A motion was made by Alternate Rowton, seconded by Commissioner Hammond, to add the Village Green, as a potential location for the Essen Log Cabin. A voice vote was taken, with no opposition.

Discussion continued regarding the following: the potential for adding an 8th ranking for 'potential exposure' assessing number of visits to the park, but the belief by others this item could also be part of #2; the use of external lighting for security purposes; the need for water close by for fire suppression; the question if public access should be allowed to the inside of the cabin; the need to identify the potential uses, including if it will be furnished; the need to provide ADA accessibility; and the desire to use it for special classes, meetings, recreation programs, etc.

Department staff noted they will update the matrix and bring it back for further discussion at a future meeting.

2. Discussion Regarding Tribute to Lisa Kelpé (Wards – All)

Director of Planning Vujnich noted this item is on the 2019 Work Program and wanted to begin discussions. The thought was to begin discussions and start with something small. The suggestions included a brick paver at Old Pond School and the addition of an 'In Memoriam' Page on the City's website to honor her and others that have served the City through their historic preservation efforts.

Discussion was held regarding the following: the desire to add a brick at Old Pond School for Larry Thompson; the desire to complete the *In Memoriam* Page on the website; the preference for establishing a process to determine who is listed, based upon their relationship to and work with the City; and creating a grouping of bricks *In Memoriam* at Old Pond School.

Department staff noted they will draft a process and present it at a future meeting.

3. Draft of CLG Annual Report (Wards – All)

Assistant Director of Planning Arnett provided an overview of the Annual Report to the State Historic Preservation Office (SHPO), which is a requirement of all Certified Local Governments (CLG). The report was still in draft form and she requested each Commissioner review it and provide comments. In particular, each member was asked to review their biography and provide any updates. Comments and biographies were needed within the next week.

B. Not Ready for Action –No Items

VI. Old Business

A. Ready for Action – Two (2) Items

1. Update on 2019 Work Program of the City’s Historic Preservation Commission (Wards – All)

Assistant Director Arnett provided an update on the status of each of the fifteen (15) items in the Commission’s Work Program for 2019. She highlighted the following items: the placement of the Orrville Historic Community Marker is awaiting the completion of the City’s road and bridge project; the progress on Belleview Farms Park, which was discussed earlier in tonight’s meeting; the tribute to Lisa Kelpé, which was briefly discussed, but will be on a future meeting agenda; the Department’s public relation efforts regarding the history of Wildwood and the work of this Commission, which included a few articles in the Gazette and information in the City’s E-Newsletter; the progress on the Essen Log Cabin, which location options were discussed previously at tonight’s meeting; the Department’s efforts on social media posts to increase awareness of historic assets within the City; and an update on the ongoing major City projects. Assistant Director Arnett also noted five (5) of the fifteen (15) Work Program items have been completed.

2. Continued Discussion Regarding the Commission’s Participation in the Missouri 2021 Bicentennial Celebration (Wards – All)

Director of Planning Vujnich noted the Department did not complete its research on this item and requested the Commission Members postpone its discussion to a future meeting.

B. Not Ready for Action – Two (2) Items

1. Discussion on Archiving Documents from the City’s incorporation that are Currently Being Stored at City Hall and Other Off-Site Locations. (Wards - All)
2. Work Program for Historic Route 66 Promotion (Wards – All)

VII. Review of Proposed Zoning/Plats/Site Development Plan/Demolition Requests – No Items

VIII. Other Matters for Consideration – No Items

IX. Upcoming Meeting Dates – December 5, 2019 (Thursday), at 6:30 p.m.

The next meeting is scheduled for Thursday, December 5th.

X. Closing Remarks and Adjournment by Vice-Chair Stevens

A motion was made by Commissioner Hammond, seconded by Commissioner Compton, to adjourn the meeting. With a unanimous voice vote, Vice Chair Stevens declared the meeting adjourned at 7:52 p.m.