

INSTRUCTIONS FOR COMPLETING THE TEMPORARY LIQUOR LICENSE APPLICATION

Completed applications for a temporary permit must be submitted to the City Clerk at least five business days in advance of the event.

Not-For-Profit Picnic Permits:

1. The applicant shall notify the director of revenue of the event and by such notification, by certified mail, shall accept responsibility for the collection and payment of any applicable sales tax. Any sales tax due shall be paid to the director of revenue within 15 days after the close of the event. Failure to do so shall result in a liability of triple the amount of the tax due plus payment of the tax, and denial of any other permit for a period of three years. Under no circumstances shall a bond be required from the applicant.

Special Event (Off-Premises) Permits:

1. The person requesting the temporary permit must provide the following information:
 - a. The name and address of the applicant if a person, or if a partnership or association the name and address of each member or partner, or, if the applicant is a corporation the names and addresses of all its officers and members of its Board of Directors.
 - b. Copies of each valid license to sell intoxicating liquor issued to the applicant pursuant to Chapter 311, RSMo., as amended.
 - c. Copies of each valid local license, except temporary or special permit or licenses, to sell intoxicating liquor issued by any city or county of this State.
 - d. Written permission from the property owner to hold the function, occasion, or event on such property.
 - e. Address and description of the premises at which the function, occasion, or event will be held.

Be sure to date the application and provide the following:

- The legal, registered name of the business, and the name the business is operating as, if different from the legal name.
- The description of the premises (e.g. patio, dining area, bar) and physical address where the license will be displayed (where liquor will be sold).
- The telephone number and email address to contact the business.

SECTION ONE:

Please check the type(s) of license(s) that pertain to this application. Please refer to the descriptions provided.

SECTION TWO:

Please provide ALL of the information that is requested. Applications that are not complete will be returned. **PLEASE NOTE: THIS APPLICATION MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC.**

SECTION THREE:

This information applies to the person responsible for applying for the liquor license. All of the information must be provided or the application will be returned.

Please include the following with your application:

1. If the applicant is a corporation, the applicant shall provide all information in Section Two for each managing officer(s), and indicate which persons are managing officers.
2. If the applicant is a corporation, the following must be listed on or attached to the application:
 1. The full name of the corporation, its date of incorporation, its registered agent and registered address.
 2. The names and addresses of all shareholders of the corporation.
 3. Whether said corporation operates any other business, or controls or is controlled by any other corporation or business. If so, provide the name of the controlled/controlling corporation or business, its registered agent and registered address, the location of all businesses operated by it, and the name and address of any such businesses with a liquor license.
 4. Whether such controlling corporation or any controlled corporation is doing business under a fictitious name, and the address where said business is located.

Please note: the City Clerk may request such additional information of an applicant as it may deem necessary for it to make a determination with respect to the issuance of a liquor license to an applicant.

Please submit the completed and notarized application along with payment for the appropriate license fees made payable to the City of Wildwood. We accept cash, checks and money orders.

Once approval has been received, the Liquor License will be mailed to the mailing address listed on the application.



WILDWOOD

16860 Main Street
Wildwood, MO 63040
(636) 458-0440

TEMPORARY LIQUOR LICENSE APPLICATION

Date of Application: _____

Legal Registered Name of Business: _____

DBA (if different from above): _____

Liquor License to be displayed at (physical address): _____ Zip Code: _____

Mailing Address (if different from above): _____

Business Phone Number: _____ Business Email Address: _____

SECTION ONE - Type of License Requested:

\$ 25.00 - Not-For-Profit Picnic Permit - *Temporary permit for the sale of all kinds of intoxicating liquor, including intoxicating liquor in the original package and by the drink for consumption on the premises of the licensee, by any church, school, civic, service, fraternal, veteran, political or charitable club or organization, at a picnic, bazaar, fair or similar gathering. If the event will be held on a Sunday, the temporary permit shall authorize the sale of intoxicating liquor from 6:00 A.M. Sunday to 1:30 A.M. Monday. No more than seven temporary permits shall be issued to any church, school, civic, service, fraternal, veteran, political or charitable club or organization during any fiscal year. No wholesaler or distributor is prevented from providing customary storage, cooling, or dispensing equipment for use by the permittee.*

Location of Event: _____
Date(s) of Event (Maximum 7 Consecutive Days): _____

\$ 25.00 - Special Event (Off-Premises) Permit - *Temporary permit for caterers and other persons holding licenses to sell intoxicating liquor by the drink for consumption on the premises pursuant to Chapter 311, RSMo., and/or intoxicating liquor in the original package, who furnish provisions and service at a function, occasion, or event at a location other than the licensed premises but not including a "festival" as defined in Chapter 316, RSMo. The temporary permit shall authorize the service of alcoholic beverages during the hours that alcoholic beverages may lawfully be sold or served on the premises licensed to sell alcoholic beverages for on-premises consumption where the function, occasion or event is held. All provisions of the City's ordinances, rules and regulations shall extend to such premises and shall be in force and enforceable during all the time the permittee, its agents, servants, employees or stock are in such premises.*

Location of Event: _____
Date(s) of Event (Maximum 168 Consecutive Hours): _____

SECTION TWO -Corporate/Partnership or Individual information:

Business Owner's Name*: _____
(If a corporation or Partnership, attach a list of officers, addresses and telephone numbers)

Address of Owner: _____ Zip Code _____

Cell Phone Number: _____ Email Address: _____

Full Name of Managing Officer*: _____

Address of Managing Officer: _____ Zip Code _____

Cell Phone Number of Managing Officer: _____

Has Manger ever been convicted of any crime?

No Yes *If so, give details:* _____

Has Owner or any employee ever had a liquor license revoked, denied, or suspended?

No Yes *If so, give details:* _____

Is the Owner and/or Manager a Citizen of USA YES NO *If NO* Naturalized Yes No

If YES: Naturalized Number: _____ District: _____

The applicant hereby agrees to tender full payment of the fee required for the foregoing license/licenses and understands that if issued, the license/licenses will be subject to all of the ordinances of the City pertaining to the operation of his business and agrees that he will abide by all lawful ordinances, regulations, and rules adopted by the City relating to the conduct of said business. Applicant represents that he is in all respect qualified in law to receive such license.

Being duly sworn, deposes and says that the facts set out in the above application are true.

Signature of Applicant

Subscribed and Sworn to Before Me this _____ day of _____, 20_____

Notary Signature

My Commission Expires: _____, 20_____

SECTION THREE: Must be completed personally by the person applying for the Liquor License*:

Legal Name _____		
Home Address _____		
City _____	State _____	Zip Code _____
Date of Birth _____	Place of Birth _____	
Race _____	Gender _____	Height _____ Weight _____
Social Security Number _____	Driver's License Number _____	

****SECTION 600.070 amended as follows:***

1. *No person shall be granted a license under this Chapter unless such person is of good moral character and a qualified legal voter and taxpaying citizen of a County, Town, City or Village where he or she resides.*
2. *No partnership or corporation shall be granted a license under this Chapter unless the managing partner or officer of such partnership or corporation is of good moral character and a qualified legal voter of the County, Town, City or Village where he or she resides.*
3. *No person shall be granted a license under this Chapter whose license has previously been revoked or who has been convicted, since the ratification of the Twenty-First Amendment to the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacture or sale of intoxicating liquor, or whose employees have had a license under this Chapter revoked or have been convicted, since the ratification of the Twenty-First Amendment to the Constitution of the United States, of a violation of the provisions of any law applicable to the manufacture or sale of intoxicating liquor, or who employs in his or her business as such dealer any person whose license has been revoked unless five (5) years have passed since the revocation as provided under Section 311.060.6, RSMo., as amended, or who has been convicted of violating such law since the date aforesaid; provided, that nothing contained in this Section 600.070 shall prevent the issuance of licenses to nonresidents of Missouri or foreign corporations for the privilege of selling to duly licensed wholesalers and soliciting orders for the sale of intoxicating liquors to, by or through a duly licensed wholesaler, within this City.*
4. *No person, partnership or corporation shall be qualified for a license under this Chapter 600 if such person, any member of such partnership, or such corporation, or any officer, director, or any stockholder owning, legally or beneficially, directly or indirectly, ten percent (10%) or more of the stock of such corporation, or other financial interest therein, or ten percent (10%) or more of the interest in the business for which the person, partnership or corporation is licensed, or any person employed in the business licensed under this law shall have had a license revoked under this law except as otherwise provided under Subsections 6 and 7 of Section 311.060, RSMo., as amended, or shall have been convicted of violating the provisions of any law applicable to the manufacture or sale of intoxicating liquor since the ratification of the Twenty-First Amendment to the Constitution of the United States, or shall not be a person of good moral character.*

FOR OFFICE USE ONLY		
Zoning Approval:	Date:	
City Clerk Approval:	Date:	
License Number:	Date Issued:	
Check Number:	Amount:	Date paid: