



WILDWOOD

2021 CANDIDATE FILING QUEUING PROCEDURES:

The following information applies to Candidates filing for the office of Council Member at the General Municipal Election to be held on April 6, 2021, in the City of Wildwood:

Candidates for Council Member must submit completed Nominating Petitions on forms provided by the City Clerk. Nominating Petitions for candidates for Council Member shall be signed by not less than twenty-five (25) registered voters who are residents of the ward in which the candidate is nominated. Completed Nominating Petitions must be submitted at the time of filing of a Declaration of Candidacy.

Signatures on Nominating Petitions shall be valid only if obtained not earlier than forty-five (45) days prior to the first (1st) day permitted for filing for office. Therefore, **Any Signatures Obtained Prior to Saturday, October 31, 2020, Are Invalid.**

❖ **Filing opens on Tuesday, December 15, 2020 at 8:00 a.m. and closes on Tuesday, January 19, 2021 at 5:00 p.m.**

The City Clerk shall receive all candidates, during regular office hours, in the order in which they pass through the front door, until filing closes. City Hall is closed the following dates: Thursday, December 24; and Friday, December 25; Friday, January 1; and Monday, January 18. No candidate's name shall be printed on any official ballot unless the candidate has filed a written Declaration of Candidacy and paid a ten dollar (\$10.00) filing fee to the City Clerk or his/her designee. Payment of the filing fee may be by cash or check made payable to: the City of Wildwood, Missouri.

PROCEDURE GOVERNING QUEUING OF CANDIDATES FOR BALLOT POSITION PRIOR TO FILING (PER RESOLUTION #2000-33)

Queuing for ballot position shall be in an area designated by the City Clerk outside the office of the City Clerk, during regular business hours commencing not sooner than 24 hours prior to the first day for filing of declarations of candidacy.

A surrogate shall be allowed to maintain one candidate's position in the queue while the candidate is absent from the queue. No surrogate shall be allowed to maintain the queue position of more than one candidate.

A candidate's position in the queue shall follow the order in which the candidates or their surrogates arrive at the designated area during the period queuing is allowed. At close of business each day during the period in which queuing is allowed, the City Clerk shall list the order of the queue so that those same positions may be assigned to candidates or their

surrogates at the opening of business the following business day.

Candidates who are not continuously present and are not represented by a surrogate during their absence from the designated area during the designated times shall lose their position and shall return to the end of the line.

At 8:00 A.M. on the first day of filing, candidates personally shall pass through the designated door of City Hall in the same order as the position the candidates hold in the queue at that time.

The City Clerk shall provide each candidate with a copy of these rules including the place and times designated for queuing.

Still have questions? Contact Wildwood's City Clerk, Megan Eldridge, at 636-458-0440, or via e-mail at megan@cityofwildwood.com.