



WILDWOOD®

Tips on Planned Facilitated Discussions Ward Five Neighborhood Park

This public input session has been scheduled for tonight to present, review, and discuss the draft plan for this important park effort in Ward Five. This session is intended to obtain comments and suggestions, along with hearing concerns from the community about this facility. To achieve the aforementioned goals of the session and help maintain the pace of the discussions within the small groups, a number of items and suggestions are provided below for all participants:

- Each attendee is assigned to a discussion group (four (4) of these groups are planned for tonight's session, less may be needed, depending on the total number of attendees). These assignments are based upon the color of the agenda that was provided to you, as you entered the facility tonight. At the appropriate time, these groups will be led to individual classrooms to discuss this park facility in greater detail.
- Each group will have a facilitator.
- The facilitator will lead the discussion and will assist in having conversations about the design, amenities, and other features of the park and related site.
- A recorder will be selected within the group, who will transcribe each comment, question, and statement made among the participants. All of the rooms will have sheets of paper and markers for this purpose.
- At the session, the small groups of participants will be asked to comply with these following rules:
 1. Record all comments.
 2. Record all questions and they will be answered later by City staff (give a participant a 3"x5" card to write the question onto and have them provide contact information, so staff can respond to them).
 3. Participate in the discussion.
 4. Use the information provided at the start of the session (the plan and other information provided at the start of the session) to assist in the discussion among the group.
 5. Place colored dots on the park plan to identify the item you like the best about it (green colored dot) and the item that concerns you the most (red colored dot).
- Each participant will be provided an opportunity to offer any final thoughts, which will also be recorded.
- Each group should select a spokesperson from it to present its findings to the reassembled, larger group, before the session is adjourned.

Thank you for your participation in the session. Your input will help the City Council create the best facility for this area as possible. To follow the progress of this park planning process, please visit the City's website at www.cityofwildwood.com.